

CACHE COUNTY COUNCIL

DAVID L. ERICKSON, *CHAIR*

BARBARA Y. TIDWELL, *VICE CHAIR*

KATHRYN A BEUS

SANDI GOODLANDER

NOLAN P. GUNNELL

MARK R. HURD

KARL B. WARD



199 NORTH MAIN STREET
LOGAN, UT 84321

435-755-1840

www.cachecounty.org

PUBLIC NOTICE is hereby given that the County Council of Cache County, Utah will hold a **WORKSHOP** at **3:30 p.m.** and a **REGULAR COUNCIL MEETING** at **5:00 p.m.** in the Cache County Historic Courthouse Council Chambers, 199 North Main Street, Logan, Utah 84321, **TUESDAY, NOVEMBER 28, 2023**

Council meetings are live streamed on the Cache County YouTube channel at:

<https://www.youtube.com/channel/UCa4xvEI8bnIEz3B9zw2teaA>

AGENDA

WORKSHOP

- 3:30 p.m.
1. **CALL TO ORDER**
 2. **BUDGET PRESENTATIONS**
 - a. Executive
 - b. Recorder
 3. **ADJOURN**

COUNCIL MEETING

- 5:00 p.m.
1. **CALL TO ORDER**
 2. **OPENING** – Councilmember Dave Erickson
 3. **REVIEW AND APPROVAL OF AGENDA**
 4. **REVIEW AND APPROVAL OF MINUTES** (November 7, 2023)
 5. **REPORT OF COUNTY EXECUTIVE**
 - a. **Appointments:**
 - b. **Other Items:**
 6. **ITEMS OF SPECIAL INTEREST**
 - a. Report from Utah Department of Agriculture and Food – Jace Farnsworth
 7. **DEPARTMENT OR COMMITTEE REPORTS**
 8. **TAX RELIEF**
 - a. Hardships
 9. **PUBLIC HEARINGS**
 - a. **Public Hearing – Ordinance 2023-37 – Amending Title 16 Subdivision Regulations to comply with SB174 Local Land Use and Development Revisions**
 - b. **Public Hearing – Ordinance 2023-39 – Making a Cost of Living Adjustment to the Salaries of the Cache County Elected Officers and Members of the Cache County Council**
 - c. **Public Hearing – Ordinance 2023-40 – An Ordinance Entering into a Franchise Agreement with All West/Utah, Inc. to Install, Operate, and Maintain a Communications System with the County’s Public Right of Ways**
- 5:30 p.m.
(Estimated)

6:00 p.m. d. **Public Hearing – Resolution 2023-18 – Adopting the 2024 Cache County Budget**

10. **PENDING ACTION**

- a. **Ordinance 2023-28** **Graham Addition Rezone**
A request to rezone ~125 acres located at 11432 North 2300 East, near Richmond, from the Forest Recreation (FR40) Zone to the Agricultural (A10) Zone. Planning Commission recommended denial. (**Tabled until December 5, 2023 Meeting**)
- b. **Resolution 2023-18** **Adopting the 2024 Cache County Budget**
- c. **Resolution 2023-20** **Opening the 2023 Budget**

11. **INITIAL PROPOSALS FOR CONSIDERATION OF ACTION**

- a. **Ordinance 2023-37** **Amending Title 16 Subdivision Regulations to comply with SB174 Local Land Use and Development Revisions**
- b. **Ordinance 2023-39** **Making a Cost of Living Adjustment to the Salaries of the Cache County Elected Officers and Members of the Cache County Council**
- c. **Ordinance 2023-40** **An Ordinance Entering into a Franchise Agreement with All West/Utah, Inc. to Install, Operate, and Maintain a Communications System with the County’s Public Right of Ways**
- d. **Resolution 2023-24** **A Resolution Authorizing End of Year Bonuses for Cache County Employees**
- e. **Ordinance 2023-42** **An Ordinance Amending Sections 3.12.010 and 3.08.020 of the Cache County Code Regarding Public Improvements**
- f. **Adopting the 2024 Cache County Council Meeting and County Offices Holiday Schedule**
- g. **Approval of the 2023 Cache County Criminal Justice Coordinating Council Strategic Plan**

12. **OTHER BUSINESS**

- a. **Employee Christmas Dinner** *December 13, 2023 – Cache County Event Center*

13. **COUNCIL MEMBER REPORTS**

14. **EXECUTIVE SESSION** – Utah Code 52-4-205(1)(a) – Discussion of the character, professional competence, or physical or mental health of an individual

15. **ADJOURN**



David L. Erickson, Chair

CACHE COUNTY COUNCIL

November 7, 2023 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair David Erickson, Vice-Chair Barbara Tidwell, Councilmember Karl Ward, Councilmember Sandi Goodlander, Councilmember Nolan Gunnell, Councilmember Mark Hurd, Councilmember Kathryn Beus.

MEMEBERS EXCUSED:

STAFF PRESENT: David Benson, Mike McGinnis, Rod Hammer, Bartt Nelson, Chad Jensen, Danny Major, Nathan Argyle, Brittany Kingston, Terryl Warner.

OTHER ATTENDENCE: JoAnn Bennett

Council Meeting

1. **Call to Order 5:00p.m.** – Council Chair David Erickson [0:00](#)
2. **Opening Remarks and Pledge of Allegiance** – Councilmember Nolan Gunnell [0:21](#)
3. **Review and Approval of Agenda APPROVED [2:22](#)**

Action: Motion made by Councilmember Barbara Tidwell to approve the amended removal of items 10d and 10e from the agenda; seconded by Councilmember Karl Ward. [2:54](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0
4. **Review and Approval of Minutes APPROVED [3:05](#)**

Action: Motion made by Councilmember Karl Ward to approve the minutes; seconded by Councilmember Nolan Gunnell and Councilmember Barbara Tidwell. [3:11](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0
5. **Report of the County Executive [3:25](#)**

David Zook spoke to the council. David Zook met with President Adams of the state senate about infrastructure. [3:31](#); Attended the mayors association meeting. [4:18](#); Received letter from family about the 3200 south project and their thanks about the project. [4:55](#); Gave thanks to everyone who helped at the cache summit. [5:47](#); Express gratitude to all department heads. [6:22](#); Attended the inaugural mental health summit of pause wellness.[6:50](#);
6. **Items of Special Interest**
 - A. Intermountain Healthcare, Total gift to the Community Presentation – Brandon McBride and Emilio Rodriguez [7:55](#)

Brandon McBride and Emilio Rodriguez spoke to the council. [8:01](#); Provide an update on the tax exempt status and overview of Logan regional hospital. [8:35](#)
 - B. Salary Increases for the Cache County Attorney’s office – Dane Murray, Interim County Attorney. [19:26](#)

Dane Murray spoke to the council about salary increases. [19:35](#)

Action: Motion made by Councilmember Barbara Tidwell to approve the marketed adjustment rates presented to council by Cache county Attorney’s office; seconded by Councilmember Karl Ward. [23:50](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

7. Department or Committee Reports

8. Public Hearings [22:21](#)

A. Set Public Hearing for November 28, 2023 – *Ordinance 2023-39* – Making a Cost of Living Adjustment to the Salaries of the Cache County Elected Officers and Members of the Cache County Council [22:27](#)

Discussion:

Action: Motion made by Councilmember Barbara Tidwell to approve public hearing for November 28, 2023; seconded by Councilmember Nolan Gunnell. [22:39](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

B. Set Public Hearing for November 28, 2023 – *Ordinance 2023-40* – An Ordinance Entering into a Franchise Agreement with All West/Utah, Inc. to Install, Operate, and Maintain a Communication System with the County’s Public Right of Ways

Discussion:

Action: Motion made by Councilmember Barbara Tidwell to approve public hearing for November 28, 2023; seconded by Councilmember Nolan Gunnell. [22:39](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

C. Set Public Hearing for November 28, 2023 at 6:00 p.m. – *Resolution 2023-18* – Adopting the 2024 Cache County Budget

Discussion:

Action: Motion made by Councilmember Barbara Tidwell to approve public hearing for November 28, 2023; seconded by Councilmember Nolan Gunnell. [22:39](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

D. Public Hearing – *Ordinance 2023-38* – amending the 2017 Cache County Resource Management Plan (RMP), a part of Cache County’s General Plan, Which is Applicable to Public Lands within the County [24:59](#)

Stephan Nelson and Conner Smith spoke to the council. [25:40](#); Councilmember Karl Ward asked a question about the information. [34:44](#); Conner Smith answered Councilmember Karl Wards question. [34:56](#); Stephan Nelson spoke to the council about the stake holder meeting. [35:15](#); Councilmember Nolan Gunnell Asked a question about pipelines and the oil companies. [35:45](#); Conner Smith answered Councilmember Nolan Gunnells question. [36:04](#); Councilmember Sandi Goodlander spoke to the council. [37:06](#); Councilmember David Erickson spoke to the council. [37:20](#); Stephan Nelson Spoke to the council. [37:45](#); Councilmember Nolan Gunnell asked a question about the stake holders. [38:15](#); Conner Smith answered Councilmember Nolan Gunnells question. [38:22](#);

Discussion:

Action: Motion made by Councilmember Sandi Goodlander to approve public hearing; seconded by Councilmember Karl Ward. [39:27](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

E. Public Hearing – Resolution 2023-20 Opening the 2023 Budget [39:50](#)

Brittany Kingston spoke to the council. [40:41](#); Micah Safsten spoke to the council. [42:39](#); Councilmember David Erickson asked a question. [45:39](#); Brittany Kingston answered councilmember David Erickson’s question. [45:45](#); Councilmember Karl Ward Answered Councilmember David Erickson’s question. [46:03](#);

Discussion:

Action: Motion made by Councilmember Karl Ward to approve public hearing; seconded by Councilmember Barbara Tidwell. [48:50](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

9. Pending Action

A. Ordinance 2023-28 Graham Additional Rezone

A request to rezone – 125 acres located at 11432 North 2300 East, near Richmond, from the Forest Recreation (FR40) Zone to the Agricultural (A10) Zone. Planning Commission recommended denial. (**Tabled until December 5, 2023 Meeting**)

Discussion:

Action: Motion made by Councilmember * to approve Ordinance/Resolution; seconded by Councilmember *.

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

B. Resolution 2023-18 Adopting the 2024 Cache County Budget [49:36](#)

Micah Safsten spoke to the council about the tentative budget. [49:54](#); Brittany Kingston Spoke to the council. [52:08](#);

Discussion:

Action: Motion made by Councilmember Sandi Goodlander to accept the tentative budget; seconded by Councilmember Kathryn Beus. [51:20](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

Action: Motion made by Councilmember Nolan Gunnell to approve the amendments that were submitted and attached to the 2024 Budget; seconded by Councilmember Barbara Tidwell. [1:01:25](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

10. Initial Proposals for Consideration of Action

A. Ordinance 2023-38 Amending the 2017 Cache County Resource Management Plan (RMP, a part of Cache County’s General Plan, which is Applicable to Public Lands within the County [1:03:32](#)

Discussion:

Action: Motion made by Councilmember Karl Ward to suspend the rules and approve Ordinance 2023-38; seconded by Councilmember Kathryn Beus. [1:03:42](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

B. Resolution 2023-20 Opening the 2023 Budget [1:04:15](#)

Councilmember Sandi Goodlander asked a question about the 2023 Budget. [1:05:58](#); Micah Safsten answered the council's questions. [1:06:00](#); **Postponed to next council meeting.**

Discussion:

Action: Motion made by Councilmember Kathryn Beus to approve Resolution 2023-20; seconded by Councilmember Mark Hurd. [1:04:23](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

C. Resolution 2023-21 Seasonal Access Restrictions for County Roads [1:09:38](#)

Matt Philips spoke to the council. [1:10:19](#); Councilmember Sandi Goodlander asked a question the differences from last year. [1:12:34](#); Matt Philip answered the council's questions and showed locations on the map. [1:12:59](#); Council member Nolan Gunnell Asked a question about making sure roads are made public and have open access to roads and if the closure will affect the public roads. [1:20:11](#); Dane Murray discussed some clarifications on public road closures. [1:21:10](#);

Discussion:

Action: Motion made by Councilmember Karl Ward to amend Resolution 2023-21 to remove mineral road; seconded by Councilmember Kathryn Beus. [1:29:08](#)

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Kathryn Beus, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

Abstain: 1 Nolan Gunnell

Action: Motion made by Councilmember Karl Ward to suspend the rules to approve amended Resolution 2023-21; seconded by Councilmember Sandi Goodlander. [1:30:09](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

D. Resolution 2023-22 Incentive Plans for Special projects or Assignments

Removed from Agenda

E. Resolution 2023-23 Interim Acting Pay

Removed from Agenda

11. Other Business [1:30:47](#)

A. UAC Annual Convention

Nov. 15-17, 2023 in St. George

[Dave](#), [Karl](#), [Sandi](#), [Barbara](#), [Mark](#), [Nolan](#)

B. October Building Permits

12. Councilmember Reports [1:32:09](#)

David Erickson –

Sandi Goodlander –

Karl Ward –

Barbara Tidwell –

Kathryn Beus –

Nolan Gunnell –

Mark Hurd –

- 13. Executive Session** – Utah Code 52-4-205(1)(d) – Strategy session to discuss the purchase, exchange, or lease of real property
[1:33:46](#)

Action: Motion made by Councilmember Kathryn Beus to move to executive session; seconded by Councilmember Karl Ward. [1:33:49](#)

Motion passes.

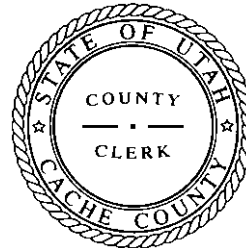
Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

Adjourn: 7:30 PM

APPROVAL: David Erickson, Chair
Cache County Council

ATTEST: David Benson, Clerk
Cache County Council





**CACHE COUNTY
RESOLUTION NO. 2023 – 18**

A RESOLUTION ADOPTING A COUNTY BUDGET FOR THE CALENDAR YEAR 2024

The County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, finds that a public hearing was held on October 24, 2023, upon lawful notice and that it is necessary and statutorily required that a budget be adopted for Cache County for the Calendar Year 2024.

THEREFORE, the Cache County Council hereby adopts the following resolution:

BE IT RESOLVED that the 2024 Cache County budget in the total amount of one hundred one million, two hundred eight thousand, four hundred dollars (\$101,208,400), the original of which is on file in the Finance Division of the Office of the Cache County Auditor and a copy of which is attached to this resolution, is hereby adopted as and for the Cache County budget for the Calendar Year 2024 beginning on January 1, 2024 and ending on December 31, 2024, and;

BE IT RESOLVED that the 2024 budget for the Airport Authority, which is a component unit of Cache County, is hereby adopted in the amount of one million, one hundred ninety thousand, nine hundred dollars (\$1,190,900), the original of which is on file in the Finance Department of the Office of the Cache County Auditor and copies of which are attached to this resolution, is hereby adopted as the budget for the Calendar Year 2024 beginning on January 1, 2024 and ending on December 31, 2024.

RESOLVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS ____ DAY OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				
David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				
Total				



CACHE COUNTY:

ATTEST:

By: _____
David L. Erickson, Chair

By: _____
David Benson, County Clerk / Auditor

Council Budget 2024

Balance of Expenditures and Revenues by Fund

Fund	Expenditures	Revenues	Balance
General	59,228,000	59,228,000	0
Municipal Services	10,544,500	10,544,500	0
Council on Aging	1,417,700	1,417,700	0
Health	1,641,400	1,641,400	0
Mental Health	4,752,000	4,752,000	0
Children's Justice Center	500,400	500,400	0
Visitor's Bureau	1,407,200	1,407,200	0
Tax Administration	5,843,800	5,843,800	0
Capital Projects	0	0	0
Debt Service	1,774,900	1,774,900	0
CDRA	336,000	336,000	0
Restaurant Tax	2,553,000	2,553,000	0
RAPZ Tax	3,005,000	3,005,000	0
CCCOG	9,199,600	9,199,600	0
Roads Special Service District	121,000	121,000	0
CC Community Foundation	1,100	1,100	0
County Totals	102,325,600	102,325,600	0
Airport Authority	837,500	837,500	0
Component Unit Totals	837,500	837,500	0
Grand Totals	103,163,100	103,163,100	0

Council Budget 2024

Summary by Revenue Source

Fund	Property Tax	Sales Tax	Charges for Services	Inter governmental	Other	Transfers	Fund Balance	Council Budget
General	18,710,000	12,905,000	10,621,600	5,810,500	3,867,500	684,500	6,628,900	59,228,000
Municipal Services	0	6,807,000	529,000	62,000	1,425,000	1,721,500	0	10,544,500
Council on Aging	0	0	91,400	398,900	2,000	925,400	0	1,417,700
Health	1,133,000	0	330,000	0	0	0	178,400	1,641,400
Mental Health	0	0	0	4,372,000	0	380,000	0	4,752,000
Children's Justice Center	0	0	0	237,800	0	262,600	0	500,400
Visitor's Bureau	0	1,361,000	42,000	0	4,200	0	0	1,407,200
Tax Administration	4,005,500	0	594,900	0	5,000	0	1,238,400	5,843,800
Capital Projects	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	1,774,900	0	1,774,900
CDRA	70,000	0	0	266,000	0	0	0	336,000
Restaurant Tax	0	2,553,000	0	0	0	0	0	2,553,000
RAPZ Tax	0	3,005,000	0	0	0	0	0	3,005,000
CCCOG	0	7,593,000	0	0	0	0	1,606,600	9,199,600
Roads Special Service District	0	0	0	120,000	1,000	0	0	121,000
CC Community Foundation	0	0	0	0	500	0	600	1,100
County Totals	23,918,500	34,224,000	12,208,900	11,267,200	5,305,200	5,748,900	9,652,900	102,325,600
Airport Authority	0	0	0	531,600	155,200	0	150,700	837,500
Component Unit Totals	0	0	0	531,600	155,200	0	150,700	837,500
Grand Totals	23,918,500	34,224,000	12,208,900	11,798,800	5,460,400	5,748,900	9,803,600	103,163,100

Council Budget 2024

Summary by Expenditure Services

Fund	General Government	Public Safety	Public Improvements	Health and Welfare	Culture and Recreation	Other	Tentative Budget
General	17,778,300	27,185,900	7,644,900	0	3,036,800	3,582,100	59,228,000
Municipal Services	2,157,300	392,100	7,115,400	0	0	879,700	10,544,500
Council on Aging	0	0	0	1,332,200	0	85,500	1,417,700
Health	50,000	0	0	1,591,400	0	0	1,641,400
Mental Health	0	0	0	4,752,000	0	0	4,752,000
Children's Justice Center	0	500,400	0	0	0	0	500,400
Visitor's Bureau	0	0	0	0	959,700	447,500	1,407,200
Tax Administration	5,843,800	0	0	0	0	0	5,843,800
Capital Projects	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	1,774,900	1,774,900
CDRA	322,600	0	0	0	0	13,400	336,000
Restaurant Tax	0	0	0	0	2,553,000	0	2,553,000
RAPZ Tax	0	0	0	0	2,959,900	45,100	3,005,000
CCCOG	0	0	7,479,100	0	0	1,720,500	9,199,600
Roads Special Service District	0	0	0	0	0	121,000	121,000
CC Community Foundation	1,100	0	0	0	0	0	1,100
County Totals	26,153,100	28,078,400	22,239,400	7,675,600	9,509,400	8,669,700	102,325,600
Airport Authority	822,100	0	0	0	0	15,400	837,500
Component Unit Totals	822,100	0	0	0	0	15,400	837,500
Grand Totals	26,975,200	28,078,400	22,239,400	7,675,600	9,509,400	8,685,100	103,163,100

Tentative Budget 2023

Summary by Expenditure Class

Fund	Personnel	Professional Services	Supplies and Other Services	Minor Equipment and Maintenance	Capital Investment/Debt Service	Contributions and Transfers	Addition to Fund Balance	Tax Administration	Tentative Budget
General	37,362,900	5,403,000	7,937,900	1,577,800	3,044,900	5,835,800	0	(1,934,300)	59,228,000
Municipal Services	2,601,500	497,000	2,602,900	(24,400)	401,000	4,466,500	0	0	10,544,500
Council on Aging	1,088,800	5,400	291,500	32,000	0	0	0	0	1,417,700
Health	0	0	1,641,400	0	0	0	0	0	1,641,400
Mental Health	0	0	4,752,000	0	0	0	0	0	4,752,000
Children's Justice Center	310,200	11,300	48,000	2,500	100,000	28,400	0	0	500,400
Visitor's Bureau	290,200	36,600	503,600	4,300	0	390,800	181,700	0	1,407,200
Tax Administration	2,991,500	125,300	436,900	25,800	80,000	250,000	0	1,934,300	5,843,800
Capital Projects	0	0	0	0	0	0	0	0	0
Debt Service	0	0	1,774,900	0	0	0	0	0	1,774,900
CDRA	0	0	322,600	0	0	13,400	0	0	336,000
Restaurant Tax	0	0	2,553,000	0	0	0	0	0	2,553,000
RAPZ Tax	0	0	2,959,900	0	0	45,100	0	0	3,005,000
CCCOG	0	0	0	0	7,479,100	1,720,500	0	0	9,199,600
Roads Special Service District	0	0	0	0	0	121,000	0	0	121,000
CC Community Foundation	0	0	1,100	0	0	0	0	0	1,100
County Totals	44,645,100	6,078,600	25,825,700	1,618,000	11,105,000	12,871,500	181,700	0	102,325,600
Airport Authority	177,100	381,900	177,100	31,000	55,000	0	15,400	0	837,500
Component Unit Totals	177,100	381,900	177,100	31,000	55,000	0	15,400	0	837,500
Grand Totals	44,822,200	6,460,500	26,002,800	1,649,000	11,160,000	12,871,500	197,100	0	103,163,100



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Property Taxes								
<i>General Government</i>								
100-31-10000	CURRENT PROPERTY TAXES	16,224,973	16,430,000	17,030,000	-	17,030,000	600,000	3.65%
100-31-15000	PROPERTY TAX - RDA AGREEMENTS	396,295	450,000	450,000	-	450,000	-	0.00%
100-31-20000	PRIOR YEARS TAX	147,805	250,000	80,000	-	80,000	-170,000	-68.00%
100-31-70000	FEE-IN-LIEU OF PROPERTY TAXES	1,004,746	1,000,000	1,000,000	-	1,000,000	-	0.00%
100-31-90000	PENALTIES AND INTEREST	180,289	175,000	150,000	-	150,000	-25,000	-14.29%
		17,954,108	18,305,000	18,710,000	-	18,710,000	405,000	2.20%
Sales Taxes								
<i>General Government</i>								
100-31-30000	SALES AND USE TAX	8,980,470	10,271,000	10,006,000	-	10,006,000	-265,000	-2.58%
		8,980,470	10,271,000	10,006,000	-	10,006,000	-265,000	-2.60%
<i>Streets and Public Improvements</i>								
100-31-30100	SALES TAX - TRANSPORTATION	-	-	-	2,899,000	2,899,000	2,899,000	100.00%
		-	-	-	2,899,000	2,899,000	2,899,000	100.00%
Total Taxes		26,934,578	28,576,000	28,716,000	2,899,000	31,615,000	3,039,000	10.60%
Intergovernmental								
<i>General Government</i>								
100-33-11200	MINERAL REV SHARING 25% MONIES	13,226	7,500	7,500	-	7,500	-	0.00%
100-33-12000	ST& LOCAL ASSIST GRANT-EMPG	33,125	-	-	-	-	-	0.00%
100-33-12100	FEDERAL AWARDS - PILT	-	-	-	800,000	800,000	800,000	100.00%
100-33-12350	FEDERAL GRANT - SCAAP	367,593	90,000	200,000	-	200,000	110,000	122.22%
100-33-12600	FED GRANTS - HAVA	34,350	-	30,000	-	30,000	30,000	100.00%
100-33-14100	FEDERAL GRANT - VOCA	290,424	230,000	200,000	-	200,000	-30,000	-13.04%
100-33-14105	FEDERAL GRANT - VOCA - SAS	112,661	86,400	-	-	-	-86,400	-100.00%
100-33-14110	FED GRANT - VAWA - PROSECUTION	86,638	85,900	101,500	-	101,500	15,600	18.16%
100-33-14115	FED GRANT - VAWA - INVESTIGATR	84,871	85,500	98,500	-	98,500	13,000	15.20%
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	11,257,774	12,834,500	57,000	-	57,000	-12,777,500	-99.56%
100-33-42710	STATE GRANT - EMS PER CAPITA	4,097	2,500	4,000	-	4,000	1,500	60.00%
100-33-43000	MISC STATE GRANTS	153,359	431,900	75,000	-	75,000	-356,900	-82.63%
100-33-43010	MISC STATE GRANTS - ELECTION	21,140	-	15,000	-	15,000	15,000	100.00%
100-33-44100	STATE AWARDS - PILT	-	-	-	9,200	9,200	9,200	100.00%
100-33-44250	STATE GRANT - INDIGENT DEF COM	167,393	254,000	349,500	-	349,500	95,500	37.60%
100-33-44300	STATE GRANT - RURAL COUNTY	178,795	305,900	200,000	-	200,000	-105,900	-34.62%
100-33-70104	GRANTS - OTHER	-	-	-	-	-	-	0.00%
100-33-75100	MUNICIPAL ELECTION CONTRACTS	-	215,000	-	-	-	-215,000	-100.00%
		12,805,446	14,629,100	1,338,000	809,200	2,147,200	-12,481,900	-85.30%
<i>Public Safety</i>								
100-33-10400	FED GRANT- HOMELAND SECURITY	-	-	-	-	-	-	0.00%
100-33-11110	FED -SRS TITLE III	20,096	20,000	20,000	-	20,000	-	0.00%
100-33-13000	FEDERAL GRANTS - MISCELLANEOUS	6,206	204,000	-	-	-	-204,000	-100.00%
100-33-43104	MISC STATE REV-SEARCH & RESCUE	7,795	20,000	20,000	-	20,000	-	0.00%
100-33-44105	STATE GRANTS-UT PUBLIC SAFETY	16,385	240,000	-	-	-	-240,000	-100.00%
100-33-58000	ST. LIQUOR ALLOCATION	140,546	130,900	140,000	-	140,000	9,100	6.95%
100-33-70109	LOGAN CITY - DRUG TASK FORCE	6,306	1,500	1,500	-	1,500	-	0.00%
100-33-70112	DRUG PREVENTION	-	-	-	-	-	-	0.00%
		197,334	616,400	181,500	-	181,500	-434,900	-70.60%
<i>Streets and Public Improvements</i>								
100-33-12900	FEDERAL GRANTS - WEED	-	-	-	18,000	18,000	18,000	100.00%
100-33-44200	STATE AWARDS - CLASS B ROADS	-	-	-	3,200,000	3,200,000	3,200,000	100.00%
100-33-44255	STATE - FORESTRY FIRE ST LANDS	-	-	-	25,000	25,000	25,000	100.00%
100-33-44900	STATE AWARDS - WEED	-	-	-	122,000	122,000	122,000	100.00%
		-	-	-	3,365,000	3,365,000	3,365,000	100.00%
<i>Culture and Recreation</i>								



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-33-70310	LOCAL GRANTS - TRAILS	-	-	100,000	-	100,000	100,000	100.00%
100-33-74100	GRANTS - OTHER LOCAL LIBRARY	16,743	16,800	16,800	-	16,800	-	0.00%
		16,743	16,800	116,800	-	116,800	100,000	595.20%
Total Intergovernmental		13,019,523	15,262,300	1,636,300	4,174,200	5,810,500	-9,451,800	-61.90%
Charges for Services								
<i>General Government</i>								
100-34-11000	CLERK FEES	37,817	30,000	30,000	-	30,000	-	0.00%
100-34-11500	ELECTION SERVICE FEES	-	-	-	-	-	-	0.00%
100-34-12000	RECORDER FEES	1,030,809	1,108,000	700,000	-	700,000	-408,000	-36.82%
100-34-12001	TAX ADMIN - RECORDER FEES	-	-144,600	-159,900	-	-159,900	-15,300	10.58%
100-34-13000	GIS Fees - CPDO	9,895	10,000	10,000	-	10,000	-	0.00%
100-34-18000	ACCOUNTING FEES	2,023	2,000	1,000	-	1,000	-1,000	-50.00%
100-34-19100	ATTORNEY FEES-OTHER REVENUES	6,110	8,100	3,100	-	3,100	-5,000	-61.73%
100-34-19300	MUNICIPAL PROSECUTION REV	137,600	110,000	110,000	-	110,000	-	0.00%
100-34-19500	PUBLIC DEFENDER REVENUE	-	100,000	98,700	-	98,700	-1,300	-1.30%
100-34-47700	ADMIN FEES	44,086	45,000	45,000	-	45,000	-	0.00%
		1,268,340	1,268,500	837,900	-	837,900	-430,600	-33.90%
<i>Public Safety</i>								
100-34-21000	SHERIFF FEES	36,125	40,000	40,000	-	40,000	-	0.00%
100-34-21500	CIVIL FEES	-	10,000	10,000	-	10,000	-	0.00%
100-34-22000	SPEC PROTECT SRV-CONTRACTS	803,722	1,076,900	1,175,700	-	1,175,700	98,800	9.17%
100-34-22010	ANIMAL CONTROL CONTRACTS	79,616	92,000	96,000	-	96,000	4,000	4.35%
100-34-22050	IMPOUND AND HOUSING	-	81,000	81,000	-	81,000	-	0.00%
100-34-22101	CACHE COUNTY SCHOOLS CONTRACT	218,823	238,700	238,700	-	238,700	-	0.00%
100-34-22200	LAW ENFORCE SPECIAL EVENT FEES	39,295	50,000	50,000	-	50,000	-	0.00%
100-34-23000	INMATE HOUSING - FRANKLIN CNTY	183,213	200,000	346,100	-	346,100	146,100	73.05%
100-34-23005	INMATE HOUSING - SALT LAKE CO.	-	-	-	-	-	-	0.00%
100-34-23010	INMATE HOUSING - RICH COUNTY	14,926	2,500	15,000	-	15,000	12,500	500.00%
100-34-23050	JAIL COMMISSARY REVENUE	199,280	120,000	120,000	-	120,000	-	0.00%
100-34-23100	JAIL WORK-RELEASE REIMB	-7,197	35,000	6,000	-	6,000	-29,000	-82.86%
100-34-23115	JAIL - ANKLE MONITORS	-	-	-	-	-	-	0.00%
100-34-23125	JAIL - PAY FOR STAY FEES	-	-	-	-	-	-	0.00%
100-34-23150	JAIL FEES -MISCELLANEOUS	7,843	4,000	16,500	-	16,500	12,500	312.50%
100-34-23200	JAIL PHONE SYSTM COMMISSION	27,322	30,000	100,000	-	100,000	70,000	233.33%
100-34-23300	JAIL FEES CONDITION OF PROBATI	191,342	230,000	230,000	-	230,000	-	0.00%
100-34-23400	JAIL FEES-CONT W/ST CORRECTION	2,762,299	2,879,100	2,769,400	-	2,769,400	-109,700	-3.81%
100-34-23500	MEDICAL/DENTAL ETC REIMBURSEME	28,637	36,100	5,000	-	5,000	-31,100	-86.15%
100-34-23525	INMATE MED & CART	2,401	2,700	2,500	-	2,500	-200	-7.41%
100-34-23555	INMATE MEDICAL CO-PAYMENTS	33,913	29,000	33,000	-	33,000	4,000	13.79%
100-34-23700	COURT SEC HOUSE CITY INMATES	137,735	130,000	130,000	-	130,000	-	0.00%
100-34-23800	INMATE HOUSING - FEDERAL	520,147	850,000	1,079,700	-	1,079,700	229,700	27.02%
100-34-23850	INMATE HOUSING - I.C.E.	49,796	45,000	10,000	-	10,000	-35,000	-77.78%
100-34-26000	OTHER PUB SAFETY SUPPORT SERVC	15,564	10,000	13,500	-	13,500	3,500	35.00%
100-34-26100	BAILIFF & CRT SECURITY- STATE	284,918	317,300	317,300	-	317,300	-	0.00%
100-34-26101	BAILIFF & CRT SECURITY -CITIES	27,552	-	-	-	-	-	0.00%
100-34-27107	FIRES 100% REIMBURSABLE COSTS	154,141	50,000	50,000	10,000	60,000	10,000	20.00%
100-34-27108	FIRE INSPECTION FEES	1,397	2,000	2,000	-	2,000	-	0.00%
100-34-27110	FIRE SERVICES CONTRACTS	-	71,700	106,000	-	106,000	34,300	47.84%
100-34-27210	AMBULANCE FEES	1,318,625	1,080,000	1,350,000	-	1,350,000	270,000	25.00%
100-34-27230	BAD DEBT COLLECTIONS	110,768	10,000	50,000	-	50,000	40,000	400.00%
100-34-27240	PAYMENT ADJUSTMENTS	-649,182	-475,000	-600,000	-	-600,000	-125,000	26.32%
100-34-27250	BAD DEBT WRITE-OFF	-97,711	-42,000	-100,000	-	-100,000	-58,000	138.10%
100-34-27260	BAD DEBT - ESTIMATE	-20,000	-26,000	-26,000	-	-26,000	-	0.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-34-27310	EMS CONTRACTS	407,846	435,700	478,800	-	478,800	43,100	9.89%
		6,883,156	7,615,700	8,196,200	10,000	8,206,200	590,500	7.80%
<i>Streets and Public Improvements</i>								
100-34-32100	ROAD CONTRACTS - MUNICIPAL	-	-	-	700,000	700,000	700,000	100.00%
100-34-32300	ROAD CONTRACTS - OTHER	-	-	-	30,000	30,000	30,000	100.00%
100-34-35100	WEED CONTRACTS - MUNICIPAL	-	-	-	34,000	34,000	34,000	100.00%
100-34-35200	WEED CONTRACTS - CANAL	-	-	-	49,200	49,200	49,200	100.00%
100-34-35300	WEED CONTRACTS - LAND OWNERS	-	-	-	120,000	120,000	120,000	100.00%
		-	-	-	933,200	933,200	933,200	100.00%
<i>Culture and Recreation</i>								
100-34-22500	TRAIL COORDINATOR FEES	-	-	46,000	-	46,000	46,000	100.00%
100-34-75000	FAIRGROUND - RIDING PASS	7,408	5,000	5,000	-	5,000	-	0.00%
100-34-75100	FAIRGROUND - CACHE ARENA	33,485	22,000	25,000	-	25,000	3,000	13.64%
100-34-75200	FAIRGROUND - OUTDOOR ARENA	8,110	6,000	6,000	-	6,000	-	0.00%
100-34-75250	FAIRGROUND - ROPING ARENA	1,130	1,800	1,800	-	1,800	-	0.00%
100-34-75300	FAIRGROUND - BUILDING RENTAL	34,763	25,000	30,000	-	30,000	5,000	20.00%
100-34-75400	FAIRGROUND - STALL RENTAL	38,498	32,500	35,000	-	35,000	2,500	7.69%
100-34-75600	FAIRGROUND - CAMPING FEES	20,642	16,000	20,000	-	20,000	4,000	25.00%
100-34-75800	FAIRGROUND - EVENTS CENTER	143,076	108,500	130,000	-	130,000	21,500	19.82%
100-34-80000	LIBRARY FEES	1,552	1,500	1,500	-	1,500	-	0.00%
100-36-70000	COUNTY FAIR FEES	113,115	120,000	120,000	-	120,000	-	0.00%
100-36-73000	RODEO TICKET SALES	178,858	208,000	208,000	-	208,000	-	0.00%
100-36-73100	RODEO FEES	690	16,000	16,000	-	16,000	-	0.00%
		581,327	562,300	644,300	-	644,300	82,000	14.60%
Total Charges for Services		8,732,823	9,446,500	9,678,400	943,200	10,621,600	1,175,100	12.40%
Licenses and Permits								
<i>General Government</i>								
100-32-22000	MARRIAGE LICENSES	63,330	60,000	60,000	-	60,000	-	0.00%
100-32-25000	ANIMAL LICENSES	-	70,000	-	-	-	-70,000	-100.00%
Total Licenses and Permits		63,330	130,000	60,000	-	60,000	-70,000	-53.80%
Fines and Forfeitures								
<i>General Government</i>								
100-35-10000	MISC COURT FINES	12,790	15,000	15,000	-	15,000	-	0.00%
100-35-14000	COURT FINES - STATE	93,338	70,000	70,000	-	70,000	-	0.00%
100-35-15000	COURT FINES: PUBLIC DEFENDER F	3,588	7,000	7,000	-	7,000	-	0.00%
100-35-21000	BAIL FORFEITURES	10,603	5,000	5,000	-	5,000	-	0.00%
100-35-22500	PROBATION SUPERVISION	31,811	29,000	60,000	-	60,000	31,000	106.90%
Total Fines and Forfeitures		152,130	126,000	157,000	-	157,000	31,000	24.60%
Interest and Investment Income								
100-36-10000	INTEREST	860,869	2,500,000	2,500,000	-	2,500,000	-	0.00%
100-36-10850	INTEREST - ZIONS WEALTH ADV	158,554	25,000	300,000	-	300,000	275,000	1100.00%
100-36-10855	INVESTMENT GAIN/(LOSS) - ZWA	-201,607	-	-	-	-	-	0.00%
100-36-10870	INTEREST - DEBT SECURITY INV.	144,530	25,000	300,000	-	300,000	275,000	1100.00%
100-36-10875	INVESTMENT GAIN/(LOSS) - DSI	-367,212	-	-	-	-	-	0.00%
100-36-11000	INTEREST - CLASS B ROADS	-	-	-	1,000	1,000	1,000	100.00%
Total Interest and Investment Income		595,134	2,550,000	3,100,000	1,000	3,101,000	551,000	21.60%
Rental Income								
100-36-20000	RENTS & CONCESSIONS	154,383	177,400	140,400	-	140,400	-37,000	-20.86%
Total Rental Income		154,383	177,400	140,400	-	140,400	-37,000	-20.90%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Public Contributions								
<i>Public Safety</i>								
100-38-74000	CONTRIB - MISC	962	300	-	-	-	-300	-100.00%
100-38-78000	CONTRIBUTION - SEARCH & RESCUE	1,242	2,500	2,500	-	2,500	-	0.00%
100-38-78100	CONTRIBUTION - EXPLORER	34,657	22,000	18,000	-	18,000	-4,000	-18.18%
		36,861	24,800	20,500	-	20,500	-4,300	-17.30%
<i>Streets and Public Improvements</i>								
100-38-20000	CONTRIBUTIONS - MISC PUBLIC	-	-	-	6,000	6,000	6,000	100.00%
		-	-	-	6,000	6,000	6,000	100.00%
<i>Culture and Recreation</i>								
100-38-24780	PUBLIC CONTRIBUTIONS - TRAILS	-	-	1,000	-	1,000	1,000	100.00%
100-36-72000	DONATIONS TO COUNTY RODEO	71,225	75,000	75,000	-	75,000	-	0.00%
		71,225	75,000	76,000	-	76,000	1,000	1.30%
Total Public Contributions		108,086	99,800	96,500	6,000	102,500	2,700	2.70%
Miscellaneous Revenue								
100-36-80000	SETTLEMENTS	326,663	175,700	237,500	-	237,500	61,800	35.17%
100-36-90000	SUNDRY REVENUE	106,313	8,100	8,100	-	8,100	-	0.00%
100-36-90100	SUNDRY REVENUE - PUBLIC WORKS	-	-	-	2,000	2,000	2,000	100.00%
Total Miscellaneous Revenue		432,976	183,800	245,600	2,000	247,600	63,800	34.70%
Total Other Revenues		23,258,385	27,975,800	15,114,200	5,126,400	20,240,600	-7,735,200	-27.60%
Lease Proceeds								
100-36-95000	DEBT PROCEEDS	740,091	824,500	-	-	-	-824,500	-100.00%
Total Lease Proceeds		740,091	824,500	-	-	-	-824,500	-100.00%
Sale of Assets								
100-36-50000	SALE OF ASSETS	719,806	10,000	49,000	-	49,000	39,000	390.00%
100-36-50100	SALE OF ASSETS - ROAD	-	-	-	10,000	10,000	10,000	100.00%
100-36-51000	SALE OF CAPITAL ASSETS	193,275	273,000	-	-	-	-273,000	-100.00%
Total Sale of Assets		913,081	283,000	49,000	10,000	59,000	-224,000	-79.20%
Transfers from Other Funds								
100-38-10200	TRANSFER IN - MUNI SERV FUND	-	-	500,000	-	500,000	500,000	100.00%
100-38-10220	TRANSFER IN - CDRA FUND	9,064	13,400	13,400	-	13,400	-	0.00%
100-38-10230	TRANSFER IN - VISITOR'S BUREAU	30,000	5,000	5,000	-	5,000	-	0.00%
100-38-10260	TRANSFER IN - RESTAURANT TAX	415,000	546,000	-	-	-	-546,000	-100.00%
100-38-10265	TRANSFER IN - RAPZ TAX	123,982	47,400	45,100	-	45,100	-2,300	-4.85%
100-38-10720	TRANSFER IN - RSSD	1,000	1,000	1,000	120,000	121,000	120,000	12000.00%
100-38-10795	TRANSFER IN - CCCF	78,091	22,000	-	-	-	-22,000	-100.00%
Total Transfers from Other Funds		657,137	634,800	564,500	120,000	684,500	49,700	7.80%
Use of Fund Balance								
100-38-90000	APPROPRIATED FUND BALANCE	-	3,741,235	4,030,500	2,443,400	6,473,900	2,732,665	73.04%
100-38-90500	APP FUND BAL - PO CARRY OVER	-	1,277,300	-	-	-	-1,277,300	-100.00%
100-38-93200	APPR FUND BALANCE - TRAILS	-	-	155,000	-	155,000	155,000	100.00%
Total Use of Fund Balance		-	5,018,535	4,185,500	2,443,400	6,628,900	1,610,365	32.10%
Total Other Financing Sources		2,310,309	6,760,835	4,799,000	2,573,400	7,372,400	611,565	9.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Total Revenues		52,503,272	63,312,635	48,629,200	10,598,800	59,228,000	-4,084,635	-6.50%
Council								
<i>Personnel</i>								
100-4112-110	FULL TIME EMPLOYEES	136,194	293,800	231,200	100	231,300	-62,500	-21.27%
100-4112-115	OVERTIME	-	-	2,000	-	2,000	2,000	100.00%
100-4112-130	EMPLOYEE BENEFITS	17,575	57,600	49,000	1,000	50,000	-7,600	-13.19%
		153,769	351,400	282,200	1,100	283,300	-68,100	-19.40%
<i>Supplies and Services</i>								
100-4112-230	TRAVEL	19,699	15,000	15,000	-	15,000	-	0.00%
100-4112-231	NACO TRAVEL	-	5,000	5,000	-	5,000	-	0.00%
100-4112-240	OFFICE EXPENSE & SUPPLIES	3,156	1,800	1,900	-	1,900	100	5.56%
100-4112-250	EQUIPMENT SUPPLIES & MAINT	3,303	1,000	1,000	-	1,000	-	0.00%
100-4112-280	COMMUNICATIONS	244	300	300	-	300	-	0.00%
100-4112-310	PROFESSIONAL & TECHNICAL	61,920	139,000	139,000	-	139,000	-	0.00%
100-4112-510	INSURANCE	-	1,000	2,400	-	2,400	1,400	140.00%
100-4112-620	MISC SERVICES	676	4,500	4,500	-	4,500	-	0.00%
		88,998	167,600	169,100	-	169,100	1,500	0.90%
<i>Tax Administration Allocation</i>								
100-4112-999	TAX ADMIN - COUNCIL 10%	-24,277	-51,900	-45,100	-200	-45,300	6,600	-12.72%
		-24,277	-51,900	-45,100	-200	-45,300	6,600	-12.70%
Total Council		218,490	467,100	406,200	900	407,100	-60,000	-12.80%
Executive								
<i>Personnel</i>								
100-4131-110	FULL TIME EMPLOYEES	282,302	353,700	372,500	-	372,500	18,800	5.32%
100-4131-115	OVERTIME	352	800	500	-	500	-300	-37.50%
100-4131-125	SEASONAL EMPLOYEES	320	15,200	20,800	-7,900	12,900	-2,300	-15.13%
100-4131-130	EMPLOYEE BENEFITS	124,831	151,300	163,600	3,500	167,100	15,800	10.44%
		407,805	521,000	557,400	-4,400	553,000	32,000	6.10%
<i>Supplies and Services</i>								
100-4131-210	SUBSCRIPTIONS & MEMBERSHIPS	550	1,800	1,900	-	1,900	100	5.56%
100-4131-230	TRAVEL	8,557	6,000	9,000	-	9,000	3,000	50.00%
100-4131-240	OFFICE SUPPLIES & EXPENSE	1,643	1,500	2,000	-	2,000	500	33.33%
100-4131-250	EQUIPMENT SUPPLIES & MAINT	2,202	3,000	3,000	-	3,000	-	0.00%
100-4131-251	NON CAPITALIZED EQUIPMENT	1,150	800	5,800	-	5,800	5,000	625.00%
100-4131-280	COMMUNICATIONS	7,668	5,600	5,600	-	5,600	-	0.00%
100-4131-310	PROFESSIONAL & TECHNICAL	618	5,000	21,000	-7,900	13,100	8,100	162.00%
100-4131-330	EDUCATION & TRAINING	1,859	2,500	2,500	-	2,500	-	0.00%
100-4131-510	INSURANCE	-	4,500	4,600	-	4,600	100	2.22%
100-4131-620	MISC SERVICES	2,792	2,500	2,500	-	2,500	-	0.00%
100-4131-622	CITY MANAGERS ASSOCIATION	1,764	3,200	3,200	-	3,200	-	0.00%
		28,803	36,400	61,100	-7,900	53,200	16,800	46.20%
<i>Capital Investment</i>								
100-4131-740	CAPITALIZED EQUIPMENT	-	72,000	-	-	-	-72,000	-100.00%
		-	72,000	-	-	-	-72,000	-100.00%
<i>Tax Administration Allocation</i>								
100-4131-999	TAX ADMIN - EXECUTIVE 15%	-65,435	-94,500	-92,800	1,800	-91,000	3,500	-3.70%
		-65,435	-94,500	-92,800	1,800	-91,000	3,500	-3.70%
Total Executive		371,173	534,900	525,700	-10,500	515,200	-19,700	-3.70%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Finance								
<i>Personnel</i>								
100-4132-110	FULL TIME EMPLOYEES	509,110	567,900	461,800	54,900	516,700	-51,200	-9.02%
100-4132-115	OVERTIME	4,582	3,000	3,000	-2,000	1,000	-2,000	-66.67%
100-4132-120	PART TIME EMPLOYEES	-	9,900	21,000	-	21,000	11,100	112.12%
100-4132-130	PAYROLL TAXES AND BENEFITS	233,774	260,600	234,400	28,300	262,700	2,100	0.81%
		747,466	841,400	720,200	81,200	801,400	-40,000	-4.80%
<i>Supplies and Services</i>								
100-4132-210	SUBSCRIPTIONS & MEMBERSHIPS	539	1,900	1,900	-800	1,100	-800	-42.11%
100-4132-230	TRAVEL	2,692	4,800	4,800	-	4,800	-	0.00%
100-4132-240	OFFICE EXPENSE	20,583	26,500	26,500	-11,400	15,100	-11,400	-43.02%
100-4132-251	NONCAPITALIZED EQUIPMENT	1,964	24,500	1,000	-500	500	-24,000	-97.96%
100-4132-280	COMMUNICATIONS	2,266	2,700	2,700	-1,600	1,100	-1,600	-59.26%
100-4132-310	PROFESSIONAL & TECHNICAL	-	7,000	2,000	-2,000	-	-7,000	-100.00%
100-4132-311	SOFTWARE PACKAGES	28,201	338,000	91,700	1,200	92,900	-245,100	-72.51%
100-4132-330	EDUCATION & TRAINING	2,589	10,500	9,000	-4,500	4,500	-6,000	-57.14%
100-4132-510	INSURANCE	-	4,800	5,500	-	5,500	700	14.58%
100-4132-520	COLLECTION COSTS	22,670	27,000	27,000	-	27,000	-	0.00%
		81,504	447,700	172,100	-19,600	152,500	-295,200	-65.90%
<i>Tax Administration Allocation</i>								
100-4132-999	TAX ADMIN - FINANCE 10%	-83,125	-129,000	-89,300	-6,100	-95,400	33,600	-26.05%
		-83,125	-129,000	-89,300	-6,100	-95,400	33,600	-26.00%
Total Finance		745,845	1,160,100	803,000	55,500	858,500	-301,600	-26.00%
Human Resources								
<i>Personnel</i>								
100-4134-110	FULL TIME EMPLOYEES	219,727	237,300	234,400	100	234,500	-2,800	-1.18%
100-4134-115	OVERTIME	1	-	1,000	-	1,000	1,000	100.00%
100-4134-120	PART TIME EMPLOYEES	-	-	21,000	-	21,000	21,000	100.00%
100-4134-130	EMPLOYEE BENEFITS	94,191	113,400	107,200	14,100	121,300	7,900	6.97%
		313,919	350,700	363,600	14,200	377,800	27,100	7.70%
<i>Supplies and Services</i>								
100-4134-210	SUBSCRIPTIONS & MEMBERSHIPS	7,959	8,800	2,900	-100	2,800	-6,000	-68.18%
100-4134-230	TRAVEL	4,480	11,000	11,000	-	11,000	-	0.00%
100-4134-240	OFFICE SUPPLIES & EXPENSE	2,218	2,900	3,400	-	3,400	500	17.24%
100-4134-250	EQUIPMENT SUPPLIES & MAINT	1,137	4,700	2,500	-	2,500	-2,200	-46.81%
100-4134-280	COMMUNICATIONS	1,187	2,200	2,200	-300	1,900	-300	-13.64%
100-4134-310	PROFESSIONAL & TECHNICAL	45,100	50,000	56,000	-5,000	51,000	1,000	2.00%
100-4134-311	SOFTWARE	21,653	193,000	21,400	-3,500	17,900	-175,100	-90.73%
100-4134-330	EDUCATION AND TRAINING	5,632	6,000	6,000	-	6,000	-	0.00%
100-4134-481	HUMAN RESOURCE EXPENSES	16,892	61,500	60,800	-	60,800	-700	-1.14%
100-4134-510	INSURANCE	-	5,500	5,700	-	5,700	200	3.64%
100-4134-515	SPEC PROGRAM- EMPLOYEE ASSIST	16,130	20,000	20,000	-	20,000	-	0.00%
100-4134-606	EMPLOYEE SAFETY PROGRAM	12,010	48,000	48,000	-	48,000	-	0.00%
100-4134-620	MISC SERVICES	23,748	49,600	50,600	-	50,600	1,000	2.02%
100-4134-630	LONGEVITY SERVICE AWARD	7,555	9,600	7,600	-	7,600	-2,000	-20.83%
		165,701	472,800	298,100	-8,900	289,200	-183,600	-38.80%
<i>Tax Administration Allocation</i>								
100-4134-999	TAX ADMIN - HUMAN RESOURCE 15%	-71,943	-123,600	-99,200	-900	-100,100	23,500	-19.01%
		-71,943	-123,600	-99,200	-900	-100,100	23,500	-19.00%
Total Human Resources		407,677	699,900	562,500	4,400	566,900	-133,000	-19.00%
GIS								
<i>Personnel</i>								
100-4135-110	FULL TIME EMPLOYEES	196,458	214,700	262,800	-	262,800	48,100	22.40%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-4135-115	OVERTIME	-	-	-	-	-	-	0.00%
100-4135-130	EMPLOYEE BENEFITS	81,729	90,200	122,500	3,000	125,500	35,300	39.14%
		278,187	304,900	385,300	3,000	388,300	83,400	27.40%
<i>Supplies and Services</i>								
100-4135-230	TRAVEL	3,526	6,500	8,000	-	8,000	1,500	23.08%
100-4135-240	OFFICE EXPENSE	1,313	300	300	-	300	-	0.00%
100-4135-250	EQUIP, SUPPLIES & MAINT	507	2,400	2,400	-	2,400	-	0.00%
100-4135-251	NON CAPITALIZED EQUIPMENT	-	-	-	-	-	-	0.00%
100-4135-280	COMMUNICATIONS	268	1,000	1,000	-	1,000	-	0.00%
100-4135-311	SOFTWARE	18,373	27,000	27,000	-	27,000	-	0.00%
100-4135-330	EDUCATION & TRAINING	-	500	500	-500	-	-500	-100.00%
100-4135-510	INSURANCE	-	1,900	2,000	-	2,000	100	5.26%
		23,987	39,600	41,200	-500	40,700	1,100	2.80%
<i>Capital Investment</i>								
100-4135-740	CAPITALIZED EQUIPMENT	-	-	-	-	-	-	0.00%
		-	-	-	-	-	-	0.00%
<i>Tax Administration Allocation</i>								
100-4135-999	TAX ADMIN - GIS 60%	-181,281	-206,700	-255,900	-1,500	-257,400	-50,700	24.53%
		-181,281	-206,700	-255,900	-1,500	-257,400	-50,700	24.50%
Total GIS		120,893	137,800	170,600	1,000	171,600	33,800	24.50%
IT								
<i>Personnel</i>								
100-4136-110	FULL TIME EMPLOYEES	777,525	862,900	880,000	-	880,000	17,100	1.98%
100-4136-115	OVERTIME	-	-	-	-	-	-	0.00%
100-4136-125	SEASONAL EMPLOYEES	-	15,600	15,600	-15,600	-	-15,600	-100.00%
100-4136-130	EMPLOYEE BENEFITS	314,790	345,900	364,300	3,900	368,200	22,300	6.45%
		1,092,315	1,224,400	1,259,900	-11,700	1,248,200	23,800	1.90%
<i>Supplies and Services</i>								
100-4136-215	SOFTWARE SUBSCRIP & LICENSES	65,199	102,800	104,100	-2,000	102,100	-700	-0.68%
100-4136-230	TRAINING & TRAVEL	8,954	35,600	35,600	-23,000	12,600	-23,000	-64.61%
100-4136-240	OFFICE SUPPLIES	1,868	3,000	3,000	-	3,000	-	0.00%
100-4136-250	SUPPLIES & MAINTENANCE	27,757	110,500	76,500	-	76,500	-34,000	-30.77%
100-4136-251	NON-CAPITALIZED EQUIPMENT	173,458	230,100	194,700	-	194,700	-35,400	-15.38%
100-4136-280	COMMUNICATIONS	15,540	26,000	44,000	-	44,000	18,000	69.23%
100-4136-281	COMMUNICATIONS - COUNTY	-	12,500	12,500	-	12,500	-	0.00%
100-4136-310	PROFESSIONAL & TECHNICAL	1,385	5,000	5,000	-5,000	-	-5,000	-100.00%
100-4136-311	SOFTWARE PACKAGES	3,309	20,500	15,000	-5,000	10,000	-10,500	-51.22%
100-4136-510	INSURANCE	-	7,700	8,800	-	8,800	1,100	14.29%
100-4136-620	MISCELLANEOUS SERVICES	2,096	2,300	2,500	-	2,500	200	8.70%
100-4136-621	TV TRANSLATOR	-	25,700	26,500	-	26,500	800	3.11%
		299,566	581,700	528,200	-35,000	493,200	-88,500	-15.20%
<i>Capital Investment</i>								
100-4136-740	CAPITALIZED EQUIPMENT	64,308	25,000	316,000	-	316,000	291,000	1164.00%
100-4136-749	CAPITALIZED EQUIPMENT - GRANTS	7,497	798,100	-	-	-	-798,100	-100.00%
		71,805	823,100	316,000	-	316,000	-507,100	-61.60%
<i>Tax Administration Allocation</i>								
100-4136-999	TAX ADMIN - IT 30%	-435,054	-549,400	-631,300	14,000	-617,300	-67,900	12.36%
		-435,054	-549,400	-631,300	14,000	-617,300	-67,900	12.40%
Total IT		1,028,632	2,079,800	1,472,800	-32,700	1,440,100	-639,700	-30.80%
Clerk								
<i>Personnel</i>								
100-4142-110	FULL TIME EMPLOYEES	105,298	165,200	153,200	-19,800	133,400	-31,800	-19.25%
100-4142-115	OVERTIME	1,845	-	4,000	-4,000	-	-	0.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-4142-120	PART TIME EMPLOYEES	3,520	-	13,200	19,700	32,900	32,900	100.00%
100-4142-125	SEASONAL EMPLOYEES	7,886	-	-	-	-	-	0.00%
100-4142-130	EMPLOYEE BENEFITS	47,105	78,400	84,400	-23,900	60,500	-17,900	-22.83%
		165,654	243,600	254,800	-28,000	226,800	-16,800	-6.90%
<i>Supplies and Services</i>								
100-4142-210	SUBSCRIPTIONS & MEMBERSHIPS	365	1,000	1,000	-500	500	-500	-50.00%
100-4142-230	TRAVEL	4,295	5,000	4,500	-	4,500	-500	-10.00%
100-4142-240	OFFICE EXPENSE	3,084	800	500	4,500	5,000	4,200	525.00%
100-4142-250	EQUIPMENT SUPPLIES & MAINT	2,133	1,500	1,800	1,200	3,000	1,500	100.00%
100-4142-251	NON-CAPITALIZED EQUIPMENT	1,340	-	-	1,000	1,000	1,000	100.00%
100-4142-280	COMMUNICATIONS	443	1,500	1,500	-1,000	500	-1,000	-66.67%
100-4142-290	FUEL	721	1,000	1,000	-1,000	-	-1,000	-100.00%
100-4142-311	SOFTWARE PACKAGES	11,477	119,500	11,900	-	11,900	-107,600	-90.04%
100-4142-480	SPECIAL DEPT SUPPLIES	1,070	1,500	-	800	800	-700	-46.67%
100-4142-510	INSURANCE	-	1,300	1,500	-	1,500	200	15.38%
100-4142-620	MISC SERVICES	-	300	400	-100	300	-	0.00%
		24,928	133,400	24,100	4,900	29,000	-104,400	-78.30%
Total Clerk		190,582	377,000	278,900	-23,100	255,800	-121,200	-32.10%
Auditor								
<i>Personnel</i>								
100-4141-110	FULL TIME EMPLOYEES	103,922	104,200	109,600	-8,500	101,100	-3,100	-2.98%
100-4141-115	OVERTIME	4,571	4,000	4,000	-	4,000	-	0.00%
100-4141-120	PART TIME EMPLOYEES	12,173	10,000	13,800	12,100	25,900	15,900	159.00%
100-4141-125	SEASONAL EMPLOYEES	12,851	21,200	22,100	-	22,100	900	4.25%
100-4141-130	EMPLOYEE BENEFITS	49,836	50,000	53,500	-1,500	52,000	2,000	4.00%
		183,353	189,400	203,000	2,100	205,100	15,700	8.30%
<i>Supplies and Services</i>								
100-4141-210	SUBSCRIPTIONS & MEMBERSHIPS	681	900	1,100	-200	900	-	0.00%
100-4141-220	PUBLIC NOTICES	-	-	-	-	-	-	0.00%
100-4141-230	TRAVEL	3,309	4,000	3,900	400	4,300	300	7.50%
100-4141-240	OFFICE EXPENSE	7,548	2,500	8,100	-3,400	4,700	2,200	88.00%
100-4141-250	SUPPLIES & MAINT	683	1,500	-	4,000	4,000	2,500	166.67%
100-4141-251	NON-CAPITALIZED EQUIPMENT	296	300	-	2,400	2,400	2,100	700.00%
100-4141-280	COMMUNICATIONS	148	1,200	1,100	-	1,100	-100	-8.33%
100-4141-310	PROFESSIONAL & TECHNICAL	16,993	20,000	40,000	-25,000	15,000	-5,000	-25.00%
100-4141-311	SOFTWARE PACKAGES	178	600	500	-100	400	-200	-33.33%
100-4141-510	INSURANCE	-	1,400	1,400	-	1,400	-	0.00%
100-4141-520	COLLECTION COSTS	-	1,500	2,000	-	2,000	500	33.33%
100-4141-610	MISCELLANEOUS SERVICES	76	500	1,300	-400	900	400	80.00%
100-4141-620	PRINTING/POSTAGE - DATA CENTER	24,629	30,000	32,000	-	32,000	2,000	6.67%
		54,541	64,400	91,400	-22,300	69,100	4,700	7.30%
<i>Tax Administration Allocation</i>								
100-4141-999	TAX ADMIN - AUDITOR 86%	-204,693	-218,300	-253,200	17,300	-235,900	-17,600	8.06%
		-204,693	-218,300	-253,200	17,300	-235,900	-17,600	8.10%
Total Auditor		33,201	35,500	41,200	-2,900	38,300	2,800	7.90%
Elections								
<i>Personnel</i>								
100-4170-110	FULL TIME EMPLOYEES	135,568	105,200	130,900	14,200	145,100	39,900	37.93%
100-4170-115	OVERTIME	2,833	4,000	4,000	-3,500	500	-3,500	-87.50%
100-4170-120	PART TIME EMPLOYEES	34,846	69,300	53,400	-21,100	32,300	-37,000	-53.39%
100-4170-125	SEASONAL EMPLOYEES	40,921	10,000	52,000	-35,300	16,700	6,700	67.00%
100-4170-130	EMPLOYEE BENEFITS	78,670	55,800	67,300	8,300	75,600	19,800	35.48%
		292,838	244,300	307,600	-37,400	270,200	25,900	10.60%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Supplies and Services</i>								
100-4170-200	MATERIAL SUPPLIES & SERVICES	361,720	77,600	521,000	-15,400	505,600	428,000	551.55%
100-4170-210	SUBSCRIPTIONS & MEMBERSHIPS	172	500	-	8,000	8,000	7,500	1500.00%
100-4170-230	TRAVEL	4,240	5,500	5,000	1,000	6,000	500	9.09%
100-4170-240	OFFICE SUPPLIES	1,636	-	-	500	500	500	100.00%
100-4170-250	SUPPLIES & MAINT	286	1,000	1,500	-700	800	-200	-20.00%
100-4170-251	NON-CAPITALIZED EQUIPMENT	21,414	3,500	2,000	-	2,000	-1,500	-42.86%
100-4170-270	UTILITIES	-	7,500	4,000	-2,400	1,600	-5,900	-78.67%
100-4170-280	COMMUNICATIONS	4,382	3,600	4,000	-2,000	2,000	-1,600	-44.44%
100-4170-290	FUEL	699	2,000	2,500	-1,700	800	-1,200	-60.00%
100-4170-311	SOFTWARE PACKAGES	-	-	2,000	-2,000	-	-	0.00%
100-4170-481	ELECTION-SPECIAL GRANT EXPENSE	-	-	-	-	-	-	0.00%
100-4170-482	MUNICIPAL ELECTION SERVICES	-	193,000	-	-	-	-193,000	-100.00%
100-4170-510	INSURANCE	-	2,700	2,700	-	2,700	-	0.00%
100-4170-620	MISC SERVICES	1,894	1,000	1,000	-	1,000	-	0.00%
		396,443	297,900	545,700	-14,700	531,000	233,100	78.20%
<i>Capital Investment</i>								
100-4170-720	BUILDINGS	49,073	-	-	-	-	-	0.00%
100-4170-740	CAPITALIZED EQUIPMENT	-	28,200	-	-	-	-28,200	-100.00%
		49,073	28,200	-	-	-	-28,200	-100.00%
Total Elections		738,354	570,400	853,300	-52,100	801,200	230,800	40.50%
Recorder								
<i>Personnel</i>								
100-4144-110	FULL TIME EMPLOYEES	311,925	357,500	454,200	23,800	478,000	120,500	33.71%
100-4144-115	OVERTIME	152	-	500	-	500	500	100.00%
100-4144-120	PART TIME EMPLOYEES	80,773	119,100	60,400	-	60,400	-58,700	-49.29%
100-4144-125	SEASONAL EMPLOYEES	12,070	244,600	100,000	-	100,000	-144,600	-59.12%
100-4144-130	EMPLOYEE BENEFITS	157,095	229,300	220,800	6,200	227,000	-2,300	-1.00%
		562,015	950,500	835,900	30,000	865,900	-84,600	-8.90%
<i>Supplies and Services</i>								
100-4144-210	SUBSCRIPTIONS	44	300	300	-	300	-	0.00%
100-4144-230	TRAVEL	4,951	7,500	7,500	-	7,500	-	0.00%
100-4144-240	OFFICE EXPENSE	2,493	2,500	2,500	-	2,500	-	0.00%
100-4144-250	EQUIPMENT SUPPLIES & MAINT	6,780	6,000	6,000	-	6,000	-	0.00%
100-4144-251	NON-CAPITALIZED EQUIPMENT	559	-	-	-	-	-	0.00%
100-4144-280	COMMUNICATIONS	2,312	2,900	2,900	-	2,900	-	0.00%
100-4144-310	PROFESSIONAL & TECHNICAL	43,809	154,500	2,000	-	2,000	-152,500	-98.71%
100-4144-311	SOFTWARE PACKAGES	15,384	49,500	28,500	-	28,500	-21,000	-42.42%
100-4144-330	EDUCATION AND TRAINING	1,843	1,200	1,200	-	1,200	-	0.00%
100-4144-510	INSURANCE	-	5,800	6,000	-	6,000	200	3.45%
100-4144-620	MISC SERVICES	-	38,700	12,000	-	12,000	-26,700	-68.99%
		78,175	268,900	68,900	-	68,900	-200,000	-74.40%
<i>Capital Investment</i>								
100-4144-720	BUILDINGS	-	-	-	-	-	-	0.00%
100-4144-740	CAPITALIZED EQUIPMENT	-	-	-	-	-	-	0.00%
		-	-	-	-	-	-	0.00%
<i>Tax Administration Allocation</i>								
100-4144-999	TAX ADMIN - RECORDER 50%	-298,191	-	-	-	-	-	0.00%
		-298,191	-	-	-	-	-	0.00%
Total Recorder		341,999	1,219,400	904,800	30,000	934,800	-284,600	-23.30%
Attorney								
<i>Personnel</i>								
100-4145-110	FULL TIME EMPLOYEES	1,344,358	1,507,800	1,597,100	427,000	2,024,100	516,300	34.24%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-4145-115	OVERTIME	4,708	5,000	12,500	-	12,500	7,500	150.00%
100-4145-120	PART TIME EMPLOYEES	5,201	17,800	12,200	-	12,200	-5,600	-31.46%
100-4145-125	SEASONAL EMPLOYEES	-	-	-	-	-	-	0.00%
100-4145-130	EMPLOYEE BENEFITS	604,144	757,100	708,200	118,600	826,800	69,700	9.21%
		1,958,411	2,287,700	2,330,000	545,600	2,875,600	587,900	25.70%
<i>Supplies and Services</i>								
100-4145-200	LAW LIBRARY- MATERIALS & SUPP	20,491	18,000	18,000	-	18,000	-	0.00%
100-4145-210	SUBSCRIPTIONS & MEMBERSHIP	1,662	12,500	12,500	-	12,500	-	0.00%
100-4145-230	TRAVEL	11,463	22,000	22,000	-	22,000	-	0.00%
100-4145-240	OFFICE EXPENSE	12,839	13,800	13,800	-	13,800	-	0.00%
100-4145-250	EQUIPMENT SUPPLIES & MAINT	11,379	13,000	21,000	-	21,000	8,000	61.54%
100-4145-251	NON-CAPITALIZED EQUIPMENT	25,610	50,800	32,300	-	32,300	-18,500	-36.42%
100-4145-280	COMMUNICATIONS	16,755	21,900	23,000	-	23,000	1,100	5.02%
100-4145-310	PROFESSIONAL & TECHNICAL	52,759	120,000	120,000	-	120,000	-	0.00%
100-4145-311	SOFTWARE PACKAGES	9,695	300,000	170,000	-	170,000	-130,000	-43.33%
100-4145-312	WITNESS AND TRIAL COSTS	3,417	17,000	20,000	-	20,000	3,000	17.65%
100-4145-330	EDUCATION & TRAINING	8,489	18,100	26,000	-	26,000	7,900	43.65%
100-4145-480	SPECIAL DEPARTMENT SUPPLIES	-	1,000	1,000	-	1,000	-	0.00%
100-4145-482	SPEC DEPT SUPPLIES - TRAFFIC	1,450	2,000	-	-	-	-2,000	-100.00%
100-4145-510	INSURANCE	-	12,700	14,000	-	14,000	1,300	10.24%
100-4145-620	MISC SERVICES	1,970	-	-	-	-	-	0.00%
		177,979	622,800	493,600	-	493,600	-129,200	-20.70%
<i>Capital Investment</i>								
100-4145-720	BUILDINGS	-	84,000	-	-	-	-84,000	-100.00%
100-4145-740	CAPITALIZED EQUIPMENT	-	55,000	-	-	-	-55,000	-100.00%
		-	139,000	-	-	-	-139,000	-100.00%
<i>Tax Administration Allocation</i>								
100-4145-999	TAX ADMIN - ATTORNEY 9%	-192,275	-274,500	-254,100	-49,200	-303,300	-28,800	10.49%
		-192,275	-274,500	-254,100	-49,200	-303,300	-28,800	10.50%
Total Attorney		1,944,115	2,775,000	2,569,500	496,400	3,065,900	290,900	10.50%
Public Defender								
<i>Personnel</i>								
100-4126-110	FULL TIME EMPLOYEES	170,016	195,900	194,200	-	194,200	-1,700	-0.87%
100-4126-115	OVERTIME	62	5,000	1,000	-	1,000	-4,000	-80.00%
100-4126-125	TEMPORARY AND SEASONAL	-	-	-	-	-	-	0.00%
100-4126-130	PAYROLL TAXES AND BENEFITS	74,435	84,400	72,900	1,300	74,200	-10,200	-12.09%
		244,513	285,300	268,100	1,300	269,400	-15,900	-5.60%
<i>Supplies and Services</i>								
100-4126-200	INDIGENT CAPITAL DEFENSE FUND	58,355	63,000	68,100	-	68,100	5,100	8.10%
100-4126-210	SUBSCRIPTIONS AND MEMBERSHIPS	1,091	5,800	7,200	-	7,200	1,400	24.14%
100-4126-230	TRAVEL	-	5,900	2,000	-	2,000	-3,900	-66.10%
100-4126-240	OFFICE SUPPLIES AND EXPENSE	1,870	5,000	5,000	-	5,000	-	0.00%
100-4126-250	EQUIPMENT SUPPLIES AND MAINT	-	-	-	-	-	-	0.00%
100-4126-251	MINOR EQUIPMENT	3,008	55,500	14,000	-	14,000	-41,500	-74.77%
100-4126-260	BUILDINGS AND GROUNDS	365	-	-	-	-	-	0.00%
100-4126-270	UTILITIES	-	-	-	-	-	-	0.00%
100-4126-280	COMMUNICATIONS	1,910	1,700	1,700	-	1,700	-	0.00%
100-4126-290	RENT	21,400	21,600	21,600	-	21,600	-	0.00%
100-4126-310	PROFESSIONAL AND TECHNICAL	543,423	918,600	962,000	-	962,000	43,400	4.72%
100-4126-311	SOFTWARE	-	12,000	12,000	-	12,000	-	0.00%
100-4126-330	EDUCATION AND TRAINING	165	6,000	6,000	-	6,000	-	0.00%
100-4126-480	SOCIAL WORKER EXPENSE	-	5,000	5,000	-	5,000	-	0.00%
100-4126-510	INSURANCE	-	1,800	1,800	-	1,800	-	0.00%
100-4126-620	MISC SERVICES - TRANSCRIPTS	-	2,000	2,000	-	2,000	-	0.00%
		631,587	1,103,900	1,108,400	-	1,108,400	4,500	0.40%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Capital Investment</i>								
		-	-	-	-	-	-	0.00%
Total Public Defender		876,100	1,389,200	1,376,500	1,300	1,377,800	-11,400	-0.80%
Victim Advocate								
<i>Personnel</i>								
100-4148-110	FULL TIME EMPLOYEES	619,078	656,100	625,600	-	625,600	-30,500	-4.65%
100-4148-115	OVERTIME	469	1,000	-	-	-	-1,000	-100.00%
100-4148-120	PART TIME EMPLOYEES	21,381	24,600	-	-	-	-24,600	-100.00%
100-4148-125	SEASONAL EMPLOYEES	-	15,000	-	-	-	-15,000	-100.00%
100-4148-130	EMPLOYEE BENEFITS	223,935	258,700	269,100	4,600	273,700	15,000	5.80%
100-4148-142	OTHER PAY	13,432	12,200	28,000	-	28,000	15,800	129.51%
		878,295	967,600	922,700	4,600	927,300	-40,300	-4.20%
<i>Supplies and Services</i>								
100-4148-230	TRAVEL	21,814	6,100	5,000	-	5,000	-1,100	-18.03%
100-4148-240	OFFICE EXPENSE & SUPPLIES	6,472	3,000	6,300	-	6,300	3,300	110.00%
100-4148-250	EQUIP SUPPLIES & MAINT	-	5,000	5,600	-	5,600	600	12.00%
100-4148-260	BUILDING & GROUNDS	-	-	-	-	-	-	0.00%
100-4148-270	UTILITIES	5,743	5,000	-	-	-	-5,000	-100.00%
100-4148-280	COMMUNICATIONS	7,495	7,700	7,700	-	7,700	-	0.00%
100-4148-290	FUEL	-	5,000	6,000	-	6,000	1,000	20.00%
100-4148-310	PROFESSIONAL & TECHNICAL	62,783	1,500	-	-	-	-1,500	-100.00%
100-4148-330	EDUCATION & TRAINING	8,510	2,200	4,500	-	4,500	2,300	104.55%
100-4148-450	SPEC DEPT-EMERG ASSISTANCE	10,046	4,100	1,000	-	1,000	-3,100	-75.61%
100-4148-455	MENTAL HEALTH FIRST RESPONDERS	11,076	240,000	-	-	-	-240,000	-100.00%
100-4148-480	SPECIAL GRANT EXPENSE	63,145	1,004,900	-	-	-	-1,004,900	-100.00%
100-4148-486	UNIFORMS	-	800	1,000	2,000	3,000	2,200	275.00%
100-4148-510	INSURANCE	-	5,600	6,000	-	6,000	400	7.14%
		197,084	1,290,900	43,100	2,000	45,100	-1,245,800	-96.50%
Total Victim Advocate		1,075,379	2,258,500	965,800	6,600	972,400	-1,286,100	-56.90%
Buildings and Grounds								
<i>Personnel</i>								
100-4160-110	FULL TIME EMPLOYEES	109,983	121,300	163,400	-100	163,300	42,000	34.62%
100-4160-115	OVERTIME	443	5,000	5,000	-	5,000	-	0.00%
100-4160-120	PART TIME EMPLOYEES	78,119	118,500	105,100	100	105,200	-13,300	-11.22%
100-4160-125	SEASONAL EMPLOYEES	-	3,400	2,000	-1,000	1,000	-2,400	-70.59%
100-4160-130	EMPLOYEE BENEFITS	51,013	64,900	94,700	1,600	96,300	31,400	48.38%
		239,558	313,100	370,200	600	370,800	57,700	18.40%
<i>Supplies and Services</i>								
100-4160-240	OFFICE EXPENSE	-	6,000	6,000	-	6,000	-	0.00%
100-4160-251	NON-CAPITALIZED EQUIPMENT	4,396	10,000	10,000	-	10,000	-	0.00%
100-4160-260	BUILDING & GROUNDS	53,961	54,200	62,200	-	62,200	8,000	14.76%
100-4160-270	UTILITIES	78,190	96,500	95,000	-	95,000	-1,500	-1.55%
100-4160-280	COMMUNICATIONS	2,399	7,500	7,500	-	7,500	-	0.00%
100-4160-330	EDUCATION & TRAINING	241	1,500	1,500	-1,000	500	-1,000	-66.67%
100-4160-510	INSURANCE	-	2,600	2,800	-	2,800	200	7.69%
100-4160-620	MISC SERVICES	7,332	5,000	5,000	-	5,000	-	0.00%
		146,519	183,300	190,000	-1,000	189,000	5,700	3.10%
<i>Capital Investment</i>								
100-4160-720	BUILDINGS	20,576	41,000	15,000	-	15,000	-26,000	-63.41%
100-4160-730	IMPROVEMENTS	13,500	347,700	-	-	-	-347,700	-100.00%
100-4160-740	CAPITALIZED EQUIPMENT	15,029	115,000	16,000	-	16,000	-99,000	-86.09%
		49,105	503,700	31,000	-	31,000	-472,700	-93.80%

Tax Administration Allocation



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-4160-999	TAX ADMIN - BLDG & GROUNDS 31%	-130,722	-313,200	-183,300	100	-183,200	130,000	-41.51%
		-130,722	-313,200	-183,300	100	-183,200	130,000	-41.50%
Total Buildings and Grounds		304,460	686,900	407,900	-300	407,600	-279,300	-40.70%
Economic Development								
<i>Personnel</i>								
100-4193-110	FULL TIME EMPLOYEES	102,296	-	-	-	-	-	0.00%
100-4193-120	TEMPORARY EMPLOYEES	-	-	-	-	-	-	0.00%
100-4193-130	EMPLOYEE BENEFITS	41,870	-	-	-	-	-	0.00%
		144,166	-	-	-	-	-	0.00%
<i>Supplies and Services</i>								
100-4193-210	SUBSCRIPTIONS & MEMBERSHIPS	11,770	-	-	-	-	-	0.00%
100-4193-230	TRAVEL EXPENSE	7,245	-	-	-	-	-	0.00%
100-4193-240	OFFICE SUPPLIES	100	-	-	-	-	-	0.00%
100-4193-250	EQUIPMENT SUPPLIES & MAINT	111	-	-	-	-	-	0.00%
100-4193-251	NON-CAPITALIZED EQUIPMENT	-	-	-	-	-	-	0.00%
100-4193-280	COMMUNICATIONS	549	-	-	-	-	-	0.00%
100-4193-310	PROFESSIONAL & TECHNICAL	-	-	-	-	-	-	0.00%
100-4193-320	CONTRACT SERVICES	-	150,000	165,000	-	165,000	15,000	10.00%
100-4193-330	EDUCATION & TRAINING	1,556	-	-	-	-	-	0.00%
100-4193-490	SPECIAL GRANT PROJECTS	58,837	173,900	105,000	-	105,000	-68,900	-39.62%
100-4193-620	MISC SERVICES	12,236	10,000	10,000	-	10,000	-	0.00%
		92,404	333,900	280,000	-	280,000	-53,900	-16.10%
Total Economic Development		236,570	333,900	280,000	-	280,000	-53,900	-16.10%
USU Extension Services								
<i>Supplies and Services</i>								
100-4610-320	CONTRACT SERVICES	244,600	254,600	272,000	-	272,000	17,400	6.83%
		244,600	254,600	272,000	-	272,000	17,400	6.80%
Total USU Extension Services		244,600	254,600	272,000	-	272,000	17,400	6.80%
Mental Health Services								
<i>Supplies and Services</i>								
100-4310-481	BEAR RIVER MENTAL HEALTH SERVC	327,700	-	-	-	-	-	0.00%
100-4310-482	SUBSTANCE ABUSE PREVENT/TREAT	-	277,700	-	-	-	-277,700	-100.00%
		327,700	277,700	-	-	-	-277,700	-100.00%
Total Mental Health Services		327,700	277,700	-	-	-	-277,700	-100.00%
County Pandemic Relief								
<i>Supplies and Services</i>								
100-4965-251	CRF TOOLS AND MINOR EQUIPMENT	-	-	-	-	-	-	0.00%
100-4965-620	CRF CONTRIBUTIONS FOR RELIEF	-	885,000	-	-	-	-885,000	-100.00%
100-4965-720	CRF BUILDINGS	-	-	-	-	-	-	0.00%
		-	885,000	-	-	-	-885,000	-100.00%
Total County Pandemic Relief		-	885,000	-	-	-	-885,000	-100.00%
Miscellaneous and General								
<i>Personnel</i>								
100-4960-130	MISC. PAYROLL TAXES	23,757	-	-	-	-	-	0.00%
		23,757	-	-	-	-	-	0.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Supplies and Services</i>								
100-4150-230	NACO TRAVEL - A&C 10%	-	-	-	-	-	-	0.00%
100-4150-510	INSURANCE - A&C 10%	251,922	-	-	-	-	-	0.00%
100-4150-541	BRAG (NO ADMIN COSTS) NOT A&C	64,600	-	-	-	-	-	0.00%
100-4150-550	UAC MEMBERSHIPS - A&C 10%	46,852	51,600	51,600	-	51,600	-	0.00%
100-4150-552	NACO MEMBERSHIPS - A&C 10%	4,128	2,100	2,100	-	2,100	-	0.00%
100-4150-560	AUDIT - A&C 10%	40,720	-	-	-	-	-	0.00%
100-4150-580	UNEMPLOYMENT COMP - A&C 10%	-220	-	-	-	-	-	0.00%
100-4151-250	EQUIPMENT SUPPLIES & MAINT	5,101	-	-	-	-	-	0.00%
100-4151-280	COMMUNICATIONS	2,897	-	-	-	-	-	0.00%
100-4191-200	MATERIAL SUPPLIES & SERVICES	4,308	-	-	-	-	-	0.00%
100-4242-200	MATERIAL SUPPLIES & SERVICE	2,500	-	-	-	-	-	0.00%
100-4960-280	COMMUNICATIONS	12,474	-	-	-	-	-	0.00%
100-4960-320	BEE INSPECTION	-	2,500	2,500	-	2,500	-	0.00%
100-4960-325	SOIL CONSERVATION	-	6,000	6,000	-	6,000	-	0.00%
100-4960-600	MISCELLANEOUS EXPENSE	179,199	29,500	29,500	-	29,500	-	0.00%
100-4960-625	MISCELLANEOUS CONTRACT PAYMENT	-	-	-	-	-	-	0.00%
100-4960-630	SUNDRY-LONGEVITY SERVICE AWARD	-	-	-	-	-	-	0.00%
100-4960-800	SETTLEMENTS	4,000	78,000	-	-	-	-78,000	-100.00%
		618,481	169,700	91,700	-	91,700	-78,000	-46.00%
<i>Tax Administration Allocation</i>								
100-4150-999	TAX ADMIN - NONDEPARTMENTAL 10%	-34,340	-5,400	-5,400	-	-5,400	-	0.00%
100-4151-999	TAX ADMIN - MAIL AND COPY 31%	-2,479	-	-	-	-	-	0.00%
100-4191-999	TAX ADMIN - ADV & PROMO 55%	-2,369	-	-	-	-	-	0.00%
		-39,188	-5,400	-5,400	-	-5,400	-	0.00%
Total Miscellaneous and General		603,050	164,300	86,300	-	86,300	-78,000	-47.50%
Contributions to Other Units								
<i>Personnel</i>								
100-4800-190	COMPENSATION RESERVE	991,871	460,900	-	3,073,100	3,073,100	2,612,200	566.76%
		991,871	460,900	-	3,073,100	3,073,100	2,612,200	566.76%
<i>Supplies and Services</i>								
100-4800-920	CONTRIBUTIONS TO OTHER UNITS	2,263	3,467,135	271,500	-	271,500	-3,195,635	-92.17%
100-4800-925	CONTRIBUTION - AIRPORT	80,000	80,000	100,000	-3,000	97,000	17,000	21.25%
100-4800-950	CONTRIBUTIONS - RDA AGREEMENTS	396,295	450,000	450,000	-	450,000	-	0.00%
		478,558	3,997,135	821,500	-3,000	818,500	-3,178,635	-79.50%
Total Contributions to Other Units		1,470,429	4,458,035	821,500	3,070,100	3,891,600	-566,435	-12.70%
Total General Government		11,279,249	20,765,035	12,798,500	3,544,600	16,343,100	-4,421,935	-21.30%
Sheriff								
<i>Personnel</i>								
100-4214-110	FULL TIME EMPLOYEES	-	-	309,300	1,200	310,500	310,500	100.00%
100-4214-115	OVERTIME	-	-	5,000	-	5,000	5,000	100.00%
100-4214-120	PART TIME EMPLOYEES	-	-	42,000	-	42,000	42,000	100.00%
100-4214-130	EMPLOYEE BENEFITS	-	-	169,700	4,000	173,700	173,700	100.00%
		-	-	526,000	5,200	531,200	531,200	100.00%
<i>Supplies and Services</i>								
100-4214-230	TRAVEL	-	-	3,500	-	3,500	3,500	100.00%
100-4214-330	EDUCATION AND TRAINING	-	-	5,000	-	5,000	5,000	100.00%
100-4214-480	SPECIAL DEPARTMENT SUPPLIES	-	-	5,000	-	5,000	5,000	100.00%
100-4214-486	UNIFORMS AND SUPPLIES	-	-	1,600	-	1,600	1,600	100.00%
		-	-	15,100	-	15,100	15,100	100.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Capital Investment</i>								
		-	-	-	-	-	-	0.00%
		-	-	-	-	-	-	0.00%
Total Sheriff		-	-	541,100	5,200	546,300	546,300	100.00%
Sheriff: Administration								
<i>Personnel</i>								
100-4215-110	FULL TIME EMPLOYEES	518,869	543,800	760,500	1,800	762,300	218,500	40.18%
100-4215-115	OVERTIME	3,925	5,800	15,000	-	15,000	9,200	158.62%
100-4215-120	PART TIME EMPLOYEES	56,711	69,000	42,000	-	42,000	-27,000	-39.13%
100-4215-130	EMPLOYEE BENEFITS	255,455	287,700	399,000	9,200	408,200	120,500	41.88%
		834,960	906,300	1,216,500	11,000	1,227,500	321,200	35.40%
<i>Supplies and Services</i>								
100-4215-210	SUBSCRIPTIONS AND MEMBERSHIPS	7,970	8,000	13,800	-	13,800	5,800	72.50%
100-4215-230	TRAVEL	3,244	7,500	10,000	-	10,000	2,500	33.33%
100-4215-240	OFFICE SUPPLIES	15,106	14,200	55,000	-	55,000	40,800	287.32%
100-4215-250	EQUIPMENT SUPPLIES & SERVICES	12,628	18,300	143,000	-	143,000	124,700	681.42%
100-4215-251	NON-CAPITALIZED EQUIPMENT	10,951	14,000	10,000	-	10,000	-4,000	-28.57%
100-4215-260	BUILDINGS AND GROUNDS	133,842	141,200	141,200	-	141,200	-	0.00%
100-4215-270	UTILITIES	306,151	264,000	264,000	-	264,000	-	0.00%
100-4215-280	COMMUNICATIONS	2,887	2,100	-	-	-	-2,100	-100.00%
100-4215-290	GASOLINE	8,725	11,000	217,500	-	217,500	206,500	1877.27%
100-4215-310	PROFESSIONAL AND TECHNICAL	-	-	1,398,200	-	1,398,200	1,398,200	100.00%
100-4215-311	SOFTWARE PACKAGES	147,743	187,500	127,700	-	127,700	-59,800	-31.89%
100-4215-330	EDUCATION AND TRAINING	916	7,000	10,000	-	10,000	3,000	42.86%
100-4215-381	MEALS	-	-	482,000	-	482,000	482,000	100.00%
100-4215-410	CIVIL SERVICES	-	-	10,000	-	10,000	10,000	100.00%
100-4215-480	SPECIAL DEPARTMENT SUPPLIES	18,612	28,000	28,000	-	28,000	-	0.00%
100-4215-486	UNIFORMS AND SUPPLIES	4,414	5,000	176,400	-	176,400	171,400	3428.00%
100-4215-510	INSURANCE	-	6,400	165,000	-	165,000	158,600	2478.13%
100-4215-620	MISCELLANEOUS SERVICES	4,001	-	-	-	-	-	0.00%
100-4236-251	NON-CAPITALIZED EQUIPMENT	21,681	30,000	30,000	-	30,000	-	0.00%
100-4236-280	COMMUNICATION	2,584	2,500	139,500	-	139,500	137,000	5480.00%
100-4236-311	SOFTWARE PACKAGES	8,361	8,300	8,300	-	8,300	-	0.00%
100-4236-330	EDUCATION AND TRAINING	1,300	6,500	8,300	-	8,300	1,800	27.69%
		711,116	761,500	3,437,900	-	3,437,900	2,676,400	351.50%
<i>Capital Investment</i>								
100-4215-720	BUILDING	3,442,504	137,500	-	-	-	-137,500	-100.00%
100-4215-740	CAPITALIZED EQUIPMENT	61,905	557,500	74,400	-	74,400	-483,100	-86.65%
		3,504,409	695,000	74,400	-	74,400	-620,600	-89.30%
Total Sheriff: Administration		5,050,485	2,362,800	4,728,800	11,000	4,739,800	2,377,000	100.60%
Sheriff: Criminal								
<i>Personnel</i>								
100-4210-110	FULL TIME EMPLOYEES	2,495,084	2,893,200	1,233,000	1,500	1,234,500	-1,658,700	-57.33%
100-4210-115	OVERTIME	164,019	233,200	100,000	-	100,000	-133,200	-57.12%
100-4210-120	PART TIME EMPLOYEES	4,719	8,600	17,600	-	17,600	9,000	104.65%
100-4210-130	EMPLOYEE BENEFITS	1,548,387	1,824,700	791,500	16,700	808,200	-1,016,500	-55.71%
100-4210-142	OTHER PAY	9,472	15,000	15,000	-	15,000	-	0.00%
		4,221,681	4,974,700	2,157,100	18,200	2,175,300	-2,799,400	-56.30%
<i>Supplies and Services</i>								
100-4210-200	ANIMAL CONT MAT, SUPP & SERV	-	-	-	-	-	-	0.00%
100-4210-210	SUBSCRIPTIONS & MEMBERSHIPS	980	1,200	44,000	-	44,000	42,800	3566.67%
100-4210-230	TRAVEL	34,842	39,000	50,000	-	50,000	11,000	28.21%
100-4210-240	OFFICE EXPENSE	7,545	8,000	-	-	-	-8,000	-100.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-4210-250	EQUIPMENT SUPPLIES & MAINT	59,601	89,400	-	-	-	-89,400	-100.00%
100-4210-251	NON-CAPITALIZED EQUIPMENT	56,154	57,000	51,000	-	51,000	-6,000	-10.53%
100-4210-280	COMMUNICATIONS	43	-	-	-	-	-	0.00%
100-4210-290	FUEL	168,165	160,000	-	-	-	-160,000	-100.00%
100-4210-310	PROFESSIONAL & TECHNICAL	1,987	5,000	7,500	-	7,500	2,500	50.00%
100-4210-330	EDUCATION & TRAINING	29,843	42,000	35,000	-	35,000	-7,000	-16.67%
100-4210-480	SPECIAL DEPT SUPPLIES	37,158	39,500	-	-	-	-39,500	-100.00%
100-4210-481	SPEC SUPPS-SUBSTANCE ABUSE ED	6,057	9,000	9,100	-	9,100	100	1.11%
100-4210-486	UNIFORMS AND SUPPLIES	99,838	111,800	-	-	-	-111,800	-100.00%
100-4210-510	INSURANCE	-	74,000	-	-	-	-74,000	-100.00%
		502,213	635,900	196,600	-	196,600	-439,300	-69.10%
<i>Capital Investment</i>								
100-4210-740	CAPITALIZED EQUIPMENT	798,213	1,003,500	-	-	-	-1,003,500	-100.00%
		798,213	1,003,500	-	-	-	-1,003,500	-100.00%
Total Sheriff: Criminal		5,522,107	6,614,100	2,353,700	18,200	2,371,900	-4,242,200	-64.10%
Sheriff: Patrol								
<i>Personnel</i>								
100-4205-110	FULL TIME EMPLOYEES	-	-	2,399,700	2,900	2,402,600	2,402,600	100.00%
100-4205-115	OVERTIME	-	-	120,000	-	120,000	120,000	100.00%
100-4205-130	EMPLOYEE BENEFITS	-	-	1,517,800	31,900	1,549,700	1,549,700	100.00%
100-4205-142	OTHER PAY	-	-	15,000	-	15,000	15,000	100.00%
		-	-	4,052,500	34,800	4,087,300	4,087,300	100.00%
<i>Supplies and Services</i>								
100-4205-210	SUBSCRIPTIONS & MEMBERSHIPS	-	-	1,000	-	1,000	1,000	100.00%
100-4205-230	TRAVEL	-	-	40,000	-	40,000	40,000	100.00%
100-4205-250	EQUIPMENT SUPPLIES & MAINT	-	-	-	-	-	-	0.00%
100-4205-251	NON-CAPITALIZED EQUIPMENT	-	-	31,000	-	31,000	31,000	100.00%
100-4205-330	EDUCATION & TRAINING	-	-	47,000	-	47,000	47,000	100.00%
100-4205-480	SPECIAL DEPT SUPPLIES	-	-	62,000	-	62,000	62,000	100.00%
		-	-	181,000	-	181,000	181,000	100.00%
<i>Capital Investment</i>								
		-	-	-	-	-	-	0.00%
Total Sheriff: Patrol		-	-	4,233,500	34,800	4,268,300	4,268,300	100.00%
Sheriff: Support Services								
<i>Personnel</i>								
100-4211-110	FULL TIME EMPLOYEES	1,690,101	1,893,800	1,025,200	500	1,025,700	-868,100	-45.84%
100-4211-115	OVERTIME	99,489	132,700	50,000	-	50,000	-82,700	-62.32%
100-4211-120	PART TIME EMPLOYEES	103,711	150,800	184,100	-	184,100	33,300	22.08%
100-4211-130	EMPLOYEE BENEFITS	1,042,578	1,186,900	668,800	13,500	682,300	-504,600	-42.51%
100-4211-142	OTHER PAY	5,719	9,100	10,000	-	10,000	900	9.89%
		2,941,598	3,373,300	1,938,100	14,000	1,952,100	-1,421,200	-42.10%
<i>Supplies and Services</i>								
100-4211-210	SUBSCRIPTIONS	29,725	49,700	5,000	-	5,000	-44,700	-89.94%
100-4211-230	TRAVEL	13,915	16,000	24,000	-	24,000	8,000	50.00%
100-4211-240	OFFICE EXPENSE	13,707	22,200	-	-	-	-22,200	-100.00%
100-4211-250	EQUIPMENT SUPPLIES & MAINT	19,179	23,000	2,000	-	2,000	-21,000	-91.30%
100-4211-251	NON-CAPITALIZED EQUIPMENT	42,668	57,300	25,000	-	25,000	-32,300	-56.37%
100-4211-255	PROBATION ANKLE MONITORS	6,784	29,000	24,000	-	24,000	-5,000	-17.24%
100-4211-280	COMMUNICATIONS	101,773	118,500	-	-	-	-118,500	-100.00%
100-4211-290	GASOLINE	44,145	62,000	-	-	-	-62,000	-100.00%
100-4211-311	SOFTWARE PACKAGES	13,357	21,700	24,400	-	24,400	2,700	12.44%
100-4211-330	EDUCATION & TRAINING	15,287	27,000	23,000	-	23,000	-4,000	-14.81%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-4211-410	CIVIL SERVICES	-	10,000	-	-	-	-10,000	-100.00%
100-4211-480	SPECIAL DEPT SUPPLIES	78,212	95,000	5,000	-	5,000	-90,000	-94.74%
100-4211-486	UNIFORMS AND SUPPLIES	18,851	26,800	-	-	-	-26,800	-100.00%
100-4211-510	INSURANCE	-	22,600	-	-	-	-22,600	-100.00%
100-4217-210	SUBSCRIPTIONS & MEMBERSHIPS	941	1,200	1,200	-	1,200	-	0.00%
100-4217-250	EQUIPMENT SUPPLIES & MAINT	-	2,000	2,000	-	2,000	-	0.00%
100-4217-251	NON-CAPITALIZED EQUIPMENT	30	5,000	5,000	-	5,000	-	0.00%
100-4217-330	EDUCATION & TRAINING	229	1,000	1,000	-	1,000	-	0.00%
100-4217-486	UNIFORMS AND SUPPLIES	3,156	5,000	4,500	-	4,500	-500	-10.00%
100-4217-611	MISC SUPPLIES - POSSE BURGER	18,721	22,000	18,000	-	18,000	-4,000	-18.18%
		420,680	617,000	164,100	-	164,100	-452,900	-73.40%
Total Sheriff: Support Services		3,362,278	3,990,300	2,102,200	14,000	2,116,200	-1,874,100	-47.00%
Sheriff: Corrections								
<i>Personnel</i>								
100-4230-110	FULL TIME EMPLOYEES	4,328,580	4,451,500	4,307,200	109,400	4,416,600	-34,900	-0.78%
100-4230-115	OVERTIME	278,791	346,200	245,000	-	245,000	-101,200	-29.23%
100-4230-120	PART TIME EMPLOYEES	39,330	65,600	88,300	-	88,300	22,700	34.60%
100-4230-130	EMPLOYEE BENEFITS	2,663,155	2,793,900	2,745,300	159,200	2,904,500	110,600	3.96%
100-4230-142	OTHER PAY	15,964	19,800	15,100	-	15,100	-4,700	-23.74%
		7,325,820	7,677,000	7,400,900	268,600	7,669,500	-7,500	-0.10%
<i>Supplies and Services</i>								
100-4230-200	INMATE SUPPLIES	289,790	268,900	268,900	-	268,900	-	0.00%
100-4230-210	SUBSCRIPTIONS & MEMBERSHIPS	1,736	5,300	-	-	-	-5,300	-100.00%
100-4230-230	TRAVEL	32,027	32,600	26,000	-	26,000	-6,600	-20.25%
100-4230-231	TRAVEL -EXTRADITION EXPENSES	-667	4,100	4,100	-	4,100	-	0.00%
100-4230-240	OFFICE SUPPLIES	24,245	25,600	-	-	-	-25,600	-100.00%
100-4230-250	EQUIPMENT SUPPLIES & MAINT	35,629	28,300	-	-	-	-28,300	-100.00%
100-4230-251	NON-CAPITALIZED EQUIPMENT	37,191	42,600	42,600	-	42,600	-	0.00%
100-4230-255	PRISONERS SUPPLIES - W/RELEASE	2,235	5,400	5,400	-	5,400	-	0.00%
100-4230-280	COMMUNICATIONS	3,291	6,700	-	-	-	-6,700	-100.00%
100-4230-290	GASOLINE	24,226	39,000	-	-	-	-39,000	-100.00%
100-4230-310	PROFESSIONAL & TECHNICAL	1,317,800	1,357,400	-	-	-	-1,357,400	-100.00%
100-4230-311	SOFTWARE PACKAGES	200	2,600	-	-	-	-2,600	-100.00%
100-4230-315	MEDICAL EXPENSE	235,807	209,200	209,200	-	209,200	-	0.00%
100-4230-316	MEDICAL EXPENSE REIMBURSEMENT	31,400	36,100	36,100	-	36,100	-	0.00%
100-4230-330	EDUCATION & TRAINING	29,318	45,500	45,000	-	45,000	-500	-1.10%
100-4230-333	ALL P/S TESTING FEES	3,619	8,300	8,300	-	8,300	-	0.00%
100-4230-381	MEALS	420,254	467,900	-	-	-	-467,900	-100.00%
100-4230-450	SPECIAL JAIL SUPPLIES	9,884	10,900	10,900	-	10,900	-	0.00%
100-4230-486	UNIFORMS AND SUPPLIES	51,510	63,300	-	-	-	-63,300	-100.00%
100-4230-510	INSURANCE	-	53,600	-	-	-	-53,600	-100.00%
		2,549,495	2,713,300	656,500	-	656,500	-2,056,800	-75.80%
<i>Capital Investment</i>								
100-4230-720	BUILDINGS	15,767	221,800	-	-	-	-221,800	-100.00%
100-4230-740	CAPITALIZED EQUIPMENT	17,086	117,400	-	-	-	-117,400	-100.00%
		32,853	339,200	-	-	-	-339,200	-100.00%
Total Sheriff: Corrections		9,908,168	10,729,500	8,057,400	268,600	8,326,000	-2,403,500	-22.40%
Sheriff: Emergency Management								
<i>Personnel</i>								
100-4255-110	FULL TIME EMPLOYEES	69,398	72,500	73,000	100	73,100	600	0.83%
100-4255-115	OVERTIME	-	-	1,000	-	1,000	1,000	100.00%
100-4255-120	PART TIME EMPLOYEES	-	-	23,900	-	23,900	23,900	100.00%
100-4255-130	EMPLOYEE BENEFITS	37,656	39,400	41,800	1,000	42,800	3,400	8.63%
		107,054	111,900	139,700	1,100	140,800	28,900	25.80%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Supplies and Services</i>								
100-4216-210	SUBSCRIPTIONS & MEMBERSHIPS	4,987	5,100	5,600	-	5,600	500	9.80%
100-4216-230	TRAVEL	2,907	6,000	6,000	-	6,000	-	0.00%
100-4216-240	OFFICE SUPPLIES	-	600	500	-	500	-100	-16.67%
100-4216-250	EQUIPMENT SUPPLIES & MAINT	9,234	12,000	12,000	-	12,000	-	0.00%
100-4216-251	NON-CAPITALIZED EQUIPMENT	13,348	26,000	26,000	-	26,000	-	0.00%
100-4216-270	UTILITIES	16,902	29,000	25,000	-	25,000	-4,000	-13.79%
100-4216-280	COMMUNICATIONS	691	2,500	2,500	-	2,500	-	0.00%
100-4216-330	EDUCATION & TRAINING	7,386	13,000	10,000	-	10,000	-3,000	-23.08%
100-4216-480	SPECIAL DEPT SUPPLIES	3,572	5,500	5,500	-	5,500	-	0.00%
100-4216-481	PHILANTHROPIC ACTIVITIES	800	1,000	1,000	-	1,000	-	0.00%
100-4216-486	UNIFORMS AND SUPPLIES	1,365	3,500	3,500	-	3,500	-	0.00%
100-4216-510	INSURANCE	-	3,800	-	-	-	-3,800	-100.00%
100-4255-210	SUBSCRIPTIONS & MEMBERSHIPS	199	2,500	2,500	-	2,500	-	0.00%
100-4255-230	TRAVEL	1,442	2,500	2,500	-	2,500	-	0.00%
100-4255-240	OFFICE SUPPLIES & EXPENSE	547	700	700	-	700	-	0.00%
100-4255-250	EQUIPMENT SUPPLIES & MAINT	4,138	3,500	3,500	-	3,500	-	0.00%
100-4255-251	NON-CAPITALIZED EQUIPMENT	396	15,000	29,000	-	29,000	14,000	93.33%
100-4255-280	COMMUNICATIONS	7,417	21,000	11,000	-	11,000	-10,000	-47.62%
100-4255-290	GASOLINE	10,789	12,500	-	-	-	-12,500	-100.00%
100-4255-311	SOFTWARE PACKAGES	121	1,500	1,500	-	1,500	-	0.00%
100-4255-330	EDUCATION & TRAINING	781	2,800	2,800	-	2,800	-	0.00%
100-4255-480	SPECIAL DEPT SUPPLIES	623	1,000	1,000	-	1,000	-	0.00%
100-4255-481	SPECIAL GRANT EXPENSE	-	152,800	-	-	-	-152,800	-100.00%
100-4255-486	UNIFORMS AND SUPPLIES	-	900	900	-	900	-	0.00%
100-4255-510	INSURANCE	-	700	700	-	700	-	0.00%
100-4255-630	EMERGENCY OPERATIONS	3,869	8,000	8,000	-	8,000	-	0.00%
		91,514	333,400	161,700	-	161,700	-171,700	-51.50%
<i>Capital Investment</i>								
100-4216-720	BUILDINGS	-	30,000	-	-	-	-30,000	-100.00%
100-4216-740	CAPITALIZED EQUIPMENT	62,482	174,600	70,000	-	70,000	-104,600	-59.91%
		62,482	204,600	70,000	-	70,000	-134,600	-65.80%
Total Sheriff: Emergency Management		261,050	649,900	371,400	1,100	372,500	-277,400	-42.70%
Sheriff: Animal Control								
<i>Personnel</i>								
100-4253-110	FULL TIME EMPLOYEES	105,466	125,200	126,100	2,500	128,600	3,400	2.72%
100-4253-115	OVERTIME	2,963	4,500	4,500	-	4,500	-	0.00%
100-4253-130	EMPLOYEE BENEFITS	42,160	49,000	49,300	1,700	51,000	2,000	4.08%
100-4253-142	OTHER PAY	2,576	800	2,800	-	2,800	2,000	250.00%
		153,165	179,500	182,700	4,200	186,900	7,400	4.10%
<i>Supplies and Services</i>								
100-4253-200	MATERIAL SUPPLIES & SERVICE	18,031	19,000	19,000	-	19,000	-	0.00%
100-4253-230	TRAVEL	-	-	1,500	-	1,500	1,500	100.00%
100-4253-251	NON-CAPITALIZED EQUIPMENT	-	-	2,500	-	2,500	2,500	100.00%
100-4253-290	GASOLINE	14,109	12,000	-	-	-	-12,000	-100.00%
100-4253-330	EDUCATION & TRAINING	-	-	2,500	-	2,500	2,500	100.00%
100-4253-486	UNIFORMS AND SUPPLIES	1,606	2,700	-	-	-	-2,700	-100.00%
100-4253-510	INSURANCE	-	1,300	-	-	-	-1,300	-100.00%
		33,746	35,000	25,500	-	25,500	-9,500	-27.10%
Total Sheriff: Animal Control		186,911	214,500	208,200	4,200	212,400	-2,100	-1.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Animal Inbound								
<i>Personnel</i>								
100-4254-110	FULL TIME EMPLOYEES	61,262	131,100	205,200	1,800	207,000	75,900	57.89%
100-4254-115	OVERTIME	-	4,500	4,000	-	4,000	-500	-11.11%
100-4254-120	PART TIME EMPLOYEES	-	85,800	42,100	-	42,100	-43,700	-50.93%
100-4254-130	EMPLOYEE BENEFITS	29,192	103,200	124,800	5,400	130,200	27,000	26.16%
		90,454	324,600	376,100	7,200	383,300	58,700	18.10%
<i>Supplies and Services</i>								
100-4254-210	SUBSCRIPTIONS & MEMBERSHIPS	-	2,000	500	-	500	-1,500	-75.00%
100-4254-230	TRAVEL	-	2,000	1,000	-	1,000	-1,000	-50.00%
100-4254-240	OFFICE SUPPLIES & EXPENSE	56	5,300	1,500	-	1,500	-3,800	-71.70%
100-4254-250	EQUIPMENT SUPPLIES & MAINT	-	15,000	15,000	-	15,000	-	0.00%
100-4254-251	NON-CAPITALIZED EQUIPMENT	-	15,000	20,000	-	20,000	5,000	33.33%
100-4254-280	COMMUNICATIONS	-	2,500	-	-	-	-2,500	-100.00%
100-4254-290	GASOLINE	-	1,000	-	-	-	-1,000	-100.00%
100-4254-311	SOFTWARE PACKAGES	-	5,000	2,000	-	2,000	-3,000	-60.00%
100-4254-330	EDUCATION & TRAINING	-	2,000	3,000	-	3,000	1,000	50.00%
100-4254-480	SPECIAL DEPT SUPPLIES	-	15,000	20,000	-	20,000	5,000	33.33%
100-4254-486	UNIFORMS AND SUPPLIES	-	2,500	6,000	-	6,000	3,500	140.00%
100-4254-510	INSURANCE	-	-	-	-	-	-	0.00%
		56	67,300	69,000	-	69,000	1,700	2.50%
Total Animal Inbound		90,510	391,900	445,100	7,200	452,300	60,400	15.40%
Ambulance								
<i>Personnel</i>								
100-4260-110	FULL TIME EMPLOYEES	732,260	818,200	792,100	-14,700	777,400	-40,800	-4.99%
100-4260-115	OVERTIME	45,844	56,000	56,000	-	56,000	-	0.00%
100-4260-120	PART TIME EMPLOYEES	229,354	243,200	251,300	100	251,400	8,200	3.37%
100-4260-130	PAYROLL TAXES AND BENEFITS	343,008	376,100	343,700	36,600	380,300	4,200	1.12%
100-4260-142	PAGER PAY	58,004	61,300	75,000	-	75,000	13,700	22.35%
		1,408,470	1,554,800	1,518,100	22,000	1,540,100	-14,700	-0.90%
<i>Supplies and Services</i>								
100-4260-210	SUBSCRIPTIONS & MEMBERSHIPS	-	100	100	-	100	-	0.00%
100-4260-230	TRAVEL & TRAINING	2,930	5,000	5,000	-	5,000	-	0.00%
100-4260-240	OFFICE SUPPLIES & POSTAGE	1,657	2,500	2,500	-	2,500	-	0.00%
100-4260-250	EQUIPMENT SUPPLIES & MAINT	80,416	75,000	77,000	-	77,000	2,000	2.67%
100-4260-251	NON-CAPITALIZED EQUIPMENT	17,348	1,400	5,000	-	5,000	3,600	257.14%
100-4260-270	UTILITIES	17,028	11,900	14,000	-	14,000	2,100	17.65%
100-4260-280	COMMUNICATIONS	7,584	7,800	6,600	-	6,600	-1,200	-15.38%
100-4260-290	GASOLINE	17,567	20,500	20,500	-	20,500	-	0.00%
100-4260-310	PROFESSIONAL & TECHNICAL	31,652	35,000	35,000	-	35,000	-	0.00%
100-4260-311	SOFTWARE PACKAGES	24,294	24,000	25,200	-	25,200	1,200	5.00%
100-4260-330	EDUCATION & TRAINING	7,704	6,600	3,600	-	3,600	-3,000	-45.45%
100-4260-481	UNIFORMS AND SUPPLIES	7,851	8,000	8,000	-	8,000	-	0.00%
100-4260-486	FIRE PREVENTION PROMO-SUPPLIES	-	-	-	-	-	-	0.00%
100-4260-510	INSURANCE	-	9,900	11,000	-	11,000	1,100	11.11%
100-4260-520	BILLING AND COLLECTION COSTS	40,273	45,000	45,000	-	45,000	-	0.00%
100-4260-521	BAD DEBT COLLECTION FEES	83	7,000	7,500	2,000	9,500	2,500	35.71%
100-4260-522	PATIENT REFUNDS	915	-	2,000	-	2,000	2,000	100.00%
100-4260-610	MISC SUPPLIES - RECOGNITION	-	-	-	-	-	-	0.00%
100-4260-620	MISCELLANEOUS SERVICES	973	2,000	2,000	-	2,000	-	0.00%
100-4260-625	MISC SERVICES - AIR COMPRESSOR	-	-	-	-	-	-	0.00%
100-4260-630	RANGE FIRE SUPPRESSION	-	-	-	-	-	-	0.00%
100-4260-631	OTHER FIRE 100% REIMBURSABLE	-	-	-	-	-	-	0.00%
100-4260-632	STATE FIRE WARDEN COST SHARE	-	-	-	-	-	-	0.00%
		258,275	261,700	270,000	2,000	272,000	10,300	3.90%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Capital Investment</i>								
100-4260-720	BUILDINGS	18,531	68,900	-	-	-	-68,900	-100.00%
100-4260-740	CAPITALIZED EQUIPMENT	150,824	100,300	302,500	-	302,500	202,200	201.60%
		169,355	169,200	302,500	-	302,500	133,300	78.80%
Total Ambulance		1,836,100	1,985,700	2,090,600	24,000	2,114,600	128,900	6.50%
Fire								
<i>Personnel</i>								
100-4265-110	FULL TIME EMPLOYEES	357,935	422,600	536,200	-74,800	461,400	38,800	9.18%
100-4265-115	OVERTIME	26,380	30,000	30,000	-	30,000	-	0.00%
100-4265-120	PART TIME EMPLOYEES	47,396	115,300	209,900	-	209,900	94,600	82.05%
100-4265-125	SEASONAL EMPLOYEES	33,704	30,400	33,000	-600	32,400	2,000	6.58%
100-4265-130	PAYROLL TAXES AND BENEFITS	158,164	204,600	260,900	-30,700	230,200	25,600	12.51%
100-4265-142	PAGER PAY	4,261	12,000	15,000	100	15,100	3,100	25.83%
		627,840	814,900	1,085,000	-106,000	979,000	164,100	20.10%
<i>Supplies and Services</i>								
100-4265-210	SUBSCRIPTIONS & MEMBERSHIPS	2,211	3,400	3,600	-	3,600	200	5.88%
100-4265-230	TRAVEL & TRAINING	3,525	4,200	5,700	-	5,700	1,500	35.71%
100-4265-240	OFFICE SUPPLIES & POSTAGE	1,132	2,500	2,500	-	2,500	-	0.00%
100-4265-250	EQUIPMENT SUPPLIES & MAINT	32,462	106,300	45,000	-	45,000	-61,300	-57.67%
100-4265-251	NON-CAPITALIZED EQUIPMENT	11,390	15,800	25,000	-	25,000	9,200	58.23%
100-4265-255	WILDLAND FIRE EQUIP & SUPPLIES	5,786	9,400	9,400	-	9,400	-	0.00%
100-4265-270	UTILITIES	4,302	24,700	26,200	-	26,200	1,500	6.07%
100-4265-280	COMMUNICATIONS	3,745	5,800	7,500	1,300	8,800	3,000	51.72%
100-4265-290	GASOLINE	20,570	12,000	14,000	6,000	20,000	8,000	66.67%
100-4265-310	PROFESSIONAL & TECHNICAL	55	16,600	18,600	-	18,600	2,000	12.05%
100-4265-311	SOFTWARE PACKAGES	2,804	8,600	8,600	-	8,600	-	0.00%
100-4265-330	EDUCATION & TRAINING	1,903	2,800	3,300	-	3,300	500	17.86%
100-4265-450	HAZARD/MATERIALS SUPPLIES	909	5,000	5,000	-	5,000	-	0.00%
100-4265-451	TECHNICAL RESCUE MATERIALS/SUP	-	2,000	5,000	-	5,000	3,000	150.00%
100-4265-480	SPECIAL GRANT EXPENSE - LEPC	-	-	-	-	-	-	0.00%
100-4265-481	UNIFORMS AND SUPPLIES	2,436	5,000	5,000	-	5,000	-	0.00%
100-4265-486	FIRE PREVENTION PROMO-SUPPLIES	143	1,300	2,000	-	2,000	700	53.85%
100-4265-510	INSURANCE	-	39,200	39,400	-	39,400	200	0.51%
100-4265-511	WILDLAND FIRE MITIGATION FUND	8,864	25,000	25,000	-	25,000	-	0.00%
100-4265-610	MISC SUPPLIES - RECOGNITION	9,000	10,000	10,000	-	10,000	-	0.00%
100-4265-620	MISCELLANEOUS SERVICES	5,563	1,000	1,000	-	1,000	-	0.00%
100-4265-625	MISC SERVICES - AIR COMPRESSOR	11,066	8,500	8,500	-	8,500	-	0.00%
100-4265-630	RANGE FIRE SUPPRESSION	-	25,000	25,000	-	25,000	-	0.00%
100-4265-631	OTHER FIRE 100% REIMBURSABLE	17,241	15,000	15,000	10,000	25,000	10,000	66.67%
100-4265-632	STATE FIRE WARDEN COST SHARE	29,905	45,000	45,000	-	45,000	-	0.00%
		175,012	394,100	355,300	17,300	372,600	-21,500	-5.50%
<i>Capital Investment</i>								
100-4265-720	BUILDINGS	-	15,000	-	-	-	-15,000	-100.00%
100-4265-740	CAPITALIZED EQUIPMENT	367,852	1,013,700	544,000	-230,000	314,000	-699,700	-69.02%
		367,852	1,028,700	544,000	-230,000	314,000	-714,700	-69.50%
Total Fire		1,170,704	2,237,700	1,984,300	-318,700	1,665,600	-572,100	-25.60%
Total Public Safety		27,388,313	29,176,400	27,116,300	69,600	27,185,900	-1,990,500	-6.80%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Roads								
<i>Personnel</i>								
100-4415-110	SALARY	-	-	-	1,295,800	1,295,800	1,295,800	100.00%
100-4415-115	OVERTIME	-	-	-	50,000	50,000	50,000	100.00%
100-4415-120	TEMPORARY EMPLOYEES	-	-	-	-	-	-	0.00%
100-4415-125	SEASONAL EMPLOYEES	-	-	-	150,000	150,000	150,000	100.00%
100-4415-130	EMPLOYEE BENEFITS	-	-	-	645,500	645,500	645,500	100.00%
100-4415-140	UNIFORM ALLOWANCE	-	-	-	10,000	10,000	10,000	100.00%
		-	-	-	2,151,300	2,151,300	2,151,300	100.00%
<i>Supplies and Services</i>								
100-4415-210	SUBSCRIPTIONS & MEMBERSHIPS	-	-	-	500	500	500	100.00%
100-4415-230	TRAVEL & TRAINING	-	-	-	14,000	14,000	14,000	100.00%
100-4415-240	OFFICE SUPPLIES & EXPENSE	-	-	-	10,000	10,000	10,000	100.00%
100-4415-250	EQUIPMENT SUPPLIES & MAINT	-	-	-	320,000	320,000	320,000	100.00%
100-4415-251	NON-CAPITALIZED EQUIPMENT	-	-	-	58,500	58,500	58,500	100.00%
100-4415-254	FUEL	-	-	-	325,000	325,000	325,000	100.00%
100-4415-280	COMMUNICATIONS	-	-	-	24,900	24,900	24,900	100.00%
100-4415-290	ROAD SIGNING	-	-	-	43,500	43,500	43,500	100.00%
100-4415-310	PROF & TECH -ENGINEER. & ADMIN	-	-	-	5,000	5,000	5,000	100.00%
100-4415-311	SOFTWARE PACKAGES	-	-	-	10,000	10,000	10,000	100.00%
100-4415-410	ROAD MAINTENANCE	-	-	-	426,000	426,000	426,000	100.00%
100-4415-412	CHIP & SEAL ROADS - COUNTY	-	-	-	860,000	860,000	860,000	100.00%
100-4415-414	CHIP & SEAL ROADS - MUNICIPAL	-	-	-	500,000	500,000	500,000	100.00%
100-4415-416	ROAD SALT	-	-	-	85,000	85,000	85,000	100.00%
100-4415-418	ASPHALT & CONCRETE	-	-	-	270,000	270,000	270,000	100.00%
100-4415-420	ROAD PAINTING	-	-	-	148,000	148,000	148,000	100.00%
100-4415-422	PIPE, DRAINAGE & BOXES	-	-	-	80,000	80,000	80,000	100.00%
100-4415-480	UNIFORM & SAFETY SUPPLIES	-	-	-	17,500	17,500	17,500	100.00%
100-4415-510	INSURANCE	-	-	-	81,000	81,000	81,000	100.00%
100-4415-620	MISC SERVICES	-	-	-	10,000	10,000	10,000	100.00%
		-	-	-	3,288,900	3,288,900	3,288,900	100.00%
<i>Capital Investment</i>								
100-4415-710	LAND PURCHASE	-	-	-	50,000	50,000	50,000	100.00%
100-4415-740	CAPITALIZED EQUIPMENT	-	-	-	710,000	710,000	710,000	100.00%
100-4415-750	ROAD IMPROVEMENTS	-	-	-	350,000	350,000	350,000	100.00%
		-	-	-	1,110,000	1,110,000	1,110,000	100.00%
Total Roads		-	-	-	6,550,200	6,550,200	6,550,200	100.00%
Vegetation Management								
<i>Personnel</i>								
100-4450-110	FULL TIME EMPLOYEES	-	-	-	296,000	296,000	296,000	100.00%
100-4450-115	OVERTIME	-	-	-	14,000	14,000	14,000	100.00%
100-4450-120	PART TIME EMPLOYEES	-	-	-	-	-	-	0.00%
100-4450-125	SEASONAL EMPLOYEES	-	-	-	138,500	138,500	138,500	100.00%
100-4450-130	EMPLOYEE BENEFITS	-	-	-	186,500	186,500	186,500	100.00%
100-4450-140	UNIFORM ALLOWANCE	-	-	-	5,000	5,000	5,000	100.00%
		-	-	-	640,000	640,000	640,000	100.00%
<i>Supplies and Services</i>								
100-4450-230	TRAVEL & TRAINING	-	-	-	4,400	4,400	4,400	100.00%
100-4450-240	OFFICE EXPENSE	-	-	-	9,000	9,000	9,000	100.00%
100-4450-250	EQUIPMENT SUPPLIES & MAINT	-	-	-	42,000	42,000	42,000	100.00%
100-4450-251	NON-CAPITALIZED EQUIPMENT	-	-	-	16,500	16,500	16,500	100.00%
100-4450-254	FUEL	-	-	-	40,000	40,000	40,000	100.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-4450-280	COMMUNICATIONS	-	-	-	8,600	8,600	8,600	100.00%
100-4450-291	CHEMICAL SPRAY	-	-	-	120,000	120,000	120,000	100.00%
100-4450-295	CHEMICAL SPRAY - CONTRACTS	-	-	-	60,000	60,000	60,000	100.00%
100-4450-311	SOFTWARE	-	-	-	-	-	-	0.00%
100-4450-480	UNIFORM & SAFETY SUPPLIES	-	-	-	4,000	4,000	4,000	100.00%
100-4450-510	INSURANCE	-	-	-	7,000	7,000	7,000	100.00%
100-4450-620	MISC SERVICES	-	-	-	8,200	8,200	8,200	100.00%
		-	-	-	319,700	319,700	319,700	100.00%
<i>Capital Investment</i>								
100-4450-720	BUILDING	-	-	-	-	-	-	0.00%
100-4450-740	CAPITALIZED EQUIPMENT	-	-	-	135,000	135,000	135,000	100.00%
		-	-	-	135,000	135,000	135,000	100.00%
Total Vegetation Management		-	-	-	1,094,700	1,094,700	1,094,700	100.00%
Public Works								
<i>Engineering Allocation</i>								
100-4475-999	GENERAL - ENGINEERING 50%	-	-	-	1,435,200	1,435,200	1,435,200	100.00%
		-	-	-	1,435,200	1,435,200	1,435,200	100.00%
Total Public Works		-	-	-	1,435,200	1,435,200	1,435,200	100.00%
Total Streets and Public Improvements		-	-	-	9,080,100	9,080,100	9,080,100	100.00%
Fairgrounds								
<i>Personnel</i>								
100-4511-110	FULL TIME EMPLOYEES	309,738	341,600	342,400	-	342,400	800	0.23%
100-4511-115	OVERTIME	7,782	8,000	8,000	-	8,000	-	0.00%
100-4511-120	PART TIME EMPLOYEES	67,765	106,200	101,700	100	101,800	-4,400	-4.14%
100-4511-125	SEASONAL EMPLOYEES	28,034	35,200	36,800	-	36,800	1,600	4.55%
100-4511-130	EMPLOYEE BENEFITS	148,902	170,600	154,700	3,700	158,400	-12,200	-7.15%
100-4511-142	OTHER PAY	4,496	4,500	4,500	-	4,500	-	0.00%
		566,717	666,100	648,100	3,800	651,900	-14,200	-2.10%
<i>Supplies and Services</i>								
100-4511-210	SUBSCRIPTIONS & MEMBERSHIPS	72	600	2,500	-	2,500	1,900	316.67%
100-4511-230	TRAVEL	72	1,300	3,500	-	3,500	2,200	169.23%
100-4511-240	OFFICE EXPENSE & SUPPLIES	5,699	7,700	8,800	-	8,800	1,100	14.29%
100-4511-250	EQUIPMENT SUPPLIES & MAINT	40,696	55,300	55,200	-	55,200	-100	-0.18%
100-4511-260	BUILDING & GROUNDS	102,986	105,800	150,800	-	150,800	45,000	42.53%
100-4511-270	UTILITIES	101,111	106,500	133,200	-	133,200	26,700	25.07%
100-4511-271	UTILITIES - EVENT CENTER	44,302	48,000	55,200	-	55,200	7,200	15.00%
100-4511-280	COMMUNICATIONS	18,742	28,600	28,600	-	28,600	-	0.00%
100-4511-290	ADVERTISING	679	1,000	1,000	-	1,000	-	0.00%
100-4511-310	PROFESSIONAL & TECHNICAL	-	15,000	5,000	-	5,000	-10,000	-66.67%
100-4511-311	SOFTWARE	6,509	10,500	9,000	-	9,000	-1,500	-14.29%
100-4511-482	SPECIAL EVENTS	76,283	51,400	-	52,000	52,000	600	1.17%
100-4511-486	UNIFORMS	904	1,500	2,000	-	2,000	500	33.33%
100-4511-510	INSURANCE	-	8,100	8,200	-	8,200	100	1.23%
100-4511-620	MISC SERVICES	22,536	800	900	-	900	100	12.50%
		420,591	442,100	463,900	52,000	515,900	73,800	16.70%
<i>Capital Investment</i>								
100-4511-720	BUILDINGS	16,803	340,200	510,000	-310,000	200,000	-140,200	-41.21%
100-4511-730	IMPROVEMENTS	173,443	597,300	100,000	-	100,000	-497,300	-83.26%
100-4511-740	CAPITALIZED EQUIPMENT	41,464	593,100	392,000	-	392,000	-201,100	-33.91%
		231,710	1,530,600	1,002,000	-310,000	692,000	-838,600	-54.80%
Total Fairgrounds		1,219,018	2,638,800	2,114,000	-254,200	1,859,800	-779,000	-29.50%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Library Services								
<i>Personnel</i>								
100-4581-110	FULL TIME EMPLOYEES	-	53,300	55,700	-	55,700	2,400	4.50%
100-4581-120	PART TIME EMPLOYEES	85,386	58,600	60,000	-	60,000	1,400	2.39%
100-4581-130	EMPLOYEE BENEFITS	6,917	26,500	27,300	600	27,900	1,400	5.28%
		<u>92,303</u>	<u>138,400</u>	<u>143,000</u>	<u>600</u>	<u>143,600</u>	<u>5,200</u>	<u>3.80%</u>
<i>Supplies and Services</i>								
100-4581-230	TRAVEL	-	-	1,000	-	1,000	1,000	100.00%
100-4581-240	OFFICE EXPENSE & SUPPLIES	1,867	3,500	3,500	-	3,500	-	0.00%
100-4581-251	NON CAPITALIZED EQUIPMENT	395	500	500	-	500	-	0.00%
100-4581-280	COMMUNICATIONS	4,204	4,500	3,000	-	3,000	-1,500	-33.33%
100-4581-330	EDUCATION & TRAINING	-	-	1,000	-	1,000	1,000	100.00%
100-4581-485	LIB. MATERIALS-BOOK COLLECTION	30,340	62,000	65,000	-	65,000	3,000	4.84%
100-4581-510	INSURANCE	-	1,100	1,000	-	1,000	-100	-9.09%
100-4581-610	MISC SUPPLIES	729	5,000	5,000	-	5,000	-	0.00%
100-4581-620	MISC SERVICES	14,872	15,800	12,800	-	12,800	-3,000	-18.99%
		<u>52,407</u>	<u>92,400</u>	<u>92,800</u>	<u>-</u>	<u>92,800</u>	<u>400</u>	<u>0.40%</u>
Total Library Services		144,710	230,800	235,800	600	236,400	5,600	2.40%
Fair								
<i>Personnel</i>								
100-4620-110	FULL TIME EMPLOYEES	178	-	-	-	-	-	0.00%
100-4620-115	OVERTIME	4,121	3,000	4,000	-	4,000	1,000	33.33%
100-4620-120	PART TIME EMPLOYEES	6,637	8,900	8,200	-	8,200	-700	-7.87%
100-4620-125	SEASONAL EMPLOYEES	8,110	10,300	10,400	-	10,400	100	0.97%
100-4620-130	EMPLOYEE BENEFITS	1,699	2,200	2,000	200	2,200	-	0.00%
		<u>20,745</u>	<u>24,400</u>	<u>24,600</u>	<u>200</u>	<u>24,800</u>	<u>400</u>	<u>1.60%</u>
<i>Supplies and Services</i>								
100-4620-210	SUBSCRIPTIONS & MEMBERSHIPS	-	1,000	1,000	-	1,000	-	0.00%
100-4620-221	ADVERTISING	8,820	15,700	7,500	-	7,500	-8,200	-52.23%
100-4620-230	TRAVEL	1,498	14,700	10,500	4,200	14,700	-	0.00%
100-4620-240	OFFICE EXPENSE	757	1,500	1,500	-	1,500	-	0.00%
100-4620-250	EQUIPMENT SUPPLIES & MAINT	68,648	67,300	53,200	19,500	72,700	5,400	8.02%
100-4620-251	NON-CAPITALIZED EQUIPMENT	7,600	5,200	1,000	-	1,000	-4,200	-80.77%
100-4620-280	COMMUNICATIONS	-	-	-	-	-	-	0.00%
100-4620-290	PRIZE MONEY & TROPHY	29,517	28,000	28,000	4,000	32,000	4,000	14.29%
100-4620-311	SOFTWARE	-	2,500	2,500	-	2,500	-	0.00%
100-4620-480	ENTERTAINMENT	15,870	63,800	36,000	-	36,000	-27,800	-43.57%
100-4620-486	UNIFORMS AND SUPPLIES	4,235	1,500	1,500	-	1,500	-	0.00%
100-4620-510	INSURANCE	-	200	200	-	200	-	0.00%
100-4620-610	MISCELLANEOUS SUPPLIES	745	-	-	-	-	-	0.00%
100-4620-620	SECURITY AND OTHER SERVICES	13,014	35,000	20,200	14,100	34,300	-700	-2.00%
100-4620-621	MISC SERVICES - CARNIVAL CONTR	-	-	36,100	-	36,100	36,100	100.00%
100-4620-622	FAIR MANAGEMENT SERVICES	4,500	6,000	6,000	-	6,000	-	0.00%
100-4625-200	STATE FAIR	-	1,000	1,000	-	1,000	-	0.00%
		<u>155,204</u>	<u>243,400</u>	<u>206,200</u>	<u>41,800</u>	<u>248,000</u>	<u>4,600</u>	<u>1.90%</u>
Total Fair		175,949	267,800	230,800	42,000	272,800	5,000	1.90%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Rodeo								
<i>Personnel</i>								
100-4621-115	OVERTIME	182	1,000	1,000	-	1,000	-	0.00%
100-4621-125	SEASONAL EMPLOYEES	2,160	7,200	7,200	-	7,200	-	0.00%
100-4621-130	EMPLOYEE BENEFITS	189	400	800	-	800	400	100.00%
		2,531	8,600	9,000	-	9,000	400	4.70%
<i>Supplies and Services</i>								
100-4621-210	RODEO PRCA/WOMENS DUES	3,600	3,600	3,600	-	3,600	-	0.00%
100-4621-221	ADVERTISING	13,037	17,100	9,000	-	9,000	-8,100	-47.37%
100-4621-230	TRAVEL	20,671	27,200	28,000	-	28,000	800	2.94%
100-4621-240	OFFICE EXPENSE & SUPPLIES	184	12,600	12,600	-	12,600	-	0.00%
100-4621-250	EQUIPMENT SUPPLIES & MAINT	1,064	500	500	-	500	-	0.00%
100-4621-251	MINOR EQUIPMENT	7,600	800	800	-	800	-	0.00%
100-4621-290	PRIZE MONEY & TROPHIES	96,000	130,000	130,000	-	130,000	-	0.00%
100-4621-480	RODEO - SECURITY & JUDGES	4,350	4,000	4,000	-	4,000	-	0.00%
100-4621-481	RODEO QUEEN CONTEST EXPENSE	3,306	3,500	3,500	-	3,500	-	0.00%
100-4621-510	INSURANCE	-	100	100	-	100	-	0.00%
100-4621-620	MISCELLANEOUS SERVICES	3,488	9,200	10,200	-	10,200	1,000	10.87%
100-4621-621	CONTRACTS	112,680	130,400	137,500	-	137,500	7,100	5.44%
100-4621-622	RODEO MANAGEMENT SERVICES	4,500	6,000	6,000	-	6,000	-	0.00%
100-4621-650	SPECIAL RODEO EVENTS	19,000	22,000	22,000	-	22,000	-	0.00%
		289,480	367,000	367,800	-	367,800	800	0.20%
Total Rodeo		292,011	375,600	376,800	-	376,800	1,200	0.30%
Trails Management								
<i>Personnel</i>								
100-4780-110	FULL TIME EMPLOYEES	-	-	92,600	-500	92,100	92,100	100.00%
100-4780-130	PAYROLL TAXES AND BENEFITS	-	-	51,500	-10,500	41,000	41,000	100.00%
		-	-	144,100	-11,000	133,100	133,100	100.00%
<i>Supplies and Services</i>								
100-4780-210	SUBSCRIPTIONS AND MEMBERSHIPS	-	-	1,000	-	1,000	1,000	100.00%
100-4780-230	TRAVEL AND TRAINING	-	-	6,200	-	6,200	6,200	100.00%
100-4780-240	OFFICE EXPENSES	-	-	-	-	-	-	0.00%
100-4780-250	EQUIPMENT SUPPLIES & MAINT	-	-	-	-	-	-	0.00%
100-4780-251	TOOLS AND EQUIPMENT	-	-	1,000	-	1,000	1,000	100.00%
100-4780-280	COMMUNICATIONS	-	-	1,200	-	1,200	1,200	100.00%
100-4780-290	TRAIL SIGNAGE AND AMENITIES	-	-	2,500	-	2,500	2,500	100.00%
100-4780-310	PROFESSIONAL AND TECHNICAL	-	-	40,000	-	40,000	40,000	100.00%
100-4780-311	SOFTWARE	-	-	1,000	-	1,000	1,000	100.00%
100-4780-315	TRAIL DEVELOPMENT	-	-	-	-	-	-	0.00%
100-4780-480	TRAIL DEVELOPMENT	-	-	100,000	-	100,000	100,000	100.00%
100-4780-510	INSURANCE	-	-	1,000	-	1,000	1,000	100.00%
100-4780-620	MISCELLANEOUS SERVICES	-	-	4,000	-	4,000	4,000	100.00%
		-	-	5,000	-	5,000	5,000	100.00%
Total Trails Management		-	-	302,000	-11,000	291,000	291,000	100.00%
Total Culture and Recreation		1,831,688	3,513,000	3,259,400	-222,600	3,036,800	-476,200	-13.60%



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Sales Taxes								
200-31-30000	SALES AND USE TAX	1,490,846	1,684,000	1,798,000	-	1,798,000	114,000	6.77%
200-31-30100	SALES TAX - TRANSPORTATION	2,620,914	2,823,000	2,899,000	-2,899,000	-	-2,823,000	-100.00%
200-31-30200	SALES TAX - DUE TO OTHER GOV	4,209,661	4,200,000	5,000,000	-	5,000,000	800,000	19.05%
200-31-41000	FRANCHISE TAX	9,227	9,000	9,000	-	9,000	-	0.00%
		8,330,648	8,716,000	9,706,000	-2,899,000	6,807,000	-1,909,000	-21.9%
Total Taxes		8,330,648	8,716,000	9,706,000	-2,899,000	6,807,000	-1,909,000	-21.9%
Intergovernmental								
<i>General Government</i>								
200-33-12100	FEDERAL AWARDS - PILT	813,362	800,000	800,000	-800,000	-	-800,000	-100.00%
200-33-44100	STATE AWARDS - PILT	9,161	9,200	9,200	-9,200	-	-9,200	-100.00%
200-33-70110	GRANTS OTHER - LOCAL UNITS	3,460	100,000	-	-	-	-100,000	-100.00%
		825,983	909,200	809,200	-809,200	-	-909,200	-100.0%
<i>Streets and Public Improvements</i>								
200-33-12500	FEDERAL AWARDS - FEMA	-	-	-	-	-	-	0.00%
200-33-12900	FEDERAL GRANTS - WEED	8,600	92,600	18,000	-18,000	-	-92,600	-100.00%
200-33-44200	STATE AWARDS - CLASS B ROADS	2,082,166	2,000,000	3,200,000	-3,200,000	-	-2,000,000	-100.00%
200-33-44250	STATE - INVASIVE SPECIES	105,477	-	-	-	-	-	0.00%
200-33-44255	STATE - FORESTRY FIRE ST LANDS	25,000	25,000	25,000	-25,000	-	-25,000	-100.00%
200-33-44510	STATE - PHRAGMITES	11,000	-	-	-	-	-	0.00%
200-33-44900	STATE AWARDS - WEED	-	97,600	122,000	-122,000	-	-97,600	-100.00%
200-33-44990	STATE AWARDS - OTHER	34,300	165,000	62,000	-	62,000	-103,000	-62.42%
		2,266,543	2,380,200	3,427,000	-3,365,000	62,000	-2,318,200	-97.4%
<i>Culture and Recreation</i>								
200-33-11100	FEDERAL AWARDS - FOREST SERV	21,535	18,000	-	-	-	-18,000	-100.00%
200-33-44310	STATE AWARDS - UDOT - TRAILS	24,605	805,300	-	-	-	-805,300	-100.00%
200-33-44910	STATE AWARDS - TRAILS	-	135,000	-	-	-	-135,000	-100.00%
		21,535	18,000	-	-	-	-18,000	-100.0%
Total Intergovernmental		3,138,666	4,247,700	4,236,200	-4,174,200	62,000	-4,185,700	-98.5%
Charges for Services								
<i>General Government</i>								
200-32-13000	ZONING & SUBDIVISION	90,945	40,000	75,000	-	75,000	35,000	87.50%
200-32-15000	PUBLIC LAND CORNER PRES. FUND	9,681	35,000	8,000	-	8,000	-27,000	-77.14%
200-32-17000	ENCROACHMENT PERMIT FEE	10,000	8,000	15,000	-	15,000	7,000	87.50%
200-32-21100	PLAN CHECKING FEES	264,463	250,000	250,000	-	250,000	-	0.00%
200-32-21200	1% SURCHARGE BUILDING PERMITS	3,396	5,000	5,000	-	5,000	-	0.00%
200-34-13200	PUBLIC IMPROVEMENT FEE	-	-	-	-	-	-	0.00%
200-34-19000	BUILDING INSPECT - CONTRACTS	60,550	55,000	55,000	-	55,000	-	0.00%
200-34-47100	SOLID WASTE FEES	623,464	600,000	650,000	-	650,000	50,000	8.33%
200-34-47200	GREEN WASTE FEES	600	600	600	-	600	-	0.00%
200-34-47300	911 FEES	77,775	78,000	78,000	-	78,000	-	0.00%
200-34-47400	SEWER FEES	1,169	1,200	1,200	-	1,200	-	0.00%
200-34-47600	MISC UTILITY FEES	2,922	7,500	5,000	-	5,000	-2,500	-33.33%
200-34-47800	UTILITY PENALTY FEES	9,241	7,500	10,000	-	10,000	2,500	33.33%
200-34-47900	CONTRA UTILITY REV-LOGAN CITY	-705,457	-687,300	-734,800	-	-734,800	-47,500	6.91%
200-36-80000	GARBAGE / WEED - PAST DUE	1,814	-	-	-	-	-	0.00%
		450,563	400,500	418,000	-	418,000	17,500	4.4%
<i>Public Safety</i>								
200-34-56000	ANIMAL CTRL FEES - PRED MATCH	3,600	6,000	6,000	-	6,000	-	0.00%
		3,600	6,000	6,000	-	6,000	-	0.0%



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Streets and Public Improvements</i>								
200-34-13100	SUBDIVISION ENGINEERING REVIEW	-	-	50,000	-	50,000	50,000	100.00%
200-34-22000	COUNTY WIDE PLANNING	54,790	55,000	55,000	-	55,000	-	0.00%
200-34-32100	ROAD CONTRACTS - MUNICIPAL	768,481	700,000	700,000	-700,000	-	-700,000	-100.00%
200-34-32300	ROAD CONTRACTS - OTHER	12,000	10,000	10,000	-10,000	-	-10,000	-100.00%
200-34-35100	WEED CONTRACTS - MUNICIPAL	44,175	34,000	34,000	-34,000	-	-34,000	-100.00%
200-34-35200	WEED CONTRACTS - CANAL	27,161	49,200	49,200	-49,200	-	-49,200	-100.00%
200-34-35300	WEED CONTRACTS - LAND OWNERS	92,171	120,000	120,000	-120,000	-	-120,000	-100.00%
		998,778	968,200	1,018,200	-913,200	105,000	-863,200	-89.2%
<i>Culture and Recreation</i>								
200-34-22500	TRAIL COORDINATOR FEES	47,295	46,000	-	-	-	-46,000	-100.00%
		47,295	46,000	-	-	-	-46,000	-100.0%
Total Charges for Services		1,500,236	1,420,700	1,442,200	-913,200	529,000	-891,700	-62.8%
Licenses and Permits								
<i>General Government</i>								
200-32-10000	BUSINESS LICENSES	18,140	15,000	15,000	-	15,000	-	0.00%
200-32-18000	LAND DISTURBANCE PERMIT FEE	11,675	35,000	30,000	-	30,000	-5,000	-14.29%
200-32-21000	BUILDING PERMITS	1,237,903	1,150,000	1,150,000	-	1,150,000	-	0.00%
200-32-25000	ANIMAL LICENSES	540	-	-	-	-	-	0.00%
Total Licenses and Permits		1,268,258	1,200,000	1,195,000	-	1,195,000	-5,000	-0.4%
Interest and Investment Income								
200-36-11000	INTEREST - CLASS B ROADS	805	10,000	1,000	-1,000	-	-10,000	-100.00%
Total Interest and Investment Income		805	10,000	1,000	-1,000	-	-10,000	-100.0%
Public Contributions								
<i>Public Safety</i>								
200-38-20000	CONTRIBUTIONS - MISC PUBLIC	3,600	6,000	6,000	-6,000	-	-6,000	-100.00%
		3,600	6,000	6,000	-6,000	-	-6,000	-100.0%
<i>Culture and Recreation</i>								
200-38-24780	PUBLIC CONTRIBUTIONS - TRAILS	200	1,000	-	-	-	-1,000	-100.00%
		200	1,000	-	-	-	-1,000	-100.0%
Total Public Contributions		3,800	7,000	6,000	-6,000	-	-7,000	-100.0%
Miscellaneous Revenue								
200-36-50100	SALE OF ASSETS - ROAD	-	10,000	10,000	-10,000	-	-10,000	-100.00%
200-36-90000	SUNDRY REVENUE - DEV SERV	324	5,000	5,000	-	5,000	-	0.00%
200-36-90100	SUNDRY REVENUE - PUBLIC WORKS	157	2,000	2,000	-2,000	-	-2,000	-100.00%
Total Miscellaneous Revenue		481	17,000	17,000	-12,000	5,000	-12,000	-70.6%
Total Other Revenues		5,912,246	6,902,400	6,897,400	-5,106,400	1,791,000	-5,111,400	-74.1%
Sale of Assets								
200-36-50200	SALE OF ASSETS - PW	5,495	-	-	-	-	-	0.00%
200-36-51100	SALE OF CAPITAL ASSETS - ROAD	78,000	-	-	-	-	-	0.00%
200-36-51200	SALE OF CAPITAL ASSETS - PW	-	40,000	-	-	-	-40,000	-100.00%
200-36-51990	SALE OF CAPITAL ASSETS - DEV S	69,000	490,000	225,000	-	225,000	-265,000	-54.08%
Total Sale of Assets		152,495	530,000	225,000	-	225,000	-305,000	-57.5%



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Transfers from Other Funds								
200-38-10100	TRANSFER IN - GENERAL FUND	438,502	1,358,500	-	-	-	-1,358,500	-100.00%
200-38-10260	TRANSFER IN - RESTAURANT TAX	100,000	54,500	-	-	-	-54,500	-100.00%
200-38-10265	TRANSFER IN - RAPZ TAX FUND	282,412	166,400	-	-	-	-166,400	-100.00%
200-38-10268	TRANSFER IN - CCCOG FUND	129,772	1,829,800	1,721,500	-	1,721,500	-108,300	-5.92%
200-38-10400	TRANSFER IN - CAPITAL PROJ	1,425,640	-	-	-	-	-	0.00%
200-38-10720	TRANSFER IN - RSSD	120,000	120,000	120,000	-120,000	-	-120,000	-100.00%
200-38-10795	TRANSFER IN - CCCF	14,930	-	-	-	-	-	0.00%
Total Transfers from Other Funds		2,511,256	3,529,200	1,841,500	-120,000	1,721,500	-1,807,700	-51.2%
Use of Fund Balance								
200-38-90000	APPROP. FUND BALANCE - ROADS	-	235,000	605,600	-605,600	-	-235,000	-100.00%
200-38-90500	APP FUND BAL - ROADS - PO	-	17,200	-	-	-	-17,200	-100.00%
200-38-92000	APPROP FUND BALANCE - MSF	-	2,517,200	542,000	-1,042,000	-500,000	-3,017,200	-119.86%
200-38-92500	APP FUND BAL - MSF - PO	-	187,500	-	-	-	-187,500	-100.00%
200-38-93000	APPR FUND BALANCE - PARKS/REC	-	-	500,000	-	500,000	500,000	100.00%
200-38-93500	APP FUND BAL - PARK/REC - PO	-	409,900	-	-	-	-409,900	-100.00%
Total Use of Fund Balance		-	3,366,800	1,647,600	-1,647,600	-	-3,366,800	-100.0%
Total Other Financing Sources		2,663,751	7,426,000	3,714,100	-1,767,600	1,946,500	-5,479,500	-73.8%
Total Revenues		16,906,645	23,044,400	20,317,500	-9,773,000	10,544,500	-12,499,900	-54.2%
Development Services Administration								
<i>Personnel</i>								
200-4175-110	FULL TIME EMPLOYEES	143,929	212,400	218,900	100	219,000	6,600	3.11%
200-4175-130	PAYROLL TAXES AND BENEFITS	56,586	101,400	102,800	2,500	105,300	3,900	3.85%
		200,515	313,800	321,700	2,600	324,300	10,500	3.3%
<i>Supplies and Services</i>								
200-4175-210	SUBSCRIPTIONS & MEMBERSHIPS	1,389	1,100	1,100	-	1,100	-	0.00%
200-4175-230	TRAVEL & SEMINARS	7,217	8,300	4,800	-	4,800	-3,500	-42.17%
200-4175-240	OFFICE EXPENSE	6,274	8,400	8,400	-	8,400	-	0.00%
200-4175-250	EQUIPMENT SUPPLIES & MAINT	5,333	4,000	4,000	-	4,000	-	0.00%
200-4175-251	NON CAPITALIZED EQUIPMENT	1,730	13,500	13,500	-103,400	-89,900	-103,400	-765.93%
200-4175-280	COMMUNICATIONS	854	1,000	1,000	-	1,000	-	0.00%
200-4175-311	SOFTWARE	12,000	359,000	55,000	-	55,000	-304,000	-84.68%
200-4175-330	EDUCATION & TRAINING	1,140	1,000	2,000	-	2,000	1,000	100.00%
200-4175-510	INSURANCE	2,346	3,500	3,500	-	3,500	-	0.00%
200-4175-620	MISC SERVICES	1,126	1,500	1,500	-	1,500	-	0.00%
		39,409	401,300	94,800	-103,400	-8,600	-409,900	-102.1%
<i>Capital Investment</i>								
200-4175-740	CAPITALIZED EQUIPMENT	73,000	14,000	-	-	-	-14,000	-100.00%
		73,000	14,000	-	-	-	-14,000	-100.0%
Total Development Services Administration		312,924	729,100	416,500	-100,800	315,700	-413,400	-56.7%
Zoning Administration								
<i>Personnel</i>								
200-4180-110	FULL TIME EMPLOYEES	259,052	298,100	295,200	-	295,200	-2,900	-0.97%
200-4180-120	PART TIME EMPLOYEES	-	12,500	12,500	-12,500	-	-12,500	-100.00%
200-4180-125	TEMPORARY EMPLOYEES	-	-	-	-	-	-	0.00%
200-4180-130	EMPLOYEE BENEFITS	119,367	140,600	152,500	-16,600	135,900	-4,700	-3.34%
		378,419	451,200	460,200	-29,100	431,100	-20,100	-4.5%



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Supplies and Services</i>								
200-4180-210	SUBSCRIPTION & MEMBERSHIPS	1,866	1,700	1,500	-	1,500	-200	-11.76%
200-4180-220	PUBLIC NOTICES	-	3,000	3,000	-	3,000	-	0.00%
200-4180-230	TRAVEL-SEMINARS	1,086	22,400	14,900	-	14,900	-7,500	-33.48%
200-4180-240	OFFICE EXPENSE	1,614	3,500	3,500	-	3,500	-	0.00%
200-4180-250	EQUIPMENT SUPPLIES & MAINT	-	-	-	-	-	-	0.00%
200-4180-251	NON CAPITALIZED EQUIPMENT	2,094	-	-	-	-	-	0.00%
200-4180-280	COMMUNICATIONS	1,808	2,500	2,500	-	2,500	-	0.00%
200-4180-310	PROF & TECHNICAL - ZONING	66,640	33,000	-	-	-	-33,000	-100.00%
200-4180-510	INSURANCE	2,874	3,500	3,500	-	3,500	-	0.00%
200-4180-620	MISC SERVICES	6,307	9,600	9,600	-	9,600	-	0.00%
200-4180-622	CITY MANAGERS ASSOCIATION	-	-	-	-	-	-	0.00%
200-4180-624	CACHE PLANNER'S ASSOCIATION	570	3,000	3,000	-	3,000	-	0.00%
		84,859	82,200	41,500	-	41,500	-40,700	-49.5%
Total Zoning Administration		463,278	533,400	501,700	-29,100	472,600	-60,800	-11.4%
<i>Building Inspection</i>								
<i>Personnel</i>								
200-4241-110	FULL TIME EMPLOYEES	471,159	520,100	525,300	-	525,300	5,200	1.00%
200-4241-125	SEASONAL EMPLOYEES	6,551	36,100	36,100	-	36,100	-	0.00%
200-4241-130	EMPLOYEE BENEFITS	205,810	238,900	236,100	5,000	241,100	2,200	0.92%
		683,520	795,100	797,500	5,000	802,500	7,400	0.9%
<i>Supplies and Services</i>								
200-4241-210	SUBSCRIPTIONS & MEMBERSHIPS	695	1,000	1,200	-	1,200	200	20.00%
200-4241-230	TRAVEL & SEMINARS	17,666	16,000	18,200	-	18,200	2,200	13.75%
200-4241-240	OFFICE EXPENSE	5,399	6,000	6,000	-	6,000	-	0.00%
200-4241-250	EQUIPMENT SUPPLIES & MAINT	15,227	15,500	15,500	-	15,500	-	0.00%
200-4241-251	NON CAPITALIZED EQUIPMENT	551	1,500	1,500	-	1,500	-	0.00%
200-4241-280	COMMUNICATIONS	5,080	4,200	4,200	-	4,200	-	0.00%
200-4241-310	PROFESSIONAL & TECHNICAL	21,145	30,000	30,000	-	30,000	-	0.00%
200-4241-311	SOFTWARE	-	1,500	1,500	-	1,500	-	0.00%
200-4241-330	EDUCATION & TRAINING	-	-	-	-	-	-	0.00%
200-4241-510	INSURANCE	6,316	6,700	6,800	-	6,800	100	1.49%
200-4241-621	1% SURCHARGE PASS-THROUGH	-	-	-	-	-	-	0.00%
		72,079	82,400	84,900	-	84,900	2,500	3.0%
<i>Capital Investment</i>								
200-4241-740	CAPITALIZED EQUIPMENT	-	535,600	250,000	-	250,000	-285,600	-53.32%
		-	535,600	250,000	-	250,000	-285,600	-53.3%
Total Building Inspection		755,599	1,413,100	1,132,400	5,000	1,137,400	-275,700	-19.5%
<i>Miscellaneous Expense</i>								
<i>Supplies and Services</i>								
200-4423-200	WASTE COLLECTION COSTS	-	2,100	-	-	-	-2,100	-100.00%
200-4960-600	SUNDRY EXPENSE	-	1,500	1,500	-	1,500	-	0.00%
		-	3,600	1,500	-	1,500	-2,100	-58.3%
Total Miscellaneous Expense		-	3,600	1,500	-	1,500	-2,100	-58.3%
Total General Government		1,531,801	2,679,200	2,052,100	-124,900	1,927,200	-752,000	-28.1%
<i>Sheriff: Animal Control</i>								
<i>Supplies and Services</i>								
200-4253-480	PREDATOR CONTROL EXPENSE	7,200	12,000	12,000	-	12,000	-	0.00%
		7,200	12,000	12,000	-	12,000	-	0.0%
Total Sheriff: Animal Control		7,200	12,000	12,000	-	12,000	-	0.0%



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Fire								
<i>Supplies and Services</i>								
200-4220-330	EDUCATION & TRAINING	10,546	20,000	15,000	-	15,000	-5,000	-25.00%
200-4220-460	DEPT ALLOCATIONS	306,624	359,600	362,100	-	362,100	2,500	0.70%
200-4220-620	MISCELLANEOUS SERVICES	6,283	3,000	3,000	-	3,000	-	0.00%
		323,453	382,600	380,100	-	380,100	-2,500	-0.7%
Total Fire		323,453	382,600	380,100	-	380,100	-2,500	-0.7%
Total Public Safety		330,653	394,600	392,100	-	392,100	-2,500	-0.6%
Public Works Admin								
<i>Personnel</i>								
200-4410-110	FULL TIME EMPLOYEES	204,871	237,900	239,700	-	239,700	1,800	0.76%
200-4410-115	OVERTIME	21	5,000	5,000	-	5,000	-	0.00%
200-4410-120	PART TIME EMPLOYEES	-	17,900	18,000	100	18,100	200	1.12%
200-4410-130	EMPLOYEE BENEFITS	103,784	116,000	116,700	2,800	119,500	3,500	3.02%
		308,676	376,800	379,400	2,900	382,300	5,500	1.5%
<i>Supplies and Services</i>								
200-4410-210	SUBSCRIPTIONS & MEMBERSHIPS	924	1,800	1,800	-	1,800	-	0.00%
200-4410-230	TRAVEL & TRAINING	3,487	7,000	7,000	-	7,000	-	0.00%
200-4410-240	OFFICE EXPENSE	1,716	7,500	11,500	-	11,500	4,000	53.33%
200-4410-250	EQUIPMENT SUPPLIES & MAINT	4,220	12,500	10,500	-	10,500	-2,000	-16.00%
200-4410-251	NON CAPITALIZED EQUIPMENT	8,469	8,500	7,500	-2,500	5,000	-3,500	-41.18%
200-4410-260	BUILDINGS AND GROUNDS	46,136	120,600	110,700	-	110,700	-9,900	-8.21%
200-4410-270	UTILITIES	88,696	128,500	128,500	-20,000	108,500	-20,000	-15.56%
200-4410-280	COMMUNICATIONS	1,865	3,400	4,100	-1,000	3,100	-300	-8.82%
200-4410-310	PROFESSIONAL & TECHNICAL	-	5,000	5,000	-	5,000	-	0.00%
200-4410-311	SOFTWARE	534	700	700	-	700	-	0.00%
200-4410-480	UNIFORM & SAFETY SUPPLIES	-	-	6,000	-	6,000	6,000	100.00%
200-4410-510	INSURANCE	3,447	3,900	4,000	-	4,000	100	2.56%
200-4410-620	MISCELLANEOUS SERVICES	22,355	-	-	-	-	-	0.00%
		181,849	299,400	297,300	-23,500	273,800	-25,600	-8.6%
<i>Capital Investment</i>								
200-4410-730	IMPROVEMENTS	-	-	36,000	-	36,000	36,000	100.00%
200-4410-740	CAPITALIZED EQUIPMENT	127,384	160,000	50,000	-	50,000	-110,000	-68.75%
		127,384	160,000	86,000	-	86,000	-74,000	-46.3%
Total Public Works Admin		617,909	836,200	762,700	-20,600	742,100	-94,100	-11.3%
Roads								
<i>Personnel</i>								
200-4415-110	FULL TIME EMPLOYEES	1,134,575	1,209,000	1,295,700	-1,295,700	-	-1,209,000	-100.00%
200-4415-115	OVERTIME	59,691	80,000	50,000	-50,000	-	-80,000	-100.00%
200-4415-120	PART TIME EMPLOYEES	31,801	61,900	-	-	-	-61,900	-100.00%
200-4415-125	SEASONAL EMPLOYEES	113,615	137,400	150,000	-150,000	-	-137,400	-100.00%
200-4415-130	EMPLOYEE BENEFITS	556,312	605,200	630,100	-630,100	-	-605,200	-100.00%
200-4415-140	UNIFORM ALLOWANCE	9,252	8,000	10,000	-10,000	-	-8,000	-100.00%
		1,905,246	2,101,500	2,135,800	-2,135,800	-	-2,101,500	-100.0%
<i>Supplies and Services</i>								
200-4415-210	SUBSCRIPTIONS & MEMBERSHIPS	225	800	500	-500	-	-800	-100.00%
200-4415-230	TRAVEL & TRAINING	12,769	18,400	14,000	-14,000	-	-18,400	-100.00%
200-4415-240	OFFICE SUPPLIES & EXPENSE	12,523	11,000	10,000	-10,000	-	-11,000	-100.00%
200-4415-250	EQUIPMENT SUPPLIES & MAINT	286,406	320,000	320,000	-320,000	-	-320,000	-100.00%
200-4415-251	NON-CAPITALIZED EQUIPMENT	34,633	56,500	58,500	-58,500	-	-56,500	-100.00%
200-4415-254	FUEL	331,945	325,000	325,000	-325,000	-	-325,000	-100.00%



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
200-4415-270	UTILITIES	-	-	-	-	-	-	0.00%
200-4415-280	COMMUNICATIONS	19,259	21,000	24,900	-24,900	-	-21,000	-100.00%
200-4415-290	ROAD SIGNING	14,043	42,500	43,500	-43,500	-	-42,500	-100.00%
200-4415-310	PROF & TECH -ENGINEER. & ADMIN	14,418	29,200	10,000	-10,000	-	-29,200	-100.00%
200-4415-311	SOFTWARE PACKAGES	4,782	-	10,000	-10,000	-	-	0.00%
200-4415-410	ROAD MAINTENANCE	443,774	405,000	436,000	-436,000	-	-405,000	-100.00%
200-4415-412	CHIP & SEAL ROADS - COUNTY	531,739	860,000	860,000	-860,000	-	-860,000	-100.00%
200-4415-414	CHIP & SEAL ROADS - MUNICIPAL	426,513	500,000	500,000	-500,000	-	-500,000	-100.00%
200-4415-416	ROAD SALT	46,908	145,000	85,000	-85,000	-	-145,000	-100.00%
200-4415-418	ASPHALT & CONCRETE	218,862	285,000	270,000	-270,000	-	-285,000	-100.00%
200-4415-420	ROAD PAINTING	79,744	120,000	148,000	-148,000	-	-120,000	-100.00%
200-4415-422	PIPE, DRAINAGE & BOXES	39,019	110,000	80,000	-80,000	-	-110,000	-100.00%
200-4415-480	UNIFORM & SAFETY SUPPLIES	14,572	11,500	17,500	-17,500	-	-11,500	-100.00%
200-4415-481	SPECIAL GRANT PROJECTS	-	-	-	-	-	-	0.00%
200-4415-510	INSURANCE	61,074	81,000	81,000	-81,000	-	-81,000	-100.00%
200-4415-620	MISC SERVICES	-	10,000	10,000	-10,000	-	-10,000	-100.00%
		2,593,208	3,351,900	3,303,900	-3,303,900	-	-3,351,900	-100.00%
<i>Capital Investment</i>								
200-4415-710	LAND PURCHASE	-	125,000	100,000	-100,000	-	-125,000	-100.00%
200-4415-730	IMPROVEMENTS	14,050	466,000	-	-	-	-466,000	-100.00%
200-4415-740	CAPITALIZED EQUIPMENT	741,582	1,572,000	710,000	-710,000	-	-1,572,000	-100.00%
200-4415-750	ROAD IMPROVEMENTS	399,969	250,000	500,000	-500,000	-	-250,000	-100.00%
200-4415-760	NEW ROAD CONSTRUCTION - CAP	20,919	-	-	-	-	-	0.00%
		1,176,520	2,413,000	1,310,000	-1,310,000	-	-2,413,000	-100.00%
Total Roads		5,674,974	7,866,400	6,749,700	-6,749,700	-	-7,866,400	-100.00%
Vegetation Management								
<i>Personnel</i>								
200-4450-110	FULL TIME EMPLOYEES	160,612	181,100	197,500	-247,800	-50,300	-231,400	-127.77%
200-4450-115	OVERTIME	5,912	13,700	14,000	-14,000	-	-13,700	-100.00%
200-4450-125	SEASONAL EMPLOYEES	101,566	154,000	154,000	-154,000	-	-154,000	-100.00%
200-4450-130	EMPLOYEE BENEFITS	94,596	112,300	128,200	-161,700	-33,500	-145,800	-129.83%
200-4450-140	UNIFORM ALLOWANCE	2,658	5,000	5,000	-5,000	-	-5,000	-100.00%
		365,344	466,100	498,700	-582,500	-83,800	-549,900	-118.0%
<i>Supplies and Services</i>								
200-4450-230	TRAVEL & TRAINING	2,507	3,500	4,400	-4,400	-	-3,500	-100.00%
200-4450-240	OFFICE EXPENSE	5,684	6,900	9,000	-9,000	-	-6,900	-100.00%
200-4450-250	EQUIPMENT SUPPLIES & MAINT	26,704	40,000	42,000	-42,000	-	-40,000	-100.00%
200-4450-251	NON CAPITALIZED EQUIPMENT	22,014	16,000	16,500	-16,500	-	-16,000	-100.00%
200-4450-254	FUEL	25,192	40,000	40,000	-40,000	-	-40,000	-100.00%
200-4450-280	COMMUNICATIONS	8,013	8,600	8,600	-8,600	-	-8,600	-100.00%
200-4450-291	CHEMICAL SPRAY	117,298	171,000	120,000	-120,000	-	-171,000	-100.00%
200-4450-295	CHEMICAL SPRAY - CONTRACTS	12,028	60,000	60,000	-60,000	-	-60,000	-100.00%
200-4450-311	SOFTWARE	2,000	-	-	-	-	-	0.00%
200-4450-480	UNIFORM & SAFETY SUPPLIES	2,323	3,500	4,000	-4,000	-	-3,500	-100.00%
200-4450-510	INSURANCE	5,808	6,900	7,000	-7,000	-	-6,900	-100.00%
200-4450-620	MISC SERVICES	5,000	36,600	13,200	-13,200	-	-36,600	-100.00%
		234,571	393,000	324,700	-324,700	-	-393,000	-100.00%
<i>Capital Investment</i>								
200-4450-740	CAPITALIZED EQUIPMENT	32,605	106,800	141,000	-141,000	-	-106,800	-100.00%
		32,605	106,800	141,000	-141,000	-	-106,800	-100.00%
Total Vegetation Management		632,520	965,900	964,400	-1,048,200	-83,800	-1,049,700	-108.7%



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Public Works								
<i>Personnel</i>								
200-4475-110	FULL TIME EMPLOYEES	128,712	223,700	343,800	-1,800	342,000	118,300	52.88%
200-4475-115	OVERTIME	23	5,000	5,000	-	5,000	-	0.00%
200-4475-120	PART TIME EMPLOYEES	-	18,900	19,100	-9,100	10,000	-8,900	-47.09%
200-4475-130	EMPLOYEE BENEFITS	53,777	100,600	154,100	3,900	158,000	57,400	57.06%
		182,512	348,200	522,000	-7,000	515,000	166,800	47.9%
<i>Supplies and Services</i>								
200-4475-210	SUBSCRIPTIONS & MEMBERSHIPS	2,818	3,200	3,500	-	3,500	300	9.38%
200-4475-230	TRAVEL & TRAINING	949	7,500	20,000	-	20,000	12,500	166.67%
200-4475-240	OFFICE EXPENSE	2,759	4,800	5,500	-	5,500	700	14.58%
200-4475-250	EQUIPMENT SUPPLIES & MAINT	8,683	24,500	24,500	-	24,500	-	0.00%
200-4475-251	NON CAPITALIZED EQUIPMENT	-	1,000	4,500	-	4,500	3,500	350.00%
200-4475-280	COMMUNICATIONS	3,215	7,900	7,900	-	7,900	-	0.00%
200-4475-310	PROFESSIONAL & TECHNICAL	60,117	223,800	185,000	-19,500	165,500	-58,300	-26.05%
200-4475-311	SOFTWARE	7,660	16,200	17,300	-	17,300	1,100	6.79%
200-4475-320	PROF & TECH - ENGINEER REVIEWS	6,990	10,000	10,000	-	10,000	-	0.00%
200-4475-322	PROF & TECH - SURVEY REVIEWS	23,541	20,000	40,000	-	40,000	20,000	100.00%
200-4475-324	PROF & TECH - FIELD SURVEYS	18,508	-	-	-	-	-	0.00%
200-4475-326	PROF & TECH - SECTION CORNERS	34,164	56,000	56,000	-	56,000	-	0.00%
200-4475-328	PROF & TECH - CCCOG OVERSIGHT	3,854	25,000	25,000	-	25,000	-	0.00%
200-4475-482	SPECIAL PROJECTS	80,370	2,015,100	1,906,600	-	1,906,600	-108,500	-5.38%
200-4475-510	INSURANCE	1,872	3,000	4,000	-	4,000	1,000	33.33%
		255,500	2,418,000	2,309,800	-19,500	2,290,300	-127,700	-5.3%
<i>Capital Investment</i>								
200-4475-740	CAPITALIZED EQUIPMENT	38,151	150,300	65,000	-	65,000	-85,300	-56.75%
		38,151	150,300	65,000	-	65,000	-85,300	-56.8%
<i>Engineering Allocation</i>								
200-4475-999	GENERAL - ENGINEERING 50%	-	-	-	-1,435,200	-1,435,200	-1,435,200	
		-	-	-	-1,435,200	-1,435,200	-1,435,200	100.00%
Total Public Works		476,163	2,916,500	2,896,800	-1,461,700	1,435,100	-1,481,400	-50.8%
Contributions to Other Governments								
<i>Supplies and Services</i>								
200-4800-921	CONTRIBUTION TO OTHER GOV	4,209,661	4,200,000	5,000,000	-	5,000,000	800,000	19.05%
		4,209,661	4,200,000	5,000,000	-	5,000,000	800,000	19.0%
Total Contributions to Other Governments		4,209,661	4,200,000	5,000,000	-	5,000,000	800,000	19.0%
Total Streets and Public Improvements		11,611,227	16,785,000	16,373,600	-9,280,200	7,093,400	-9,691,600	-57.7%
Trails Management								
<i>Personnel</i>								
200-4780-110	FULL TIME EMPLOYEES	49,761	75,700	-	-	-	-75,700	-100.00%
200-4780-120	PART TIME EMPLOYEES	10,677	-	-	-	-	-	0.00%
200-4780-130	EMPLOYEE BENEFITS	19,331	40,800	-	-	-	-40,800	-100.00%
		79,769	116,500	-	-	-	-116,500	-100.0%
<i>Supplies and Services</i>								
200-4780-210	SUBSCRIPTIONS & MEMBERSHIPS	793	2,000	-	-	-	-2,000	-100.00%
200-4780-230	TRAVEL & TRAINING	1,411	10,000	-	-	-	-10,000	-100.00%
200-4780-240	OFFICE EXPENSES	596	1,000	-	-	-	-1,000	-100.00%
200-4780-250	EQUIPMENT SUPPLIES & MAINT	-	4,000	-	-	-	-4,000	-100.00%
200-4780-251	NON-CAPITALIZED EQUIPMENT	1,303	4,900	-	-	-	-4,900	-100.00%
200-4780-280	COMMUNICATIONS	786	2,400	-	-	-	-2,400	-100.00%
200-4780-290	TRAIL SIGNAGE AND AMENITIES	-	3,000	-	-	-	-3,000	-100.00%
200-4780-310	PROFESSIONAL AND TECHNICAL	27,075	40,000	-	-	-	-40,000	-100.00%



Council Budget 2023 Account Detail

Council on Aging Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Intergovernmental								
<i>Health and Welfare</i>								
240-33-13200	MISC FED GRANTS VIA BRAG	-	-	-	-	-	-	0.00%
240-33-15101	CMM-CONGREGATE MEALS III C-1	109,183	99,300	99,300	-	99,300	-	0.00%
240-33-15103	CMM-USDA CASH-IN-LIEU C-1	22,744	21,300	21,300	-	21,300	-	0.00%
240-33-15105	CMM-STATE NUTRITION C-1	4,820	4,800	4,800	-	4,800	-	0.00%
240-33-15201	HDM-HOME DELIVERED III C-2	139,137	88,300	88,300	-	88,300	-	0.00%
240-33-15203	HDM-USDA CASH-IN-LIEU C-2	21,798	21,300	21,300	-	21,300	-	0.00%
240-33-15205	HDM-STATE NUTRITION C-2	3,537	3,600	3,600	-	3,600	-	0.00%
240-33-15207	HDM-STATE HOME DELIVERED C-2	59,153	59,200	59,200	-	59,200	-	0.00%
240-33-15209	ACCESS MANDATED-TITLE IIIB	52,213	52,800	52,800	-	52,800	-	0.00%
240-33-15301	ACCESS MANDATED-STATE SERVICE	29,749	30,100	30,100	-	30,100	-	0.00%
240-33-15303	ACCESS MANDATED-ST TRANSPORT	3,595	3,000	3,000	-	3,000	-	0.00%
240-33-15407	HEALTH INSURANCE COUNSELING	3,796	4,000	4,000	-	4,000	-	0.00%
240-33-15409	TITLE III D -PHP	3,961	4,100	4,100	-	4,100	-	0.00%
240-33-15420	MIPPA	2,324	2,500	2,500	-	2,500	-	0.00%
240-33-15702	CARES-HDM	-	-	-	-	-	-	0.00%
240-33-17000	FEDERAL GRANTS - MISCELLANEOUS	-	56,000	-	-	-	-56,000	-100.00%
240-33-18000	FEDERAL GRANT - CDBG	120,052	-	-	-	-	-	0.00%
240-33-41000	STATE GRANTS XX-SSBG	4,600	4,600	4,600	-	4,600	-	0.00%
Total Intergovernmental		580,662	454,900	398,900	-	398,900	-56,000	-12.3%
Charges for Services								
<i>Health and Welfare</i>								
240-34-50000	CENTER REVENUE	1,975	-	-	-	-	-	0.00%
240-34-52000	ACCESS/TRANSPORTATION	675	400	400	-	400	-	0.00%
240-34-53000	CRAFT REVENUES	6,449	8,000	8,000	-	8,000	-	0.00%
240-36-20000	RENTS & CONCESSIONS	-	-	-	-	-	-	0.00%
240-38-40000	CONTRIB-CONGREGATE DONATIONS	14,593	15,000	15,000	-	15,000	-	0.00%
240-38-43000	CONTRIBUTIONS-MOW DONATIONS	64,160	68,000	68,000	-	68,000	-	0.00%
Total Charges for Services		87,852	91,400	91,400	-	91,400	-	0.0%
Public Contributions								
<i>Health and Welfare</i>								
240-38-45000	CONTRIBUTIONS-UNITED WAY	-	-	-	-	-	-	0.00%
240-38-60000	SPECIFIC PROJECT- DONATIONS	154	-	-	-	-	-	0.00%
240-38-71900	CONTRIB SPEC PROJ-UNDESIGNATED	735	-	-	-	-	-	0.00%
Total Public Contributions		889	-	-	-	-	-	0.0%
Miscellaneous Revenue								
240-36-51000	SALE OF CAPITAL ASSETS	15,975	69,900	-	-	-	-69,900	-100.00%
240-36-90000	SUNDRY REVENUE	1,117	2,000	2,000	-	2,000	-	0.00%
Total Miscellaneous Revenue		17,092	71,900	2,000	-	2,000	-69,900	-97.2%
Total Other Revenues		686,495	618,200	492,300	-	492,300	-125,900	-20.4%
Transfers from Other Funds								
240-38-10100	TRANSFER IN - GENERAL FUND	328,800	782,900	945,600	-20,200	925,400	142,500	18.20%
240-38-10795	TRANSFER FROM CCCF	1,000	-	-	-	-	-	0.00%
240-38-11000	TRANSFER FROM GEN FUND	-	-	-	-	-	-	0.00%
Total Transfers from Other Funds		329,800	782,900	945,600	-20,200	925,400	142,500	18.2%



Council Budget 2023 Account Detail

Council on Aging Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Use of Fund Balance								
240-38-90000	APPROPRIATED FUND BALANCE	-	110,700	-	-	-	-110,700	-100.00%
240-38-90500	APP FUND BALANCE - PO	-	2,400	-	-	-	-2,400	-100.00%
Total Use of Fund Balance		-	113,100	-	-	-	-113,100	-100.0%
Total Other Financing Sources		329,800	896,000	945,600	-20,200	925,400	29,400	3.3%
Total Revenues		1,016,295	1,514,200	1,437,900	-20,200	1,417,700	-96,500	-6.4%
Nutrition								
<i>Personnel</i>								
240-4970-110	FULL TIME EMPLOYEES	197,916	246,300	292,900	-1,000	291,900	45,600	18.51%
240-4970-115	OVERTIME	9	-	500	-	500	500	100.00%
240-4970-120	PART TIME EMPLOYEES	40,709	83,100	84,300	-	84,300	1,200	1.44%
240-4970-130	EMPLOYEE BENEFITS	105,974	140,700	150,700	2,800	153,500	12,800	9.10%
240-4970-145	TEMP SERVICE	4,492	-	-	-	-	-	0.00%
		349,100	470,100	528,400	1,800	530,200	60,100	12.8%
<i>Supplies and Services</i>								
240-4970-210	SUBSCRIPTIONS & MEMBERSHIPS	-	300	300	-	300	-	0.00%
240-4970-230	TRAVEL	-	500	500	-	500	-	0.00%
240-4970-240	SUPPLIES	16,477	43,000	16,000	-	16,000	-27,000	-62.79%
240-4970-250	TRANSPORTATION	8,006	15,500	12,000	-	12,000	-3,500	-22.58%
240-4970-251	NON CAPITALIZED EQUIPMENT	12,049	7,900	-	-	-	-7,900	-100.00%
240-4970-255	HDM SUPPLIES & MAINTENANCE	11,265	25,000	27,000	-	27,000	2,000	8.00%
240-4970-260	BUILDINGS & GROUNDS MAINT	14,543	20,000	16,000	-	16,000	-4,000	-20.00%
240-4970-270	UTILITIES	12,221	13,000	15,000	-	15,000	2,000	15.38%
240-4970-280	COMMUNICATIONS	2,727	2,200	2,200	-	2,200	-	0.00%
240-4970-311	PROF & TECH - ACCOUNTING	-	-	-	-	-	-	0.00%
240-4970-381	MEALS	11,776	17,000	15,500	-	15,500	-1,500	-8.82%
240-4970-382	MEALS - NICHOLAS	53,997	78,000	72,000	-	72,000	-6,000	-7.69%
240-4970-383	US FOODSERVICE	51,199	74,000	68,000	-	68,000	-6,000	-8.11%
240-4970-510	INSURANCE & BONDS	3,693	4,900	5,000	-	5,000	100	2.04%
240-4970-620	MISC SERVICES	-	-	-	-	-	-	0.00%
		197,953	301,300	249,500	-	249,500	-51,800	-17.2%
<i>Capital Investment</i>								
240-4970-740	CAPITALIZED EQUIPMENT	-	-	-	-	-	-	0.00%
		-	-	-	-	-	-	0.0%
Total Nutrition		547,053	771,400	777,900	1,800	779,700	8,300	1.1%
Senior Center								
<i>Personnel</i>								
240-4971-110	FULL TIME EMPLOYEES	130,076	163,100	156,300	-2,200	154,100	-9,000	-5.52%
240-4971-115	OVERTIME	1	-	500	-	500	500	100.00%
240-4971-120	PART TIME EMPLOYEES	26,678	30,700	32,700	100	32,800	2,100	6.84%
240-4971-130	EMPLOYEE BENEFITS	61,564	87,400	78,800	-1,400	77,400	-10,000	-11.44%
		218,319	281,200	268,300	-3,500	264,800	-16,400	-5.8%
<i>Supplies and Services</i>								
240-4971-210	SUBSCRIPTIONS & MEMBERSHIPS	600	600	600	-	600	-	0.00%
240-4971-230	TRAVEL	249	500	500	-	500	-	0.00%
240-4971-240	SUPPLIES	4,948	6,000	6,000	-	6,000	-	0.00%
240-4971-250	TRANSPORTATION	3,166	8,000	10,000	-	10,000	2,000	25.00%
240-4971-251	NON CAPITALIZED EQUIPMENT	-	36,500	9,000	-	9,000	-27,500	-75.34%
240-4971-260	BUILDING & GROUNDS MAINT	8,999	10,000	10,000	-	10,000	-	0.00%
240-4971-270	UTILITIES	7,174	8,000	9,000	-	9,000	1,000	12.50%



Council Budget 2023 Account Detail

Health Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Property Taxes								
210-31-11000	CURRENT PROPERTY TAXES-HEALTH	946,252	960,000	1,010,000	-	1,010,000	50,000	5.21%
210-31-15000	PROPERTY TAX - RDA AGREEMENTS	23,116	50,000	50,000	-	50,000	-	0.00%
210-31-20000	PRIOR YEARS TAX	9,549	15,000	10,000	-	10,000	-5,000	-33.33%
210-31-70000	FEE-IN-LIEU OF PROPERTY TAXES	58,728	62,000	62,000	-	62,000	-	0.00%
210-31-90000	PENALTIES AND INTEREST	764	1,000	1,000	-	1,000	-	0.00%
Total Property Taxes		1,038,409	1,088,000	1,133,000	-	1,133,000	45,000	4.1%
Total Taxes		1,038,409	1,088,000	1,133,000	-	1,133,000	45,000	4.1%
Charges for Services								
<i>Health and Welfare</i>								
210-34-40000	AIR POLLUTION CONTROL FEE	330,818	305,000	330,000	-	330,000	25,000	8.20%
Total Charges for Services		330,818	305,000	330,000	-	330,000	25,000	8.2%
Total Other Revenues		422,975	433,000	330,000			20,000	4.6%
Use of Fund Balance								
210-38-90000	APPROPRIATED FUND BALANCE	-	168,700	98,700	79,700	178,400	9,700	5.75%
210-38-91000	APPROP FUND BALANCE - APC FEES	-	-	-	-	-	-	0.00%
Total Use of Fund Balance		-	168,700	98,700	79,700	178,400	9,700	5.7%
Total Other Financing Sources		-	168,700	98,700	79,700	178,400	9,700	5.7%
Total Revenues		1,369,227	1,561,700	1,561,700	79,700	1,641,400	79,700	5.1%
Contributions to Other Units								
<i>Supplies and Services</i>								
210-4800-950	CONTRIBUTIONS - RDA AGREEMENTS	23,116	50,000	50,000	-	50,000	-	0.00%
		23,116	50,000	50,000	-	50,000	-	0.0%
Total Contributions to Other Units		23,116	50,000	50,000	-	50,000	-	0.0%
Total General Government		23,116	50,000	50,000	-	50,000	-	0.0%



Council Budget 2023 Account Detail

Children's Justice Center Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Intergovernmental								
<i>Public Safety</i>								
290-33-14100	FEDERAL GRANT - VOCA	102,190	31,700	-	-	-	-31,700	-100.00%
290-33-14105	FEDERAL GRANT - VOCA - SAS	-	-	-	-	-	-	0.00%
290-33-15000	CRIME VICTIM CHILDRENS JUSTICE	187,469	217,900	237,800	-	237,800	19,900	9.13%
290-33-18000	FEDERAL GRANT - CDBG	47,965	-	-	-	-	-	0.00%
290-33-70112	DRUG PREVENTION	79,199	33,100	-	-	-	-33,100	-100.00%
Total Intergovernmental		416,823	282,700	237,800	-	237,800	-44,900	-15.9%
Public Contributions								
<i>Public Safety</i>								
290-38-70000	CONTRIB-PRIVATE SOURCES-FRIEND	141,333	-	-	-	-	-	0.00%
Total Public Contributions		141,333	-	-	-	-	-	0.0%
Miscellaneous Revenue								
290-36-90000	SUNDRY REVENUE	120	-	-	-	-	-	0.00%
Total Miscellaneous Revenue		120	-	-	-	-	-	0.0%
Total Other Revenues		558,276	282,700	237,800	-	237,800	-44,900	-15.9%
Transfers from Other Funds								
290-38-10100	TRANSFER IN - GENERAL FUND	30,100	10,000	320,600	-58,000	262,600	252,600	2526.00%
290-38-10795	TRANSFER IN - CCCF FUND	-	-	-	-	-	-	0.00%
Total Transfers from Other Funds		30,100	10,000	320,600	-58,000	262,600	252,600	2526.0%
Use of Fund Balance								
290-38-90000	APPROPRIATED FUND BALANCE	-	284,400	-	-	-	-284,400	-100.00%
Total Use of Fund Balance		-	284,400	-	-	-	-284,400	-100.0%
Total Other Financing Sources		30,100	294,400	320,600	-58,000	262,600	-31,800	-10.8%
Total Revenues		588,376	577,100	558,400	-58,000	500,400	-76,700	-13.3%



Council Budget 2023 Account Detail

Visitor's Bureau Fund

Account	Title	2022	2023	2024	Amendments	2024	Change	%
		Actual	Estimate	Tentative		Council		
Use of Fund Balance								
230-38-90000	APPROPRIATED FUND BALANCE	-	10,000	-	-	-	-10,000	-100.00%
230-38-90500	APP FUND BAL - PO CARRY OVER	-	32,000	-	-	-	-32,000	-100.00%
Total Use of Fund Balance		-	42,000	-	-	-	-42,000	-100.0%
Total Other Financing Sources		-	42,000	-	-	-	-42,000	-100.0%
Total Revenues		1,522,117	1,496,000	1,407,200	-	1,407,200	-88,800	-5.9%
Cache Valley Visitor's Bureau								
<i>Personnel</i>								
230-4780-110	FULL TIME EMPLOYEES	140,552	152,500	146,300	100	146,400	-6,100	-4.00%
230-4780-115	OVERTIME	790	1,200	1,200	-	1,200	-	0.00%
230-4780-120	PART TIME EMPLOYEES	24,436	32,600	33,400	100	33,500	900	2.76%
230-4780-125	SEASONAL EMPLOYEES	-	8,300	8,300	100	8,400	100	1.20%
230-4780-130	EMPLOYEE BENEFITS	55,302	64,300	60,900	2,000	62,900	-1,400	-2.18%
230-4780-142	OTHER PAY	3,095	2,400	3,500	-	3,500	1,100	45.83%
		224,175	261,300	253,600	2,300	255,900	-5,400	-2.1%
<i>Supplies and Services</i>								
230-4780-210	SUBSCRIPTIONS & MEMBERSHIPS	5,185	9,200	8,000	-	8,000	-1,200	-13.04%
230-4780-230	TRAVEL/MILEAGE	1,433	17,700	21,300	-	21,300	3,600	20.34%
230-4780-240	OFFICE EXPENSE & SUPPLIES	2,540	2,000	2,200	-	2,200	200	10.00%
230-4780-241	POSTAGE	6,836	10,000	10,000	-	10,000	-	0.00%
230-4780-250	EQUIPMENT SUPPLIES & MAINT	3,263	3,300	3,300	-	3,300	-	0.00%
230-4780-251	NON CAPITALIZED EQUIPMENT	498	4,500	1,000	-	1,000	-3,500	-77.78%
230-4780-280	COMMUNICATIONS	849	1,500	1,500	-	1,500	-	0.00%
230-4780-290	RENT	12,000	-	-	-	-	-	0.00%
230-4780-311	PROF & TECH -ACCOUNTING	1,000	-	-	-	-	-	0.00%
230-4780-330	EDUCATION, CONFERENCE & WORKSH	1,265	7,300	7,300	-	7,300	-	0.00%
230-4780-480	BROCHURES, MAPS & PRINTING	10,090	38,100	25,300	-	25,300	-12,800	-33.60%
230-4780-481	GRANT EXPENSES	6,208	13,800	-	-	-	-13,800	-100.00%
230-4780-485	RESEARCH/SURVEY	11,324	27,600	27,600	-	27,600	-	0.00%
230-4780-490	ADVERTISING & PROMOTIONS	477,766	444,300	350,800	-	350,800	-93,500	-21.04%
230-4780-495	NORTHERN UTAH FILM COMMISSION	-	2,000	2,000	-	2,000	-	0.00%
230-4780-510	INSURANCE	1,516	1,600	1,800	-	1,800	200	12.50%
230-4780-610	MISC SUPPLY-AWARD, RECOG/VOLUN	568	700	700	-	700	-	0.00%
230-4780-620	MISC CONTRACT SERVICES	8,000	8,400	8,400	-	8,400	-	0.00%
230-4780-621	MISC SERVICES -BOARD EXPENSE	1,212	1,300	1,400	-	1,400	100	7.69%
230-4780-622	MISC SERVICES	-	1,000	1,000	-	1,000	-	0.00%
230-4780-640	EVENT SPONSORSHIP	14,300	23,400	29,900	-	29,900	6,500	27.78%
230-4780-650	EVENT DEVELOPMENT	5,250	25,500	8,500	-	8,500	-17,000	-66.67%
230-4780-660	LOCAL MATCHING PROGRAM	9,500	12,500	11,000	-	11,000	-1,500	-12.00%
230-4780-670	ITEMS FOR RESALE	22,645	20,000	21,500	-	21,500	1,500	7.50%
230-4780-920	CONTRIBUTIONS TO OTHER UNITS	23,580	148,500	125,000	-	125,000	-23,500	-15.82%
		626,828	824,200	669,500	-	669,500	-154,700	-18.8%
Total Cache Valley Visitor's Bureau		851,003	1,085,500	923,100	2,300	925,400	-160,100	-14.7%
Total Culture and Recreation		851,003	1,085,500	923,100	2,300	925,400	-160,100	-14.7%



Council Budget 2023 Account Detail

Tax Administration Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Property Taxes								
150-31-21000	PRIOR YR TAXES -ASSESS & COLL	31,849	60,000	40,000	-	40,000	-20,000	-33.33%
150-31-60000	MULTI-CO ASSESS & COLL	218,701	224,000	236,000	-	236,000	12,000	5.36%
150-31-62000	MULTI-COUNTY A&C - REDEMPTION	2,707	1,500	2,500	-	2,500	1,000	66.67%
150-31-65000	COUNTY ASSESS & COLL	3,386,004	3,390,000	3,516,000	-	3,516,000	126,000	3.72%
150-31-71000	FEE-IN-LIEU - MULTICOUNTY A&C	8,491	8,000	8,000	-	8,000	-	0.00%
150-31-72000	FEE-IN-LIEU - COUNTY A&C	203,779	200,000	200,000	-	200,000	-	0.00%
150-31-90000	PENALTIES AND INTEREST	3,145	3,000	3,000	-	3,000	-	0.00%
Total Property Taxes		3,854,676	3,886,500	4,005,500	-	4,005,500	119,000	3.1%
Total Taxes		3,854,676	3,886,500	4,005,500	-	4,005,500	119,000	3.1%
Charges for Services								
150-34-12000	RECORDER FEES	-	144,600	159,900	-	159,900	15,300	10.58%
150-34-18000	ONLINE ACCESS - PROPERTY TAXES	174,133	160,000	175,000	-	175,000	15,000	9.38%
150-34-96000	USTC - MOTOR VEHICLE CONTRACT	258,185	260,000	260,000	-	260,000	-	0.00%
Total Charges for Services		432,318	564,600	594,900	-	594,900	30,300	5.4%
Miscellaneous Revenue								
150-36-10000	INTEREST	7,768	1,000	5,000	-	5,000	4,000	400.00%
150-36-90000	SUNDRY REVENUE	-	-	-	-	-	-	0.00%
Total Miscellaneous Revenue		7,768	1,000	5,000	-	5,000	4,000	400.0%
Total Other Revenues		440,086	565,600	599,900	-	599,900	34,300	6.1%
Transfers from Other Funds								
150-38-10100	TRANSFER IN - GENERAL FUND	-	10,000	-	-	-	-10,000	-100.00%
Total Transfers from Other Funds		-	10,000	-	-	-	-10,000	-100.0%
Use of Fund Balance								
150-38-90000	APPROPRIATED FUND BALANCE	-	956,300	948,500	289,900	1,238,400	282,100	29.50%
Total Use of Fund Balance		-	956,300	948,500	289,900	1,238,400	282,100	29.5%
Total Other Financing Sources		-	966,300	948,500	289,900	1,238,400	272,100	28.2%
Total Revenues		4,294,762	5,418,400	5,553,900	289,900	5,843,800	425,400	7.9%
Tax Administration Allocations								
150-4099-912	TAX ADMIN - COUNCIL 10%	24,277	51,900	45,100	200	45,300	-6,600	-12.72%
150-4099-931	TAX ADMIN - EXECUTIVE 15%	65,435	94,500	92,800	-1,800	91,000	-3,500	-3.70%
150-4099-932	TAX ADMIN - FINANCE 10%	83,125	129,000	89,300	6,100	95,400	-33,600	-26.05%
150-4099-934	TAX ADMIN - HUMAN RESOURCE 15%	71,943	123,600	99,200	900	100,100	-23,500	-19.01%
150-4099-935	TAX ADMIN - GIS 60%	181,281	206,700	255,900	1,500	257,400	50,700	24.53%
150-4099-936	TAX ADMIN - IT 30%	435,054	549,400	631,300	-14,000	617,300	67,900	12.36%
150-4099-941	TAX ADMIN - AUDITOR 86%	204,693	218,300	253,200	-17,300	235,900	17,600	8.06%
150-4099-944	TAX ADMIN - RECORDER 50%	298,191	-	-	-	-	-	0.00%
150-4099-945	TAX ADMIN - ATTORNEY 9%	192,275	274,500	254,100	49,200	303,300	28,800	10.49%
150-4099-950	TAX ADMIN - NONDEPARTMENTAL 10%	34,340	5,400	5,400	-	5,400	-	0.00%
150-4099-951	TAX ADMIN - MAIL AND COPY 31%	2,479	-	-	-	-	-	0.00%
150-4099-960	TAX ADMIN - BLDG & GROUNDS 31%	130,722	313,200	183,300	-100	183,200	-130,000	-41.51%
150-4099-991	TAX ADMIN - ADV & PROMO 55%	2,369	-	-	-	-	-	0.00%
Total Tax Administration Allocations		1,726,184	1,966,500	1,909,600	24,700	1,934,300	-32,200	-1.6%



Council Budget 2023 Account Detail

Tax Administration Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
IT								
<i>Personnel</i>								
150-4136-110	FULL TIME EMPLOYEES	308,088	328,100	333,500	100	333,600	5,500	1.68%
150-4136-130	EMPLOYEE BENEFITS	129,408	138,100	139,600	2,700	142,300	4,200	3.04%
		437,496	466,200	473,100	2,800	475,900	9,700	2.1%
<i>Supplies and Services</i>								
150-4136-310	PROFESSIONAL & TECHNICAL	-	-	-	-	-	-	0.00%
150-4136-510	INSURANCE	2,789	6,400	6,400	-	6,400	-	0.00%
		2,789	6,400	6,400	-	6,400	-	0.0%
Total IT		440,285	472,600	479,500	2,800	482,300	9,700	2.1%
Treasurer								
<i>Personnel</i>								
150-4143-110	FULL TIME EMPLOYEES	210,891	237,000	264,500	100	264,600	27,600	11.65%
150-4143-115	OVERTIME	3,806	5,100	5,500	-	5,500	400	7.84%
150-4143-125	SEASONAL EMPLOYEES	2,578	2,900	3,700	-	3,700	800	27.59%
150-4143-130	EMPLOYEE BENEFITS	88,118	92,900	101,200	2,600	103,800	10,900	11.73%
		305,393	337,900	374,900	2,700	377,600	39,700	11.7%
<i>Supplies and Services</i>								
150-4143-210	SUBSCRIPTIONS & MEMBERSHIPS	300	500	400	-	400	-100	-20.00%
150-4143-230	TRAVEL	3,156	2,500	2,600	-	2,600	100	4.00%
150-4143-240	OFFICE EXPENSE	6,245	10,100	9,000	5,000	14,000	3,900	38.61%
150-4143-250	EQUIPMENT SUPPLIES & MAINT	-	300	300	-	300	-	0.00%
150-4143-251	NON-CAPITALIZED EQUIPMENT	400	1,200	1,000	-	1,000	-200	-16.67%
150-4143-280	COMMUNICATIONS	857	1,000	1,000	1,500	2,500	1,500	150.00%
150-4143-310	PROFESSIONAL & TECHNICAL	-	10,500	500	-	500	-10,000	-95.24%
150-4143-311	SOFTWARE PACKAGES	225	300	300	-	300	-	0.00%
150-4143-330	EDUCATION & TRAINING	-	3,000	15,000	2,000	17,000	14,000	466.67%
150-4143-510	INSURANCE	1,894	2,000	2,000	-	2,000	-	0.00%
150-4143-610	MISC SUPPLIES	1,345	200	200	-	200	-	0.00%
150-4143-620	PRINTING - THE MASTER'S TOUCH	33,923	36,100	36,200	-	36,200	100	0.28%
		48,345	67,700	68,500	8,500	77,000	9,300	13.7%
Total Treasurer		353,738	405,600	443,400	11,200	454,600	49,000	12.1%
Assessor								
<i>Personnel</i>								
150-4146-110	FULL TIME EMPLOYEES	1,108,460	1,208,600	1,238,400	9,300	1,247,700	39,100	3.24%
150-4146-115	OVERTIME	275	5,000	5,000	-	5,000	-	0.00%
150-4146-120	PART TIME EMPLOYEES	-	-	30,900	-	30,900	30,900	100.00%
150-4146-130	EMPLOYEE BENEFITS	489,273	584,800	612,500	500	613,000	28,200	4.82%
		1,598,008	1,798,400	1,886,800	9,800	1,896,600	98,200	5.5%
<i>Supplies and Services</i>								
150-4146-210	SUBSCRIPTIONS & MEMBERSHIPS	1,854	7,500	7,500	-	7,500	-	0.00%
150-4146-230	TRAVEL	13,468	13,000	13,000	-	13,000	-	0.00%
150-4146-240	OFFICE EXPENSE	16,058	25,500	25,500	-	25,500	-	0.00%
150-4146-250	EQUIPMENT SUPPLIES & MAINT	13,656	19,500	19,500	-	19,500	-	0.00%
150-4146-251	NON-CAPITALIZED EQUIPMENT	2,750	5,000	5,000	-	5,000	-	0.00%
150-4146-280	COMMUNICATIONS	2,687	8,000	8,000	-	8,000	-	0.00%
150-4146-310	PROFESSIONAL & TECHNICAL	16,810	40,000	40,000	-	40,000	-	0.00%
150-4146-311	COMPUTER SOFTWARE PACKAGES	698	30,000	30,000	-	30,000	-	0.00%
150-4146-320	PROFESSIONAL & TECHN ST AUDITS	4,554	14,000	14,000	-	14,000	-	0.00%
150-4146-510	INSURANCE	12,419	15,100	15,100	-	15,100	-	0.00%
150-4146-520	COLLECTION COSTS	-	1,000	1,000	-	1,000	-	0.00%
150-4146-620	MISC SERVICES	123,406	175,000	175,000	-	175,000	-	0.00%
150-4146-621	M V MAILOUT PROGRAM	94,537	65,000	65,000	-	65,000	-	0.00%
		302,897	418,600	418,600	-	418,600	-	0.0%



Council Budget 2023 Account Detail

Capital Projects Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Miscellaneous Revenue								
400-36-10000	INTEREST	-	-	-	-	-	-	0.00%
Total Miscellaneous Revenue		-	-	-	-	-	-	0.0%
Total Other Revenues		-	-	-	-	-	-	0.0%
Transfers from Other Funds								
400-38-10100	TRANSFER IN - GENERAL FUND	20,505	6,470,700	-	-	-	-6,470,700	-100.00%
Total Transfers from Other Funds		20,505	6,470,700	-	-	-	-6,470,700	-100.0%
Use of Fund Balance								
400-38-90000	APPROPRIATED FUND BALANCE	-	-	-	-	-	-	0.00%
400-38-90500	APP FUND BAL - PO CARRY OVER	-	-	-	-	-	-	0.00%
Total Use of Fund Balance		-	-	-	-	-	-	0.0%
Total Other Financing Sources		20,505	6,470,700	-	-	-	-6,470,700	-100.0%
Total Revenues		20,505	6,470,700	-	-	-	-6,470,700	-100.0%
Road Facilities								
<i>Capital Investment</i>								
400-4415-720	BUILDINGS	36,786	-	-	-	-	-	0.00%
400-4415-750	INFRASTRUCTURE	20,505	6,470,700	-	-	-	-6,470,700	-100.00%
		57,291	6,470,700	-	-	-	-6,470,700	-100.0%
Total Road Facilities		57,291	6,470,700	-	-	-	-6,470,700	-100.0%
Total Streets and Public Improvements		57,291	6,470,700	-	-	-	-6,470,700	-100.0%
Transfers to Other Funds								
400-4810-200	TRANSFER OUT - MUNICIPAL SERV	1,425,640	-	-	-	-	-	0.00%
400-4810-310	TRANSFER OUT - DEBT SERVICE	-	-	-	-	-	-	0.00%
		1,425,640	-	-	-	-	-	0.0%
Total Transfers to Other Funds		1,425,640	-	-	-	-	-	0.0%
Total Other Financing Uses		1,425,640	-	-	-	-	-	0.0%
Total Expenditures		1,482,931	6,470,700	-	-	-	-6,470,700	-100.0%
Total Change in Fund Balance		-1,462,426	-	-	-	-	-	



Council Budget 2023 Account Detail

Restaurant Tax Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Sales Tax								
260-31-31000	1% RESTAURANT TAX	2,269,402	2,453,000	2,553,000	-	2,553,000	100,000	4.08%
Total Sales Tax		2,269,402	2,453,000	2,553,000	-	2,553,000	100,000	4.1%
Total Taxes		2,269,402	2,453,000	2,553,000	-	2,553,000	100,000	4.1%
Use of Fund Balance								
260-38-90000	APPROPRIATED FUND BALANCE	-	599,700	-	-	-	-599,700	-100.00%
260-38-90500	APP FUND BAL - PO CARRY OVER	-	-	-	-	-	-	0.00%
Total Use of Fund Balance		-	599,700	-	-	-	-599,700	-100.0%
Total Other Financing Sources		-	599,700	-	-	-	-599,700	-100.0%
Total Revenues		2,269,402	3,052,700	2,553,000	-	2,553,000	-499,700	-16.4%
Tourism Promotion								
<i>Supplies and Services</i>								
260-4782-930	TOURISM PROMOTION	182,019	456,300	382,900	-	382,900	-73,400	-16.09%
		182,019	456,300	382,900	-	382,900	-73,400	-16.1%
Total Tourism Promotion		182,019	456,300	382,900	-	382,900	-73,400	-16.1%
Facility Awards								
<i>Capital Investment</i>								
260-4784-905	AIRPORT FACILITIES	-	-	-	-	-	-	0.00%
260-4784-920	CULTURAL FACILITIES	53,367	152,700	127,700	-	127,700	-25,000	-16.37%
260-4784-925	RECREATION FACILITIES	1,328,861	1,843,200	2,042,400	-	2,042,400	199,200	10.81%
		1,382,228	1,995,900	2,170,100	-	2,170,100	174,200	8.7%
Total Facility Awards		1,382,228	1,995,900	2,170,100	-	2,170,100	174,200	8.7%
Total Culture and Recreation		1,564,247	2,452,200	2,553,000	-	2,553,000	100,800	4.1%
Transfers to Other Funds								
260-4810-100	TRANSFER OUT - GENERAL FUND	415,000	546,000	-	-	-	-546,000	-100.00%
260-4810-200	TRANSFER OUT - MUNI SERV FUND	100,000	54,500	-	-	-	-54,500	-100.00%
260-4810-230	TRANSFER OUT - VISITORS BUREAU	-	-	-	-	-	-	0.00%
Total Transfers to Other Funds		515,000	600,500	-	-	-	-600,500	-100.0%
Total Other Financing Uses		515,000	600,500	-	-	-	-600,500	-100.0%
Total Expenditures		2,079,247	3,052,700	2,553,000	-	2,553,000	-499,700	-16.4%
Total Change in Fund Balance		190,155	-	-	-	-	-	



Council Budget 2023 Account Detail

CCCOG Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Sales Tax								
268-31-30000	0.25% ROAD TAX	6,822,145	7,898,000	7,593,000	-	7,593,000	-305,000	-3.86%
Total Sales Tax		6,822,145	7,898,000	7,593,000	-	7,593,000	-305,000	-3.9%
Total Taxes		6,822,145	7,898,000	7,593,000	-	7,593,000	-305,000	-3.9%
Use of Fund Balance								
268-38-90000	APPROPRIATED FUND BALANCE	-	16,688,500	1,606,600	-	1,606,600	-15,081,900	-90.37%
Total Use of Fund Balance		-	16,688,500	1,606,600	-	1,606,600	-15,081,900	-90.4%
Total Other Financing Sources		-	16,688,500	1,606,600	-	1,606,600	-15,081,900	-90.4%
Total Revenues		6,822,145	24,586,500	9,199,600	-	9,199,600	-15,386,900	-62.6%
Road Projects								
<i>Capital Investment</i>								
268-4420-760	NEW ROAD CONSTRUCTION	8,249,422	22,756,700	7,479,100	-	7,479,100	-15,277,600	-67.13%
		8,249,422	22,756,700	7,479,100	-	7,479,100	-15,277,600	-67.1%
Total Road Projects		8,249,422	22,756,700	7,479,100	-	7,479,100	-15,277,600	-67.1%
Total Streets and Public Improvements		8,249,422	22,756,700	7,479,100	-	7,479,100	-15,277,600	-67.1%
Transfers to Other Funds								
268-4810-200	TRANSFER OUT - MUNICIPAL SERV	129,772	1,829,800	1,720,500	-	1,720,500	-109,300	-5.97%
Total Transfers to Other Funds		129,772	1,829,800	1,720,500	-	1,720,500	-109,300	-6.0%
Addition to Fund Balance								
268-4800-990	ADDITION TO FUND BALANCE	-	-	-	-	-	-	0.00%
Total Addition to Fund Balance		-	-	-	-	-	-	0.0%
Total Other Financing Uses		129,772	1,829,800	1,720,500	-	1,720,500	-109,300	-6.0%
Total Expenditures		8,379,194	24,586,500	9,199,600	-	9,199,600	-15,386,900	-62.6%
Total Change in Fund Balance		-1,557,049	-	-	-	-	-	



Council Budget 2023 Account Detail

Airport Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Intergovernmental								
<i>General Government</i>								
277-33-15000	FED GRANT - SCASDP	104,785	312,400	493,700	-181,300	312,400	-	0.00%
277-33-15200	FED GRANT - FAA RWY17/35 REHAB	-	-	-	-	-	-	0.00%
277-33-15300	FED GRANT - FAA CARES ACT	58,999	-	-	-	-	-	0.00%
277-33-15400	FED GRANT - FAA SIGN REPLACE	-	160,000	160,000	-160,000	-	-160,000	-100.00%
277-33-44130	STATE GRANT - RWY17/35 REHAB	-	-	-	-	-	-	0.00%
277-33-44402	STATE GRANT	97,934	24,450	24,500	-8,300	16,200	-8,250	-33.74%
277-33-70105	LOGAN CITY-SHARED NET EXP	80,000	80,000	100,000	-	100,000	20,000	25.00%
277-38-20000	CONTRIBUTION - CACHE COUNTY	80,000	80,000	100,000	3,000	103,000	23,000	28.75%
277-38-20260	CONTRIBUTION - RESTAURANT TAX	-	-	-	-	-	-	0.00%
Total Intergovernmental		421,718	656,850	878,200	-346,600	531,600	-125,250	-19.1%
Interest and Investment Income								
277-36-10000	INTEREST	12,168	1,500	1,500	-	1,500	-	0.00%
Total Interest and Investment Income		12,168	1,500	1,500	-	1,500	-	0.0%
Miscellaneous Revenue								
277-36-15000	GAS TAX REFUND	2,651	8,000	8,000	-	8,000	-	0.00%
277-36-16000	LANDING FEES	2,400	5,500	5,500	-	5,500	-	0.00%
277-36-18000	FUEL FLOW -STORAGE FEES	27,799	20,000	20,000	-	20,000	-	0.00%
277-36-19000	FIRE DEPARTMENT STANDBY FEES	2,700	5,000	5,000	-	5,000	-	0.00%
277-36-90000	SUNDRY REVENUE	8,888	4,000	4,000	-	4,000	-	0.00%
277-36-95000	DEBT PROCEEDS	184,573	-	-	-	-	-	0.00%
277-37-80000	AIRPORT FEES-LAND LEASE INCOME	119,845	111,200	111,200	-	111,200	-	0.00%
Total Miscellaneous Revenue		348,856	153,700	153,700	-	153,700	-	0.0%
Total Other Revenues		782,742	812,050	1,033,400	-346,600	686,800	-125,250	-15.4%
Use of Fund Balance								
277-38-90000	APPROPRIATED FUND BALANCE	-	141,150	157,500	-6,800	150,700	9,550	6.77%
277-38-90500	APP FUND BALANCE - PO	-	6,800	-	-	-	-6,800	-100.00%
Total Use of Fund Balance		-	147,950	157,500	-6,800	150,700	2,750	1.9%
Total Other Financing Sources		-	147,950	157,500	-6,800	150,700	2,750	1.9%
Total Revenues		782,742	960,000	1,190,900	-353,400	837,500	-122,500	-12.8%
Airport								
<i>Personnel</i>								
277-4460-110	FULL TIME EMPLOYEES	116,116	140,700	79,200	5,300	84,500	-56,200	-39.94%
277-4460-120	PART TIME EMPLOYEES	-	11,500	44,900	100	45,000	33,500	291.30%
277-4460-125	SEASONAL EMPLOYEES	3,624	-	-	-	-	-	0.00%
277-4460-130	EMPLOYEE BENEFITS	46,851	75,700	45,200	2,400	47,600	-28,100	-37.12%
		166,591	227,900	169,300	7,800	177,100	-50,800	-22.3%
<i>Supplies and Services</i>								
277-4460-210	SUBSCRIPTIONS & MEMBERSHIPS	50	100	100	-	100	-	0.00%
277-4460-220	PUBLIC NOTICES	-	300	300	-	300	-	0.00%
277-4460-230	TRAVEL	2,119	2,000	2,000	-	2,000	-	0.00%
277-4460-240	OFFICE EXPENSE & SUPPLIES	310	600	1,000	-	1,000	400	66.67%
277-4460-250	EQUIPMENT SUPPLIES & MAINT	23,563	20,000	25,000	-	25,000	5,000	25.00%
277-4460-251	NON-CAPITALIZED EQUIPMENT	-	6,000	6,000	-	6,000	-	0.00%



2024 Council Budget Amendments

Discussion Date: 11.28.2023

Account	Title	Amount	Source or Department	Fund
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COUNCIL Dave Erickson

1. Professional Services - UAC & USACC Conference

100-4112-230	TRAVEL	8,000	Council	General
100-4112-230	TRAVEL	7,000	Council	General
100-31-10000	CURRENT PROPERTY TAXES	-15,000	Property Taxes	General

2. Professional Services - Internal audits contracts and Legal Counsel

100-4112-310	PROFESSIONAL & TECHNICAL	-20,000	Council	General
100-4112-310	PROFESSIONAL & TECHNICAL	-20,000	Council	General
100-31-10000	CURRENT PROPERTY TAXES	40,000	Property Taxes	General

3. Supplies and others services - Increase Cost to cover expenses 2024

100-4112-240	OFFICE EXPENSE & SUPPLIES	100	Council	General
100-4112-240	OFFICE EXPENSE & SUPPLIES	200	Council	General
100-4112-240	OFFICE EXPENSE & SUPPLIES	1,100	Council	General
100-31-10000	CURRENT PROPERTY TAXES	-1,400	Property Taxes	General

4. Printing Annual Budget

100-4112-250	EQUIPMENT SUPPLIES & MAINT	400	Council	General
100-31-10000	CURRENT PROPERTY TAXES	-400	Property Taxes	General

GIS Stephen Nelson

5. Department Request - Additional funds needed to purchase underground water data which will be housed in GIS. Total cost of the data is \$50,000, but will partner with the State, the Water District, and USU to share the cost and to get the data into GIS. State \$20,000, Water District \$15,000, Cache County \$15,000, USU will provide interns and technical help with data to get into a digital form so it can be entered into GIS.

100-4135-310	PROFESSIONAL & TECHNICAL	15,000	GIS	General
100-38-90000	APPROPRIATED FUND BALANCE	-15,000	Use of Fund Balance	General

VEGETATION MANAGEMENT Matt Phillips

6. Duplicated payroll amounts for additional employee request when transferred from Municipal Services Fund to the General Fund, resulting in too much budget being taken from the Municipal Services Fund and too much being added to the General Fund. This will correct.

200-4450-110	FULL TIME EMPLOYEES	50,300	Vegetation Management	Municipal Services
200-4450-130	EMPLOYEE BENEFITS	33,500	Vegetation Management	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	-83,800	Use of Fund Balance	Municipal Services
100-4450-110	FULL TIME EMPLOYEES	-50,300	Vegetation Management	General
100-4450-130	EMPLOYEE BENEFITS	-33,500	Vegetation Management	General
100-38-90000	APPROPRIATED FUND BALANCE	83,800	Use of Fund Balance	General



2024 Council Budget Amendments

Discussion Date: 11.28.2023

Account	Title	Amount	Source or Department	Fund
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DEVELOPMENT SERVICES ADMIN Stephen Nelson

7. 3% budget cut of \$100,000 for Building Inspection was accidentally entered under Development Services Admin budget, resulting in a negative budget amount. This is to correct that entry mistake.

200-4175-251	NON CAPITALIZED EQUIPMENT	100,000	Development Services Admin	Municipal Services
200-4241-740	CAPITALIZED EQUIPMENT	-100,000	Building Inspection	Municipal Services

CONTRIBUTIONS David Zook

8. 3% Budget reduction - Reduce 2024 Contribution from Cache County, but requesting to not reduce contribution to Airport and contribute full requested amount of \$100,000.

100-4800-925	CONTRIBUTION - AIRPORT	3,000	Contributions to Other Units	General
100-4800-990	CONTRIBUTION - FUND BALANCE	-3,000	Addition to Fund Balance	General

AIRPORT Jason Ririe

9. 3% Budget reduction - Reduce 2024 Contribution from Cache County, original request was to increase contributions from Logan City and Cache County to \$100,000. Requesting to not reduce contribution to Airport and contribute \$100,000.

277-38-20000	CONTRIBUTION - CACHE COUNTY	3,000	Intergovernmental	Airport
277-38-90000	APPROPRIATED FUND BALANCE	-3,000	Use of Fund Balance	Airport

Allocations Update

10. Allocation of new budget amounts attributable to the Tax Administration and General funds.

100-4112-999	TAX ADMIN - COUNCIL 10%	2,300	Council	General
100-4135-999	TAX ADMIN - GIS 60%	-9,000	GIS	General
100-38-90000	APPROPRIATED FUND BALANCE	6,700	Use of Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	-6,700	Use of Fund Balance	Tax Administration
150-4099-912	TAX ADMIN - COUNCIL 10%	-2,300	Tax Administration Allocation	Tax Administration
150-4099-935	TAX ADMIN - GIS 60%	9,000	Tax Administration Allocation	Tax Administration



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
General			
REVENUES			
Taxes			
Property Taxes	18,710,000	-23,200	18,686,800
Sales Taxes	10,006,000	-	10,006,000
	<u>28,716,000</u>	<u>-23,200</u>	<u>28,692,800</u>
Other Revenues			
Intergovernmental	1,636,300	-	1,636,300
Charges for Services	9,678,400	-	9,678,400
Licenses and Permits	60,000	-	60,000
Fines and Forfeitures	157,000	-	157,000
Interest and Investment Income	3,100,000	-	3,100,000
Rental Income	140,400	-	140,400
Public Contributions	96,500	-	96,500
Miscellaneous Revenue	245,600	-	245,600
	<u>15,114,200</u>	<u>-</u>	<u>15,114,200</u>
Other Financing Sources			
Lease Proceeds	-	-	-
Sale of Assets	49,000	-	49,000
Transfers from Other Funds	564,500	-	564,500
Use of Fund Balance	4,185,500	-75,500	4,110,000
	<u>4,799,000</u>	<u>-75,500</u>	<u>4,723,500</u>
Total Revenues	48,629,200	-98,700	48,530,500
EXPENDITURES			
General Government			
Council	406,200	-20,900	385,300
Executive	525,700	-	525,700
Finance	803,000	-	803,000
Human Resources	562,500	-	562,500
GIS	170,600	6,000	176,600
IT	1,472,800	-	1,472,800
Clerk	278,900	-	278,900
Auditor	41,200	-	41,200
Elections	853,300	-	853,300



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Recorder	904,800	-	904,800
Attorney	2,569,500	-	2,569,500
Public Defender	1,376,500	-	1,376,500
Victim Advocate	965,800	-	965,800
Buildings and Grounds	407,900	-	407,900
Economic Development	280,000	-	280,000
USU Extension Services	272,000	-	272,000
Miscellaneous and General	86,300	-	86,300
Trails Management	302,000	-	302,000
Roads	-	-	-
Vegetation Management	-	-83,800	-83,800
Engineering	-	-	-
County Pandemic Relief	-	-	-
Contributions to Other Units	821,500	3,000	824,500
	<u>13,100,500</u>	<u>-95,700</u>	<u>13,004,800</u>
Public Safety			
Sheriff: Administration	4,728,800	-	4,728,800
Sheriff: Criminal	2,353,700	-	2,353,700
Sheriff: Support Services	2,102,200	-	2,102,200
Sheriff: Corrections	8,057,400	-	8,057,400
Sheriff: Patrol	4,233,500	-	4,233,500
Sheriff	541,100	-	541,100
Emergency Management	371,400	-	371,400
Animal Control	208,200	-	208,200
Animal Impound	445,100	-	445,100
Ambulance	2,090,600	-	2,090,600
Fire	1,984,300	-	1,984,300
	<u>27,116,300</u>	<u>-</u>	<u>27,116,300</u>
Culture and Recreation			
Fairgrounds	2,114,000	-	2,114,000
Library Services	235,800	-	235,800
Fair	229,800	-	229,800
Rodeo	376,800	-	376,800
State Fair	1,000	-	1,000
	<u>1,000</u>	<u>-</u>	<u>1,000</u>



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
	2,957,400	-	2,957,400
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	2,356,400	-	2,356,400
Addition to Fund Balance - Trails	500,000	-	500,000
Addition to Fund Balance	2,598,600	-3,000	2,595,600
	5,455,000	-3,000	5,452,000
Total Expenditures	48,629,200	-98,700	48,530,500
	-	-	
Municipal Services			
REVENUES			
Taxes			
Sales Taxes	9,706,000	-	9,706,000
	9,706,000	-	9,706,000
Other Revenues			
Intergovernmental	4,236,200	-	4,236,200
Charges for Services	1,442,200	-	1,442,200
Licenses and Permits	1,195,000	-	1,195,000
Interest and Investment Income	1,000	-	1,000
Public Contributions	6,000	-	6,000
Miscellaneous Revenue	17,000	-	17,000
	6,897,400	-	6,897,400
Other Financing Sources			
Sale of Assets	225,000	-	225,000
Transfers from Other Funds	1,841,500	-	1,841,500
Use of Fund Balance	1,647,600	83,800	1,731,400
	3,714,100	83,800	3,797,900
Total Revenues	20,317,500	83,800	20,401,300
EXPENDITURES			
General Government			
Development Services Administration	416,500	100,000	516,500
Zoning Administration	501,700	-	501,700



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Building Inspection	1,132,400	-100,000	1,032,400
Sanitation and Waste Collection	-	-	-
Miscellaneous Expense	1,500	-	1,500
	<u>2,052,100</u>	<u>-</u>	<u>2,052,100</u>
Public Safety			
Sheriff: Animal Control	12,000	-	12,000
Fire-EMS	380,100	-	380,100
	<u>392,100</u>	<u>-</u>	<u>392,100</u>
Public Works			
Public Works Admin	762,700	-	762,700
Roads	6,749,700	-	6,749,700
Vegetation Management	964,400	83,800	1,048,200
Engineering	2,896,800	-	2,896,800
Contributions to Other Governments	5,000,000	-	5,000,000
	<u>16,373,600</u>	<u>83,800</u>	<u>16,457,400</u>
Culture and Recreation			
Trails Management	-	-	-
Eccles Ice Center Support	22,000	-	22,000
	<u>22,000</u>	<u>-</u>	<u>22,000</u>
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	1,303,900	-	1,303,900
Addition to Fund Balance	173,800	-	173,800
	<u>1,477,700</u>	<u>-</u>	<u>1,477,700</u>
Total Expenditures	20,317,500	83,800	20,401,300

Council on Aging

REVENUES

Other Revenues

Intergovernmental	398,900	-	398,900
Charges for Services	91,400	-	91,400
Public Contributions	-	-	-
Miscellaneous Revenue	2,000	-	2,000
	<u>492,300</u>	<u>-</u>	<u>492,300</u>



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
	492,300	-	492,300
Other Financing Sources			
Sale of Assets	-	-	-
Transfers from Other Funds	945,600	-	945,600
Use of Fund Balance	-	-	-
	945,600	-	945,600
Total Revenues	1,437,900	-	1,437,900
EXPENDITURES			
Health and Welfare			
Nutrition	777,900	-	777,900
Senior Center	429,500	-	429,500
Access	230,500	-	230,500
	1,437,900	-	1,437,900
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,437,900	-	1,437,900
Health			
REVENUES			
Taxes			
Property Taxes	1,133,000	-	1,133,000
	1,133,000	-	1,133,000
Other Revenues			
Charges for Services	330,000	-	330,000
	330,000	-	330,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	98,700	-	98,700



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
	98,700	-	98,700
Total Revenues	1,561,700	-	1,561,700
EXPENDITURES			
General Government			
Contributions to Other Units	50,000	-	50,000
	50,000	-	50,000
Health and Welfare			
Bear River Health Department	1,206,700	-	1,206,700
Air Pollution Control	305,000	-	305,000
	1,511,700	-	1,511,700
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,561,700	-	1,561,700
Mental Health			
REVENUES			
Other Revenues			
Intergovernmental	4,752,000	-	4,752,000
	4,752,000	-	4,752,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	4,752,000	-	4,752,000
EXPENDITURES			
Health and Welfare			
Mental Health Services	4,752,000	-	4,752,000
	4,752,000	-	4,752,000



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	4,752,000	-	4,752,000
Children's Justice Center			
REVENUES			
Other Revenues			
Intergovernmental	237,800	-	237,800
Public Contributions	-	-	-
Miscellaneous Revenue	-	-	-
	237,800	-	237,800
Other Financing Sources			
Transfers from Other Funds	320,600	-	320,600
Use of Fund Balance	-	-	-
	320,600	-	320,600
Total Revenues	558,400	-	558,400
EXPENDITURES			
Public Safety			
Children's Services	558,400	-	558,400
	558,400	-	558,400
Other Financing Uses			
Transfers to Other Funds	-	-	-
Compensation Reserve	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	558,400	-	558,400

Visitor's Bureau



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
REVENUES			
Taxes			
Sales Taxes	1,361,000	-	1,361,000
	<u>1,361,000</u>	-	<u>1,361,000</u>
Other Revenues			
Intergovernmental	-	-	-
Charges for Services	42,000	-	42,000
Public Contributions	4,200	-	4,200
Miscellaneous Revenue	-	-	-
	<u>46,200</u>	-	<u>46,200</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	<u>-</u>	-	<u>-</u>
Total Revenues	1,407,200	-	1,407,200
EXPENDITURES			
Culture and Recreation			
Cache Valley Visitor's Bureau	923,100	-	923,100
	<u>923,100</u>	-	<u>923,100</u>
Other Financing Uses			
Transfers to Other Funds	265,800	-	265,800
Compensation Reserve	-	-	-
Addition to Fund Balance	218,300	-	218,300
	<u>484,100</u>	-	<u>484,100</u>
Total Expenditures	1,407,200	-	1,407,200
Tax Administration			
REVENUES			
Taxes			
Property Taxes	4,005,500	-	4,005,500
	<u>4,005,500</u>	-	<u>4,005,500</u>
Other Revenues			



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Charges for Services	594,900	-	594,900
Miscellaneous Revenue	5,000	-	5,000
	599,900	-	599,900
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	948,500	6,700	955,200
	948,500	6,700	955,200
Total Revenues	5,553,900	6,700	5,560,600
EXPENDITURES			
General Government			
Tax Administration Allocations	1,909,600	6,700	1,916,300
IT	479,500	-	479,500
Assessor	2,385,400	-	2,385,400
Treasurer	443,400	-	443,400
Miscellaneous Expense	86,000	-	86,000
Contributions to Other Units	250,000	-	250,000
	5,553,900	6,700	5,560,600
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	5,553,900	6,700	5,560,600

Capital Projects

REVENUES

Other Revenues

Miscellaneous Revenue	-	-	-
	-	-	-

Other Financing Sources

Bond Proceeds	-	-	-
Transfers from Other Funds	-	-	-



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	-	-	-
EXPENDITURES			
Streets and Public Improvements			
Administration Facilities	-	-	-
Road Facilities	-	-	-
	-	-	-
Health and Welfare			
Senior Center Facilities	-	-	-
Other Facilities	-	-	-
	-	-	-
Culture and Recreation			
Fairgrounds Facilities	-	-	-
	-	-	-
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	-	-	-
Debt Service			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Transfers from Other Funds	1,774,900	-	1,774,900
Use of Fund Balance	-	-	-
	1,774,900	-	1,774,900
Total Revenues	1,774,900	-	1,774,900



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
EXPENDITURES			
Debt Payments			
Bonds	1,064,700	-	1,064,700
Sheriff Vehicle Lease	688,900	-	688,900
Fire Vehicle Lease	21,300	-	21,300
Road Equipment Lease	-	-	-
IT Equipment Lease	-	-	-
	<u>1,774,900</u>	-	<u>1,774,900</u>
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	-	<u>-</u>
Total Expenditures	1,774,900	-	1,774,900
CDRA			
REVENUES			
Taxes			
Property Taxes	70,000	-	70,000
	<u>70,000</u>	-	<u>70,000</u>
Other Revenues			
Intergovernmental	266,000	-	266,000
	<u>266,000</u>	-	<u>266,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	<u>-</u>	-	<u>-</u>
Total Revenues	336,000	-	336,000
EXPENDITURES			
General Government			
Cache County Redevelopment Agency	322,600	-	322,600
	<u>322,600</u>	-	<u>322,600</u>



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Other Financing Uses			
Transfers to Other Funds	13,400	-	13,400
Addition to Fund Balance	-	-	-
	<u>13,400</u>	<u>-</u>	<u>13,400</u>
Total Expenditures	336,000	-	336,000
Restaurant Tax			
REVENUES			
Taxes			
Sales Taxes	2,553,000	-	2,553,000
	<u>2,553,000</u>	<u>-</u>	<u>2,553,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	2,553,000	-	2,553,000
EXPENDITURES			
Culture and Recreation			
Tourism Promotion	382,900	-	382,900
Facility Awards	2,170,100	-	2,170,100
	<u>2,553,000</u>	<u>-</u>	<u>2,553,000</u>
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	2,553,000	-	2,553,000

RAPZ Tax

REVENUES

Taxes



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Sales Taxes	3,005,000	-	3,005,000
	3,005,000	-	3,005,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	3,005,000	-	3,005,000
EXPENDITURES			
Culture and Recreation			
Program Awards	1,389,900	-	1,389,900
Facility Awards	1,570,000	-	1,570,000
	2,959,900	-	2,959,900
Other Financing Uses			
Transfers to Other Funds	45,100	-	45,100
Addition to Fund Balance	-	-	-
	45,100	-	45,100
Total Expenditures	3,005,000	-	3,005,000
CCCOG			
REVENUES			
Taxes			
Sales Taxes	7,593,000	-	7,593,000
	7,593,000	-	7,593,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	1,606,600	-	1,606,600
	1,606,600	-	1,606,600
Total Revenues	9,199,600	-	9,199,600
EXPENDITURES			
Streets and Public Improvements			



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Road Projects	7,479,100	-	7,479,100
	7,479,100	-	7,479,100
Other Financing Uses			
Transfers to Other Funds	1,720,500	-	1,720,500
Addition to Fund Balance	-	-	-
	1,720,500	-	1,720,500
Total Expenditures	9,199,600	-	9,199,600
Airport			
REVENUES			
Other Revenues			
Intergovernmental	878,200	-3,000	875,200
Interest and Investment Income	1,500	-	1,500
Miscellaneous Revenue	153,700	-	153,700
	1,033,400	-3,000	1,030,400
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	157,500	3,000	160,500
	157,500	3,000	160,500
Total Revenues	1,190,900	-	1,190,900
EXPENDITURES			
General Government			
Airport	1,190,900	-	1,190,900
	1,190,900	-	1,190,900
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,190,900	-	1,190,900



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Roads Special Service District			
REVENUES			
Other Revenues			
Intergovernmental	120,000	-	120,000
Interest and Investment Income	1,000	-	1,000
	<u>121,000</u>	-	<u>121,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	121,000	-	121,000
EXPENDITURES			
Other Financing Uses			
Transfers to Other Funds	121,000	-	121,000
Addition to Fund Balance	-	-	-
	<u>121,000</u>	<u>-</u>	<u>121,000</u>
Total Expenditures	121,000	-	121,000
CC Community Foundation			
REVENUES			
Other Revenues			
Interest and Investment Income	500	-	500
Public Contributions	-	-	-
	<u>500</u>	<u>-</u>	<u>500</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	600	-	600
	<u>600</u>	<u>-</u>	<u>600</u>
Total Revenues	1,100	-	1,100



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
EXPENDITURES			
General Government			
Miscellaneous Expense	1,100	-	1,100
	<hr/>		<hr/>
	1,100	-	1,100
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<hr/>		<hr/>
	-	-	-
Total Expenditures	1,100	-	1,100



Budget Amendment by Fund

Discussion Date: 11.28.2023

Fund	Current	Amendment				Fund Balance	New Budget
	Budget	Revenues	Expenditures	Transfers In	Transfers Out		
General	48,629,200	-23,200	-95,700	-	-	-23,200	48,530,500
Municipal Services	20,317,500	-	83,800	-	-	-83,800	20,401,300
Council on Aging	1,437,900	-	-	-	-	-	1,437,900
Health	1,561,700	-	-	-	-	-	1,561,700
Mental Health	4,752,000	-	-	-	-	-	4,752,000
Children's Justice Center	558,400	-	-	-	-	-	558,400
Visitor's Bureau	1,407,200	-	-	-	-	-	1,407,200
Tax Administration	5,553,900	-	6,700	-	-	-6,700	5,560,600
Capital Projects	-	-	-	-	-	-	-
Debt Service	1,774,900	-	-	-	-	-	1,774,900
CDRA	336,000	-	-	-	-	-	336,000
Restaurant Tax	2,553,000	-	-	-	-	-	2,553,000
RAPZ Tax	3,005,000	-	-	-	-	-	3,005,000
CCCOG	9,199,600	-	-	-	-	-	9,199,600
Airport	1,190,900	-3,000	-	-	-	-3,000	1,190,900
Roads Special Service District	121,000	-	-	-	-	-	121,000
CC Community Foundation	1,100	-	-	-	-	-	1,100
Total County Budget	102,399,300	-26,200	-5,200	-	-	-116,700	102,391,100



**CACHE COUNTY
RESOLUTION NO. 2023 - 20**

**A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN
COUNTY DEPARTMENTS**

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-12 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2023 are reasonable and necessary; that said budget has been reviewed by the County Executive with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that the County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made

Now, therefore, it is hereby resolved that:

SECTION 1.

The following adjustments are made to the 2023 budget for Cache County:

See attached

SECTION 2.

Other than as specifically set forth above, all other matters set forth in the 2023 budget shall remain in full force and effect.

SECTION 3.

This resolution shall take effect immediately upon adoption and the County Auditor and other county officials are authorized and directed to act accordingly.

RESOLVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS ___ DAY
OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				
David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				



Kathryn Beus				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David L. Erickson, Chair

By: _____
David Benson, County Clerk/Auditor



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
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FINANCE David Benson

1. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.

100-4132-110	FULL TIME EMPLOYEES	8,900	Finance	General
100-4132-130	PAYROLL TAXES AND BENEFITS	3,900	Finance	General
100-38-90000	APPROPRIATED FUND BALANCE	-12,800	Use of Fund Balance	General

2. Requested to cover actual costs for 2023.

100-4132-120	PART TIME EMPLOYEES	3,600	Finance	General
100-4132-120	PART TIME EMPLOYEES	10,300	Finance	General
100-4132-510	INSURANCE	400	Finance	General
100-4132-110	FULL TIME EMPLOYEES	-14,300	Finance	General

3. Additional overtime requested to get through transition and training new employees.

100-4132-115	OVERTIME	1,500	Finance	General
100-38-90000	APPROPRIATED FUND BALANCE	-1,500	Use of Fund Balance	General

IT Bartt Nelson

4. Request to add trade-in value for Fortinet Firewall to upgrade to newer gear and take advantage of rare trade-in deal.

100-4136-251	NON-CAPITALIZED EQUIPMENT	2,600	IT	General
100-36-50000	SALE OF ASSETS	-2,600	Sale of Assets	General

AUDITOR David Benson

5. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.

100-4141-110	FULL TIME EMPLOYEES	-1,100	Auditor	General
100-4141-130	EMPLOYEE BENEFITS	-2,700	Auditor	General
100-38-90000	APPROPRIATED FUND BALANCE	3,800	Use of Fund Balance	General

6. Requested to cover actual costs for 2023.

100-4141-240	OFFICE EXPENSE	2,000	Auditor	General
100-4141-250	SUPPLIES & MAINT	1,000	Auditor	General
100-4141-251	NON-CAPITALIZED EQUIPMENT	3,400	Auditor	General
100-4141-310	PROFESSIONAL & TECHNICAL	10,700	Auditor	General
100-38-90000	APPROPRIATED FUND BALANCE	-17,100	Use of Fund Balance	General

7. Requested to cover actual costs for 2023.

100-4141-120	PART TIME EMPLOYEES	14,200	Auditor	General
100-4141-115	OVERTIME	900	Auditor	General
100-4141-125	SEASONAL EMPLOYEES	-3,000	Auditor	General
100-4141-110	FULL TIME EMPLOYEES	-12,100	Auditor	General

CLERK David Benson



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
8. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.				
100-4142-110	FULL TIME EMPLOYEES	-1,600	Clerk	General
100-4141-130	EMPLOYEE BENEFITS	-3,500	Auditor	General
100-38-90000	APPROPRIATED FUND BALANCE	5,100	Use of Fund Balance	General
9. Requested to cover actual costs for 2023.				
100-4142-125	SEASONAL EMPLOYEES	6,300	Clerk	General
100-4142-115	OVERTIME	800	Clerk	General
100-4142-120	PART TIME EMPLOYEES	23,400	Clerk	General
100-4142-110	FULL TIME EMPLOYEES	-30,500	Clerk	General
10. Requested to cover actual costs for 2023.				
100-4142-240	OFFICE EXPENSE	1,900	Clerk	General
100-4142-250	EQUIPMENT SUPPLIES & MAINT	1,600	Clerk	General
100-4142-510	INSURANCE	200	Clerk	General
100-4142-740	CAPITALIZED EQUIPMENT	10,500	Clerk	General
100-4142-311	SOFTWARE PACKAGES	-14,200	Clerk	General
ELECTION David Benson				
11. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.				
100-4170-110	FULL TIME EMPLOYEES	-1,200	Elections	General
100-4170-130	EMPLOYEE BENEFITS	-2,700	Elections	General
100-38-90000	APPROPRIATED FUND BALANCE	3,900	Use of Fund Balance	General
12. Requested to cover actual costs for 2023.				
100-4170-125	SEASONAL EMPLOYEES	20,100	Elections	General
100-4170-110	FULL TIME EMPLOYEES	-20,100	Elections	General
13. Requested to cover USAEE Award & Ballot Center Flooring				
100-4170-210	SUBSCRIPTIONS & MEMBERSHIPS	1,400	Elections	General
100-4170-740	CAPITALIZED EQUIPMENT	15,200	Elections	General
100-4142-311	SOFTWARE PACKAGES	-16,600	Clerk	General
RECORDER Tennille Johnson				
14. Budget for computers was budgeted under software packages, but should have been budgeted under non-capitalized equipment.				
100-4144-311	SOFTWARE PACKAGES	-15,000	Recorder	General
100-4144-251	NON-CAPITALIZED EQUIPMENT	15,000	Recorder	General



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
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FINANCE David Benson

1. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.

100-4132-110	FULL TIME EMPLOYEES	8,900	Finance	General
100-4132-130	PAYROLL TAXES AND BENEFITS	3,900	Finance	General
100-38-90000	APPROPRIATED FUND BALANCE	-12,800	Use of Fund Balance	General

2. Requested to cover actual costs for 2023.

100-4132-120	PART TIME EMPLOYEES	3,600	Finance	General
100-4132-120	PART TIME EMPLOYEES	10,300	Finance	General
100-4132-510	INSURANCE	400	Finance	General
100-4132-110	FULL TIME EMPLOYEES	-14,300	Finance	General

3. Additional overtime requested to get through transition and training new employees.

100-4132-115	OVERTIME	1,500	Finance	General
100-38-90000	APPROPRIATED FUND BALANCE	-1,500	Use of Fund Balance	General

IT Bartt Nelson

4. Request to add trade-in value for Fortinet Firewall to upgrade to newer gear and take advantage of rare trade-in deal.

100-4136-251	NON-CAPITALIZED EQUIPMENT	2,600	IT	General
100-36-50000	SALE OF ASSETS	-2,600	Sale of Assets	General

AUDITOR David Benson

5. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.

100-4141-110	FULL TIME EMPLOYEES	-1,100	Auditor	General
100-4141-130	EMPLOYEE BENEFITS	-2,700	Auditor	General
100-38-90000	APPROPRIATED FUND BALANCE	3,800	Use of Fund Balance	General

6. Requested to cover actual costs for 2023.

100-4141-240	OFFICE EXPENSE	2,000	Auditor	General
100-4141-250	SUPPLIES & MAINT	1,000	Auditor	General
100-4141-251	NON-CAPITALIZED EQUIPMENT	3,400	Auditor	General
100-4141-310	PROFESSIONAL & TECHNICAL	10,700	Auditor	General
100-38-90000	APPROPRIATED FUND BALANCE	-17,100	Use of Fund Balance	General

7. Requested to cover actual costs for 2023.

100-4141-120	PART TIME EMPLOYEES	14,200	Auditor	General
100-4141-115	OVERTIME	900	Auditor	General
100-4141-125	SEASONAL EMPLOYEES	-3,000	Auditor	General
100-4141-110	FULL TIME EMPLOYEES	-12,100	Auditor	General

CLERK David Benson



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
8. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.				
100-4142-110	FULL TIME EMPLOYEES	-1,600	Clerk	General
100-4141-130	EMPLOYEE BENEFITS	-3,500	Auditor	General
100-38-90000	APPROPRIATED FUND BALANCE	5,100	Use of Fund Balance	General
9. Requested to cover actual costs for 2023.				
100-4142-125	SEASONAL EMPLOYEES	6,300	Clerk	General
100-4142-115	OVERTIME	800	Clerk	General
100-4142-120	PART TIME EMPLOYEES	23,400	Clerk	General
100-4142-110	FULL TIME EMPLOYEES	-30,500	Clerk	General
10. Requested to cover actual costs for 2023.				
100-4142-240	OFFICE EXPENSE	1,900	Clerk	General
100-4142-250	EQUIPMENT SUPPLIES & MAINT	1,600	Clerk	General
100-4142-510	INSURANCE	200	Clerk	General
100-4142-740	CAPITALIZED EQUIPMENT	10,500	Clerk	General
100-4142-311	SOFTWARE PACKAGES	-14,200	Clerk	General
ELECTION David Benson				
11. Update allocation to 25% to Finance, 25% to Clerk, 25% to Auditor and 25% to Elections effective September 2023 for Clerk/Auditor position.				
100-4170-110	FULL TIME EMPLOYEES	-1,200	Elections	General
100-4170-130	EMPLOYEE BENEFITS	-2,700	Elections	General
100-38-90000	APPROPRIATED FUND BALANCE	3,900	Use of Fund Balance	General
12. Requested to cover actual costs for 2023.				
100-4170-125	SEASONAL EMPLOYEES	20,100	Elections	General
100-4170-110	FULL TIME EMPLOYEES	-20,100	Elections	General
13. Requested to cover USAEE Award & Ballot Center Flooring				
100-4170-210	SUBSCRIPTIONS & MEMBERSHIPS	1,400	Elections	General
100-4170-740	CAPITALIZED EQUIPMENT	15,200	Elections	General
100-4142-311	SOFTWARE PACKAGES	-16,600	Clerk	General
RECORDER Tennille Johnson				
14. Budget for computers was budgeted under software packages, but should have been budgeted under non-capitalized equipment.				
100-4144-311	SOFTWARE PACKAGES	-15,000	Recorder	General
100-4144-251	NON-CAPITALIZED EQUIPMENT	15,000	Recorder	General



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
15. Requested to cover actual costs for 2023.				
100-4144-330	EDUCATION AND TRAINING	1,400	Recorder	General
100-4144-115	OVERTIME	300	Recorder	General
100-4144-311	SOFTWARE PACKAGES	-1,700	Recorder	General
16. Request to transfer funds from software to misc services to add 77 new maps.				
100-4144-620	MISC SERVICES	4,000	Recorder	General
100-4144-311	SOFTWARE PACKAGES	-4,000	Recorder	General
TREASURER				Craig McAllister
17. Requested to cover expenses for new employee transitioned from Finance				
150-4143-610	MISC SUPPLIES	1,200	Treasurer	Tax Administration
150-38-90000	APPROPRIATED FUND BALANCE	-1,200	Use of Fund Balance	Tax Administration
18. Requested to cover new cell phone stipend policy amounts.				
150-4143-280	COMMUNICATIONS	600	Treasurer	Tax Administration
150-38-90000	APPROPRIATED FUND BALANCE	-600	Use of Fund Balance	Tax Administration
FAIRGROUNDS				Bart Esplin
19. Requested to cover EMS pro maintenance				
100-4511-311	SOFTWARE	600	Fairgrounds	General
100-4511-280	COMMUNICATIONS	-600	Fairgrounds	General
20. Requested for new animal ear tags				
100-4620-250	EQUIPMENT SUPPLIES & MAINT	2,500	Fair	General
100-4620-620	SECURITY AND OTHER SERVICES	-2,500	Fair	General
21. Requested to cover actual overtime costs.				
100-4511-120	PART TIME EMPLOYEES	-2,000	Fairgrounds	General
100-4511-115	OVERTIME	2,000	Fairgrounds	General
22. Requested to cover actual utilities for Event Center.				
100-4511-482	SPECIAL EVENTS	-4,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	4,000	Use of Fund Balance	General
23. Requested to cover actual FG utilities.				
100-4511-270	UTILITIES	8,000	Fairgrounds	General
100-4511-250	EQUIPMENT SUPPLIES & MAINT	-4,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,000	Use of Fund Balance	General



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
24. Requested to cover actual costs for 2023.				
100-4620-240	OFFICE EXPENSE	2,400	Fair	General
100-4621-240	OFFICE EXPENSE & SUPPLIES	-2,400	Rodeo	General
100-4620-290	PRIZE MONEY & TROPHY	3,300	Fair	General
100-4621-290	PRIZE MONEY & TROPHIES	-3,300	Rodeo	General
100-4621-130	EMPLOYEE BENEFITS	800	Rodeo	General
100-4621-480	RODEO - SECURITY & JUDGES	700	Rodeo	General
100-4621-125	SEASONAL EMPLOYEES	-1,500	Rodeo	General
COUNCIL				Dave Erickson
25. Requested to cover actual overtime costs.				
100-4112-115	OVERTIME	2,000	Council	General
100-38-90000	APPROPRIATED FUND BALANCE	-2,000	Use of Fund Balance	General
26. Requested for 2023 Annual Conference				
100-4112-230	TRAVEL	15,000	Council	General
100-38-90000	APPROPRIATED FUND BALANCE	-15,000	Use of Fund Balance	General
27. Requested to cover annual budget printing costs.				
100-4112-240	OFFICE EXPENSE & SUPPLIES	1,400	Council	General
100-38-90000	APPROPRIATED FUND BALANCE	-1,400	Use of Fund Balance	General
28. Requested to cover new printer purchase				
100-4112-250	EQUIPMENT SUPPLIES & MAINT	2,000	Council	General
100-38-90000	APPROPRIATED FUND BALANCE	-2,000	Use of Fund Balance	General
29. Requested to cover actual Insurance amount.				
100-4112-510	INSURANCE	2,200	Council	General
100-38-90000	APPROPRIATED FUND BALANCE	-2,200	Use of Fund Balance	General
ATTORNEY				Dane Murray
30. Request to move unspent ARPA funds for SVU Investigator Vehicle to use towards New SVU Investigator Equipment.				
100-4145-740	CAPITALIZED EQUIPMENT	-3,200	Attorney	General
100-4145-251	NON-CAPITALIZED EQUIPMENT	3,200	Attorney	General
31. Request to transfer funds from benefits to Full Time Employees for Special Victims Unit Pay.				
100-4145-130	EMPLOYEE BENEFITS	-10,000	Attorney	General
100-4145-110	FULL TIME EMPLOYEES	10,000	Attorney	General



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
VICTIM ADVOCATE				Terryl Warner
32. Correct Grant Funding for 2024: Add FY 23 State Legislative funding for Victim Services and Reduce VOCA SAS award. VOCA SAS was combined with the VOCA Main award for July 2023 - June 2025 grant cycle.				
100-33-43000	MISC STATE GRANTS	36,800	Intergovernmental	General
100-33-14105	FEDERAL GRANT - VOCA - SAS	-36,800	Intergovernmental	General
SHERIFF: EXPLORER				Chad Jensen
33. Request to transfer funds to cover actual membership costs for 2023				
100-4217-330	EDUCATION & TRAINING	-500	Sheriff: Support Services	General
100-4217-210	SUBSCRIPTIONS & MEMBERSHIPS	500	Sheriff: Support Services	General
SHERIFF: SUPPORT SERVICES				Chad Jensen
34. Requested to cover actual costs for 2023.				
100-4211-410	CIVIL SERVICES	500	Sheriff: Support Services	General
100-4211-330	EDUCATION & TRAINING	-500	Sheriff: Support Services	General
SHERIFF: ADMINISTRATION				Chad Jensen
35. Requested to cover actual costs for 2023.				
100-4215-210	SUBSCRIPTIONS AND MEMBERSHIPS	100	Sheriff: Administration	General
100-4215-230	TRAVEL	-100	Sheriff: Administration	General
36. Requested to cover actual costs for 2023.				
100-4215-240	OFFICE SUPPLIES	10,000	Sheriff: Administration	General
100-4211-240	OFFICE EXPENSE	-10,000	Sheriff: Support Services	General
37. Requested to cover actual costs for 2023.				
100-4215-251	NON-CAPITALIZED EQUIPMENT	4,000	Sheriff: Administration	General
100-4217-251	NON-CAPITALIZED EQUIPMENT	-2,000	Sheriff: Support Services	General
100-4217-486	UNIFORMS AND SUPPLIES	-2,000	Sheriff: Support Services	General
38. Requested to cover actual costs for 2023.				
100-4215-270	UTILITIES	17,000	Sheriff: Administration	General
100-4216-270	UTILITIES	-17,000	Emergency Management	General
SHERIFF: CRIMINAL				Chad Jensen
39. Requested to cover actual costs for 2023.				
100-4210-280	COMMUNICATIONS	-500	Sheriff: Criminal	General
100-4210-250	EQUIPMENT SUPPLIES & MAINT	500	Sheriff: Criminal	General



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
SHERIFF: CORRECTIONS				Chad Jensen

40. Requested to cover actual costs for 2023.

100-4230-230	TRAVEL	8,000	Sheriff: Corrections	General
100-4230-330	EDUCATION & TRAINING	-8,000	Sheriff: Corrections	General

41. Requested to cover actual costs for 2023.

100-4230-240	OFFICE SUPPLIES	6,000	Sheriff: Corrections	General
100-4230-330	EDUCATION & TRAINING	-6,000	Sheriff: Corrections	General

42. Requested to cover actual costs for 2023.

100-4230-315	MEDICAL EXPENSE	5,000	Sheriff: Corrections	General
100-4230-210	SUBSCRIPTIONS & MEMBERSHIPS	-5,000	Sheriff: Corrections	General

SHERIFF: ANIMAL IMPOUND **Chad Jensen**

43. Requested to cover actual costs for 2023.

100-4254-240	OFFICE SUPPLIES & EXPENSE	3,000	Animal Impound	General
100-4254-120	PART TIME EMPLOYEES	-3,000	Animal Impound	General

44. Requested to cover actual costs for 2023.

100-4254-250	EQUIPMENT SUPPLIES & MAINT	4,000	Animal Impound	General
100-4254-210	SUBSCRIPTIONS & MEMBERSHIPS	-2,000	Animal Impound	General
100-4254-230	TRAVEL	-2,000	Animal Impound	General

45. Requested to cover actual costs for 2023.

100-4254-480	SPECIAL DEPT SUPPLIES	7,000	Animal Impound	General
100-4254-311	SOFTWARE PACKAGES	-5,000	Animal Impound	General
100-4254-330	EDUCATION & TRAINING	-2,000	Animal Impound	General

FIRE **Rod Hammer**

46. Request to transfer funds to cover actual seasonal employee costs.

100-4265-130	PAYROLL TAXES AND BENEFITS	-1,300	Fire	General
100-4265-125	SEASONAL EMPLOYEES	1,300	Fire	General

47. Request to use funds received from State for Fire Deployment to offset expenses incurred for deployment.

100-34-27107	FIRES 100% REIMBURSABLE COSTS	-15,000	Charges for Services	General
100-4265-631	OTHER FIRE 100% REIMBURSABLE	15,000	Fire	General



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
48. Request to use funds received from insurance to repair damages to fire truck in accident in December 2022.				
100-36-90000	SUNDRY REVENUE	-50,000	Miscellaneous Revenue	General
100-4265-250	EQUIPMENT SUPPLIES & MAINT	50,000	Fire	General
49. Request to use donation from Guild Mortgage for Fire Supplies.				
100-4265-250	EQUIPMENT SUPPLIES & MAINT	1,000	Fire	General
100-38-10795	TRANSFER IN - CCCF	-1,000	Transfers from Other Funds	General
795-4810-100	TRANSFER OUT - GENERAL FUND	1,000	Transfers to Other Funds	CCCF
795-38-72120	CONTRIBUTIONS - FIRE	-1,000	Public Contributions	CCCF
AMBULANCE Rod Hammer				
50. Request to transfer funds to cover actual insurance costs.				
100-4260-311	SOFTWARE PACKAGES	-400	Ambulance	General
100-4260-510	INSURANCE	400	Ambulance	General
51. Request to transfer funds to cover actual part time employee costs.				
100-4260-110	FULL TIME EMPLOYEES	-10,000	Ambulance	General
100-4260-120	PART TIME EMPLOYEES	10,000	Ambulance	General
ASSESSOR Brett Robinson				
52. Request to transfer funds to cover purchase of new computer monitors.				
150-4146-251	NON-CAPITALIZED EQUIPMENT	1,000	Assessor	Tax Administration
150-4146-250	EQUIPMENT SUPPLIES & MAINT	-1,000	Assessor	Tax Administration
AIRPORT Jason Ririe				
53. Need funding to install and complete the Fuel Shut Off Project				
277-4460-740	CAPITALIZED EQUIPMENT	12,000	Airport	Airport
277-38-90000	APPROPRIATED FUND BALANCE	-12,000	Use of Fund Balance	Airport
54. Need additional funds for the Airport - Union Pacific Lease Payment				
277-4460-291	UNION PACIFIC PROPERTY LEASE	3,000	Airport	Airport
277-38-90000	APPROPRIATED FUND BALANCE	-3,000	Use of Fund Balance	Airport
55. Electric Vehicle Charging Station with EV Truck Grant received and started in 2023. Requesting to remove from the 2024 budget and to add into the 2023 budget. FAA portion 90.63%, Local \$9.37%				
277-4460-739	GRANT PROJECTS	200,000	Airport	Airport
277-33-15000	FED GRANT - SCASDP	-181,300	Intergovernmental	Airport
277-38-90000	APPROPRIATED FUND BALANCE	-18,700	Use of Fund Balance	Airport



Budget Amendment Account Detail

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Account	Title	Amount	Source or Department	Fund
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SENIOR CENTER: CENTER Giselle Madrid

56. UDOT grant award for new bus changed from \$70,000 - \$56,000 federal funds and \$14,000 matching funds, to \$93,750 - \$75,000 federal funds and \$18,750 matching funds.

240-4971-740	CAPITALIZED EQUIPMENT	23,800	Senior Center	Council on Aging
240-33-17000	FEDERAL GRANTS - MISCELLANEOUS	-19,000	Intergovernmental	Council on Aging
240-38-10100	TRANSFER IN - GENERAL FUND	-4,800	Transfers from Other Funds	Council on Aging
100-4810-240	TRANSFER OUT - COUNCIL ON AGE	4,800	Transfers to Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,800	Use of Fund Balance	General

57. Request to cover insurance deductible for meals on wheels vehicle that was totalled in accident earlier in 2023.

240-4970-510	INSURANCE & BONDS	21,900	Nutrition	Council on Aging
240-38-10100	TRANSFER IN - GENERAL FUND	-21,900	Transfers from Other Funds	Council on Aging
100-4810-240	TRANSFER OUT - COUNCIL ON AGE	21,900	Transfers to Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	-21,900	Use of Fund Balance	General

Tax Administration Update

58. Allocation of new budget amounts attributable to the Tax Administration fund.

100-4112-999	TAX ADMIN - COUNCIL 10%	-2,300	Council	General
100-4132-999	TAX ADMIN - FINANCE 10%	-1,400	Finance	General
100-4136-999	TAX ADMIN - IT 30%	-800	IT	General
100-4141-999	TAX ADMIN - AUDITOR 86%	-8,400	Auditor	General
100-4160-999	TAX ADMIN - BLDG & GROUNDS 31%	3,100	Buildings and Grounds	General
100-38-90000	APPROPRIATED FUND BALANCE	9,800	Use of Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	-9,800	Use of Fund Balance	Tax Administration
150-4099-912	TAX ADMIN - COUNCIL 10%	2,300	Tax Administration Allocatior	Tax Administration
150-4099-932	TAX ADMIN - FINANCE 10%	1,400	Tax Administration Allocatior	Tax Administration
150-4099-936	TAX ADMIN - IT 30%	800	Tax Administration Allocatior	Tax Administration
150-4099-941	TAX ADMIN - AUDITOR 86%	8,400	Tax Administration Allocatior	Tax Administration
150-4099-960	TAX ADMIN - BLDG & GROUNDS 31%	-3,100	Tax Administration Allocatior	Tax Administration



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
General			
REVENUES			
Taxes			
Property Taxes	18,305,000	-	18,305,000
Sales Taxes	10,271,000	-	10,271,000
	<u>28,576,000</u>	-	<u>28,576,000</u>
Other Revenues			
Intergovernmental	15,262,300	-	15,262,300
Charges for Services	9,446,500	15,000	9,461,500
Licenses and Permits	130,000	-	130,000
Fines and Forfeitures	126,000	-	126,000
Interest and Investment Income	2,550,000	-	2,550,000
Rental Income	177,400	-	177,400
Public Contributions	99,800	-	99,800
Miscellaneous Revenue	183,800	50,000	233,800
	<u>27,975,800</u>	<u>65,000</u>	<u>28,040,800</u>
Other Financing Sources			
Lease Proceeds	824,500	-	824,500
Sale of Assets	283,000	2,600	285,600
Transfers from Other Funds	634,800	1,000	635,800
Use of Fund Balance	5,018,535	58,100	5,076,635
	<u>6,760,835</u>	<u>61,700</u>	<u>6,822,535</u>
Total Revenues	63,312,635	126,700	63,439,335
EXPENDITURES			
General Government			
Council	467,100	20,300	487,400
Executive	534,900	-	534,900
Finance	1,160,100	12,900	1,173,000
Human Resources	699,900	-	699,900
GIS	137,800	-	137,800
IT	2,079,800	1,800	2,081,600
Clerk	377,000	-18,200	358,800
Auditor	35,500	1,400	36,900
Elections	570,400	12,700	583,100



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Recorder	1,219,400	-	1,219,400
Attorney	2,775,000	-	2,775,000
Public Defender	1,389,200	-	1,389,200
Victim Advocate	2,258,500	-	2,258,500
Buildings and Grounds	686,900	3,100	690,000
Economic Development	333,900	-	333,900
USU Extension Services	254,600	-	254,600
Miscellaneous and General	164,300	-	164,300
County Pandemic Relief	885,000	-	885,000
Contributions to Other Units	3,997,135	-	3,997,135
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	20,026,435	34,000	20,060,435
Public Safety			
Sheriff: Administration	2,362,800	31,000	2,393,800
Sheriff: Criminal	6,614,100	-	6,614,100
Sheriff: Support Services	3,990,300	-14,000	3,976,300
Sheriff: Corrections	10,729,500	-	10,729,500
Emergency Management	649,900	-17,000	632,900
Animal Control	214,500	-	214,500
Animal Impound	391,900	-	391,900
Ambulance	1,985,700	-	1,985,700
Fire	2,237,700	66,000	2,303,700
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	29,176,400	66,000	29,242,400
Culture and Recreation			
Fairgrounds	2,638,800	-	2,638,800
Library Services	230,800	-	230,800
Fair	266,800	5,700	272,500
Rodeo	375,600	-5,700	369,900
State Fair	1,000	-	1,000
	<hr/>		
	3,513,000	-	3,513,000



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Other Financing Uses			
Compensation Reserve	460,900	-	460,900
Transfers to Other Funds	9,831,800	26,700	9,858,500
Addition to Fund Balance	26,400	-	26,400
	10,319,100	26,700	10,345,800
Total Expenditures	63,034,935	126,700	63,161,635



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Municipal Services			
REVENUES			
Taxes			
Sales Taxes	8,716,000	-	8,716,000
	8,716,000	-	8,716,000
Other Revenues			
Intergovernmental	4,247,700	-	4,247,700
Charges for Services	1,420,700	-	1,420,700
Licenses and Permits	1,200,000	-	1,200,000
Interest and Investment Income	10,000	-	10,000
Public Contributions	7,000	-	7,000
Miscellaneous Revenue	17,000	-	17,000
	6,902,400	-	6,902,400
Other Financing Sources			
Sale of Assets	530,000	-	530,000
Transfers from Other Funds	3,529,200	-	3,529,200
Use of Fund Balance	3,366,800	-	3,366,800
	7,426,000	-	7,426,000
Total Revenues	23,044,400	-	23,044,400
EXPENDITURES			
General Government			
Development Services Administration	729,100	-	729,100
Zoning Administration	533,400	-	533,400
Building Inspection	1,413,100	-	1,413,100
Sanitation and Waste Collection	2,100	-	2,100
Miscellaneous Expense	1,500	-	1,500
	2,679,200	-	2,679,200
Public Safety			
Sheriff: Animal Control	12,000	-	12,000
Fire-EMS	382,600	-	382,600
	394,600	-	394,600
Public Works			



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Public Works Admin	836,200	-	836,200
Roads	7,866,400	-	7,866,400
Vegetation Management	965,900	-	965,900
Engineering	2,916,500	-	2,916,500
Contributions to Other Governments	4,200,000	-	4,200,000
	<hr/> 16,785,000	-	16,785,000
Culture and Recreation			
Trails Management	2,273,900	-	2,273,900
Eccles Ice Center Support	22,000	-	22,000
	<hr/> 2,295,900	-	2,295,900
Other Financing Uses			
Compensation Reserve	87,900	-	87,900
Transfers to Other Funds	801,800	-	801,800
Addition to Fund Balance	-	-	-
	<hr/> 889,700	-	889,700
Total Expenditures	<hr/> 23,044,400	-	23,044,400



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Council on Aging			
REVENUES			
Other Revenues			
Intergovernmental	454,900	19,000	473,900
Charges for Services	91,400	-	91,400
Public Contributions	-	-	-
Miscellaneous Revenue	2,000	-	2,000
	<u>548,300</u>	<u>19,000</u>	<u>567,300</u>
Other Financing Sources			
Sale of Assets	69,900	-	69,900
Transfers from Other Funds	782,900	26,700	809,600
Use of Fund Balance	113,100	-	113,100
	<u>965,900</u>	<u>26,700</u>	<u>992,600</u>
Total Revenues	1,514,200	45,700	1,559,900
EXPENDITURES			
Health and Welfare			
Nutrition	771,400	21,900	793,300
Senior Center	545,500	23,800	569,300
Access	186,800	-	186,800
	<u>1,503,700</u>	<u>45,700</u>	<u>1,549,400</u>
Other Financing Uses			
Compensation Reserve	10,500	-	10,500
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>10,500</u>	<u>-</u>	<u>10,500</u>
Total Expenditures	1,514,200	45,700	1,559,900



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Health			
REVENUES			
Taxes			
Property Taxes	1,088,000	-	1,088,000
	1,088,000	-	1,088,000
Other Revenues			
Charges for Services	305,000	-	305,000
	305,000	-	305,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	168,700	-	168,700
	168,700	-	168,700
Total Revenues	1,561,700	-	1,561,700
EXPENDITURES			
General Government			
Contributions to Other Units	50,000	-	50,000
	50,000	-	50,000
Health and Welfare			
Bear River Health Department	1,206,700	-	1,206,700
Air Pollution Control	305,000	-	305,000
	1,511,700	-	1,511,700
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,561,700	-	1,561,700



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Mental Health			
REVENUES			
Other Revenues			
Intergovernmental	4,704,400	-	4,704,400
	4,704,400	-	4,704,400
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	4,704,400	-	4,704,400
EXPENDITURES			
Health and Welfare			
Mental Health Services	4,704,400	-	4,704,400
	4,704,400	-	4,704,400
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	4,704,400	-	4,704,400



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Children's Justice Center			
REVENUES			
Other Revenues			
Intergovernmental	282,700	-	282,700
Public Contributions	-	-	-
Miscellaneous Revenue	-	-	-
	<u>282,700</u>	-	<u>282,700</u>
Other Financing Sources			
Transfers from Other Funds	10,000	-	10,000
Use of Fund Balance	284,400	-	284,400
	<u>294,400</u>	-	<u>294,400</u>
Total Revenues	577,100	-	577,100
EXPENDITURES			
Public Safety			
Children's Services	577,100	-	577,100
	<u>577,100</u>	-	<u>577,100</u>
Other Financing Uses			
Transfers to Other Funds	-	-	-
Compensation Reserve	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	-	<u>-</u>
Total Expenditures	577,100	-	577,100



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Visitor's Bureau			
REVENUES			
Taxes			
Sales Taxes	1,400,000	-	1,400,000
	1,400,000	-	1,400,000
Other Revenues			
Intergovernmental	13,800	-	13,800
Charges for Services	36,000	-	36,000
Public Contributions	4,200	-	4,200
Miscellaneous Revenue	-	-	-
	54,000	-	54,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	42,000	-	42,000
	42,000	-	42,000
Total Revenues	1,496,000	-	1,496,000
EXPENDITURES			
Culture and Recreation			
Cache Valley Visitor's Bureau	1,085,500	-	1,085,500
	1,085,500	-	1,085,500
Other Financing Uses			
Transfers to Other Funds	265,900	-	265,900
Compensation Reserve	8,000	-	8,000
Addition to Fund Balance	136,600	-	136,600
	410,500	-	410,500
Total Expenditures	1,496,000	-	1,496,000



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Tax Administration			
REVENUES			
Taxes			
Property Taxes	3,886,500	-	3,886,500
	3,886,500	-	3,886,500
Other Revenues			
Charges for Services	564,600	-	564,600
Miscellaneous Revenue	1,000	-	1,000
	565,600	-	565,600
Other Financing Sources			
Transfers from Other Funds	10,000	-	10,000
Use of Fund Balance	956,300	11,600	967,900
	966,300	11,600	977,900
Total Revenues	5,418,400	11,600	5,430,000
EXPENDITURES			
General Government			
Tax Administration Allocations	1,966,500	9,800	1,976,300
IT	472,600	-	472,600
Assessor	2,287,000	-	2,287,000
Treasurer	405,600	1,800	407,400
Miscellaneous Expense	84,000	-	84,000
Contributions to Other Units	145,000	-	145,000
	5,360,700	11,600	5,372,300
Other Financing Uses			
Compensation Reserve	57,700	-	57,700
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	57,700	-	57,700
Total Expenditures	5,418,400	11,600	5,430,000



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Capital Projects			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	6,470,700	-	6,470,700
Use of Fund Balance	-	-	-
	6,470,700	-	6,470,700
Total Revenues	6,470,700	-	6,470,700
EXPENDITURES			
Streets and Public Improvements			
Administration Facilities	-	-	-
Road Facilities	6,470,700	-	6,470,700
	6,470,700	-	6,470,700
Health and Welfare			
Senior Center Facilities	-	-	-
Other Facilities	-	-	-
	-	-	-
Culture and Recreation			
Fairgrounds Facilities	-	-	-
	-	-	-
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	6,470,700	-	6,470,700



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Debt Service			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Transfers from Other Funds	1,879,900	-	1,879,900
Use of Fund Balance	-	-	-
	1,879,900	-	1,879,900
Total Revenues	1,879,900	-	1,879,900
EXPENDITURES			
Debt Payments			
Bonds	1,062,700	-	1,062,700
Sheriff Vehicle Lease	795,900	-	795,900
Fire Vehicle Lease	21,300	-	21,300
Road Equipment Lease	-	-	-
IT Equipment Lease	-	-	-
	1,879,900	-	1,879,900
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,879,900	-	1,879,900



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
CDRA			
REVENUES			
Taxes			
Property Taxes	70,000	-	70,000
	<hr/> 70,000	<hr/> -	<hr/> 70,000
Other Revenues			
Intergovernmental	266,000	-	266,000
	<hr/> 266,000	<hr/> -	<hr/> 266,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	<hr/> -	<hr/> -	<hr/> -
Total Revenues	336,000	-	336,000
EXPENDITURES			
General Government			
Cache County Redevelopment Agency	322,600	-	322,600
	<hr/> 322,600	<hr/> -	<hr/> 322,600
Other Financing Uses			
Transfers to Other Funds	13,400	-	13,400
Addition to Fund Balance	-	-	-
	<hr/> 13,400	<hr/> -	<hr/> 13,400
Total Expenditures	336,000	-	336,000



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Restaurant Tax			
REVENUES			
Taxes			
Sales Taxes	2,453,000	-	2,453,000
	2,453,000	-	2,453,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	599,700	-	599,700
	599,700	-	599,700
Total Revenues	3,052,700	-	3,052,700
EXPENDITURES			
Culture and Recreation			
Tourism Promotion	456,300	-	456,300
Facility Awards	1,995,900	-	1,995,900
	2,452,200	-	2,452,200
Other Financing Uses			
Transfers to Other Funds	600,500	-	600,500
Addition to Fund Balance	-	-	-
	600,500	-	600,500
Total Expenditures	3,052,700	-	3,052,700



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
RAPZ Tax			
REVENUES			
Taxes			
Sales Taxes	3,158,000	-	3,158,000
	3,158,000	-	3,158,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	1,220,700	-	1,220,700
	1,220,700	-	1,220,700
Total Revenues	4,378,700	-	4,378,700
EXPENDITURES			
Culture and Recreation			
Program Awards	1,657,200	-	1,657,200
Facility Awards	2,507,700	-	2,507,700
	4,164,900	-	4,164,900
Other Financing Uses			
Transfers to Other Funds	213,800	-	213,800
Addition to Fund Balance	-	-	-
	213,800	-	213,800
Total Expenditures	4,378,700	-	4,378,700



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
CCCOG			
REVENUES			
Taxes			
Sales Taxes	7,898,000	-	7,898,000
	7,898,000	-	7,898,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	16,688,500	-	16,688,500
	16,688,500	-	16,688,500
Total Revenues	24,586,500	-	24,586,500
EXPENDITURES			
Streets and Public Improvements			
Road Projects	22,756,700	-	22,756,700
	22,756,700	-	22,756,700
Other Financing Uses			
Transfers to Other Funds	1,829,800	-	1,829,800
Addition to Fund Balance	-	-	-
	1,829,800	-	1,829,800
Total Expenditures	24,586,500	-	24,586,500



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Airport			
REVENUES			
Other Revenues			
Intergovernmental	656,850	181,300	838,150
Interest and Investment Income	1,500	-	1,500
Miscellaneous Revenue	153,700	-	153,700
	812,050	181,300	993,350
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	147,950	33,700	181,650
	147,950	33,700	181,650
Total Revenues	960,000	215,000	1,175,000
EXPENDITURES			
General Government			
Airport	952,000	215,000	1,167,000
	952,000	215,000	1,167,000
Other Financing Uses			
Compensation Reserve	8,000	-	8,000
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	8,000	-	8,000
Total Expenditures	960,000	215,000	1,175,000



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
Roads Special Service District			
REVENUES			
Other Revenues			
Intergovernmental	120,000	-	120,000
Interest and Investment Income	1,000	-	1,000
	<u>121,000</u>	-	<u>121,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	<u>-</u>	-	<u>-</u>
Total Revenues	121,000	-	121,000
EXPENDITURES			
Other Financing Uses			
Transfers to Other Funds	121,000	-	121,000
Addition to Fund Balance	-	-	-
	<u>121,000</u>	-	<u>121,000</u>
Total Expenditures	121,000	-	121,000



Budget Amendment by Department

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Budget	Amendment	New Budget
CC Community Foundation			
REVENUES			
Other Revenues			
Interest and Investment Income	100	-	100
Public Contributions	22,000	1,000	23,000
	<u>22,100</u>	<u>1,000</u>	<u>23,100</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	1,000	-	1,000
	<u>1,000</u>	<u>-</u>	<u>1,000</u>
Total Revenues	23,100	1,000	24,100
EXPENDITURES			
General Government			
Miscellaneous Expense	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Other Financing Uses			
Transfers to Other Funds	22,000	1,000	23,000
Addition to Fund Balance	-	-	-
	<u>22,000</u>	<u>1,000</u>	<u>23,000</u>
Total Expenditures	22,000	1,000	23,000



Budget Amendment by Fund

Hearing Date: 11.07.2023; Vote Date: 11.07.2023

Fund	Current	Amendment				Fund Balance	New Budget
	Budget	Revenues	Expenditures	Transfers In	Transfers Out		
General	63,312,635	67,600	100,000	1,000	26,700	-58,100	63,439,335
Municipal Services	23,044,400	-	-	-	-	-	23,044,400
Council on Aging	1,514,200	19,000	45,700	26,700	-	-	1,559,900
Health	1,561,700	-	-	-	-	-	1,561,700
Mental Health	4,704,400	-	-	-	-	-	4,704,400
Children's Justice Center	577,100	-	-	-	-	-	577,100
Visitor's Bureau	1,496,000	-	-	-	-	-	1,496,000
Tax Administration	5,418,400	-	11,600	-	-	-11,600	5,430,000
Capital Projects	6,470,700	-	-	-	-	-	6,470,700
Debt Service	1,879,900	-	-	-	-	-	1,879,900
CDRA	336,000	-	-	-	-	-	336,000
Restaurant Tax	3,052,700	-	-	-	-	-	3,052,700
RAPZ Tax	4,378,700	-	-	-	-	-	4,378,700
CCCOG	24,586,500	-	-	-	-	-	24,586,500
Airport	960,000	181,300	215,000	-	-	-33,700	1,175,000
Roads Special Service District	121,000	-	-	-	-	-	121,000
CC Community Foundation	23,100	1,000	-	-	1,000	-	24,100
Total County Budget	143,437,435	268,900	372,300	27,700	27,700	-103,400	143,837,435

CACHE COUNTY

ORDINANCE NO. 2023-37

An ordinance amending the County Land Use Code as required by the adoption of Ord. 2023-37 amending Title 16 Subdivision Regulations to comply with SB174 Local Land Use and Development Revisions, recently passed State legislation that requires updates to the code and a more streamlined review process. Associated sections of Title 17 will also be amended to ensure consistency, including 17.02 Administration.

Whereas, Utah Legislature approved SB174 in 2023 requiring political subdivision to update the process in reviewing and approving subdivision applications; and

Whereas, Cache County seeks to provide an excellent level of service to residents in the County while providing a process for the County to review land use applications to ensure they comply with County code requirements; and

Whereas, on September 7, 2023, the Planning Commission held a public hearing, accepted all comments; and

Whereas, on October 5, 2023, the Planning Commission recommended the approval of the proposed amendments to the County Council for final action; and

Whereas, the Act also provides certain procedures for the county legislative body to adopt or reject amendments to the land use ordinance; and

Whereas, following proper notice, the County Council held a public hearing on November 28, 2023, to consider any comments regarding the proposed amendments. The County Council accepted all comments; and

Now, therefore, the County Legislative Body of Cache County ordains as follows:

1. Statutory Authority

The statutory authority for acting on this ordinance is Utah Code Annotated Sections 17-27a Part 1 and Part 3, and 17-53 part 2(1953, as amended to date).

2. Amendment to Title 16 Subdivision Regulation

TITLE 16 SUBDIVISION
REGULATIONS CHAPTER 16.01 GENERAL
PROVISIONS AND ADMINISTRATION CHAPTER
16.02 TYPE AND PROCESS CHAPTER
16.03 REQUIREMENTS CHAPTER 16.04
GENERAL REQUIREMENTS FOR ALL SUBDIVISIONS

CHAPTER 16.01 GENERAL PROVISIONS AND ADMINISTRATION

16.01.010: TITLE
16.01.020: PURPOSE AND AUTHORITY
16.01.030: DEFINITIONS AND APPLICABILITY
16.01.040: JURISDICTION AND PENALTY
16.01.050: SEVERABILITY (EFFECT)
16.01.060: GENERAL RESPONSIBILITIES
16.01.070: SITE PREPARATION WORK PROHIBITED
16.01.80 : INCOMPLETE APPLICATION

16.01.010: TITLE

This title shall be known as the *CACHE COUNTY SUBDIVISION ORDINANCE*, hereinafter, "this title". (Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.020: PURPOSE AND AUTHORITY

The Cache County Council adopts this title pursuant to the county land use development and management act, title 17, chapter 27a, Utah Code Annotated, 1953, for the purposes set forth therein. The maps and appendices to this title are a part hereof. The intent of this title is to provide a means of ensuring predictability and consistency in the use of land and individual properties and to implement the goals and policies of the Cache countywide comprehensive plan.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.030: DEFINITIONS AND APPLICABILITY

For the purposes of this title, all terms shall have the same definitions as provided by section 17-27a- 103, Utah Code Annotated, 1953, as amended or as in sections 17.07.030 and 17.07.040 of this code.

"Review cycle" means the occurrence of:

- (i) the applicant's submittal of a complete subdivision land use application;
- (ii) the County's review of that subdivision land use application;
- (iii) the County's response to that subdivision land use application, in accordance with this title; and
- (iv) the applicant's reply to the County's response that addresses each of the municipality's required modifications or requests for additional information.
- (v) the subdivision applications shall be limited to four review cycles.

"Subdivision improvement plans" means the civil engineering plans associated with required infrastructure and County controlled utilities required for a subdivision.

"Subdivision ordinance review" means review by a county to verify that a subdivision land use application meets the criteria of the county's subdivision ordinances.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.040: JURISDICTION AND PENALTY

This title shall govern and apply to the subdivision, platting and recording of all lands lying within the unincorporated area of Cache County, Utah.

- A. No person shall subdivide any land, nor shall any building permit, other required development approval, or any other license or permit be issued for any lot or parcel of land which is located wholly, or in part, within the unincorporated area of Cache County, except in compliance with this title, the Cache County zoning ordinance, and all applicable state and federal laws.
- B. Any plat of a subdivision, or any survey description, filed or recorded without the approvals required by this title is deemed to be void, for the purposes of development or the issuance of a building permit, as required by section 17-27a-611 et seq., Utah Code Annotated, 1953, as amended. Any owner or agent of the owner of any land located in a "subdivision", as defined herein, who transfers or sells any land located within the subdivision before the subdivision has been approved and recorded, in the office of the Cache County recorder, consistent with the requirements of this title, and applicable state and federal requirements is guilty of a violation of this title, and section 17-27a-611 et seq., Utah Code Annotated, 1953, as amended, for each lot or parcel transferred or sold.
- C. The description by metes and bounds in the instrument of transfer or other documents used in the process of selling or transferring lots, plots, parcels, sites, units, or other division of land for the purpose, whether immediate or future, for offer, sale, lease, or development either on the installment plan or upon any and all other plans, terms, and conditions does not exempt the transaction from the requirements of this title and such

action from the penalties or remedies provided by this title, the Cache County zoning ordinance, or the laws of the state of Utah.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.50 0: SEVERABILITY (EFFECT)

If any section, provision, sentence, or clause of this title is declared unconstitutional by a court of competent jurisdiction, such determination shall not impair the validity of the remainder of this title which shall remain in full force and effect.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.060: GENERAL RESPONSIBILITIES

- A. The developer shall prepare a plat consistent with the standards contained herein and shall pay for the design and inspection of the public improvements required. The county shall process said plats in accordance with the regulations set forth herein.
- B. The Development Services Department shall review the plats for design; for conformity to the Cache Countywide Comprehensive Plan and to the Cache County Zoning Ordinance; for the environmental quality of the subdivision design; and shall process the subdivision plats and reports as provided for in this title.
- C. Proposed subdivisions shall be referred by the Development Services Department to such county departments and special districts, governmental boards, bureaus, utility companies, and other agencies which will provide public and private facilities and services to the subdivision for their information and comment. The Cache County Development Services Office is responsible for coordinating the comments received from all public and private entities and shall decide which agencies to refer the proposed subdivisions to.
- D. The County Public Works Department shall make comments as to engineering requirements for street widths, grades, alignments and flood control, whether the proposed public improvements are consistent with this title and other applicable ordinances and for the inspection and approval of all construction of public improvements. Street layout and overall circulation shall be coordinated with the Development Services Department.
- E. The Development Services Department shall approve the form of the final plat, that the developer dedicating land for use of the public is the owner of record, and that the land is free and clear of unacceptable encumbrances according to the title report.
- F. The Planning Commission has final jurisdiction in the approval of preliminary subdivision plats. The County Council has the final jurisdiction for the establishment of requirements for and design standards of public improvements; and the acceptance of lands and public improvements that may be proposed for dedication. (Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.01.070: SITE PREPARATION WORK PROHIBITED

No excavation, grading or regrading, or removal of vegetation for a proposed subdivision shall take place and no building permits shall be issued until a proposed subdivision has received approval from the Planning Commission and the subdivision has been recorded in the office of the Cache County Recorder, as required herein.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - - 2020)

16.01.080: INCOMPLETE APPLICATION

The lack of any information required by this title, or improper information supplied by the applicant shall be cause for the director of development services to find a subdivision application incomplete. The director shall allow sixty (60) days from the date of notification of an incomplete application for the applicant to provide the required information and provide a complete application to the director. If the application remains incomplete after sixty (60) days from the date of notification of an incomplete application, the director shall return the entire incomplete application to the applicant accompanied by application fees paid less any administrative expenses incurred by the development services department to process the application.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

CHAPTER 16.02 TYPE AND PROCESS

16.02.010: STANDARDS AND LOT SIZE

16.02.020: NATURAL BARRIER

16.02.030: AGRICULTURAL SUBDIVISION

16.02.040: APPROVAL PROCESS

16.02.050: SUBDIVISION PLAT AMENDMENT

16.02.060: CLUSTER SUBDIVISION OPTION

16.02.070: BOUNDARY LINE ADJUSTMENTS

16.02.80 : SINGLE LOT SUBDIVISIONS

16.02.010: STANDARDS AND LOT SIZE

All subdivisions must meet the minimum lot and development standards as outlined in each base zone of the Cache County zoning ordinance and within this title.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.02.020: NATURAL BARRIER

- A. Applicants may utilize natural or manmade obstructions as boundary lines for subdivisions in conformance with this title and the Zoning Ordinance.
- B. An application may be made for any lot that is clearly - - separated by a natural or

manmade barrier within the Agricultural Zone.

1. Natural barrier determinations of this type will require that the lot is of sufficient size to allow for access, sewer/septic and water, and that further variances will not be required for development of the lot.
2. Natural barrier determinations that do not meet the minimum density requirements for the zone within which the parcel is located may apply to the Board of Adjustments for a variance to the density requirement.
 - a. The Board of Adjustments shall consider any such request in compliance with state and county code requirements.
3. The Planning Commission is the land use authority for natural barrier determinations. In the event that the Planning Commission or applicant requires further review of a proposed natural barrier, the County Council shall be the land use authority. Any appeal of the Planning Commission's decision must be reviewed by the Land Use Hearing Officer.
4. Parcels created through the natural barrier process are allowed further subdivision in accordance with the standards of the Cache County ordinance currently in effect.

C. Each parcel created by a natural barrier determination may be allowed to be further divided in compliance with this title and title 17 of this code.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.02.030: AGRICULTURAL SUBDIVISION

Agricultural parcels may be subdivided without requiring a plat or specific approvals from the director, planning commission, or county council in conformance with state code 17-27a-605 with the following conditions:

- A. The lot qualifies as land in agricultural use under state code 59-2-5 of the farmland assessment act.
- B. The lot meets the minimum size requirements of applicable land use ordinances.
- C. The lot is not used and will not be used for any nonagricultural purpose.
- D. Lots having been subdivided by this process may obtain clearance for the construction of agricultural buildings, but shall not be permitted to construct residential or commercial structures. In the event that an agriculturally subdivided lot requests nonagricultural development, the lot will require a legal subdivision from the most recent legal parcel size and configuration, as defined by this title, prior to the issuance of any permits.
- E. Any requirements, conditions, stipulations, or restrictions on the use or development of a parent parcel shall apply to all lots that have been or are subdivided from a parent parcel, whether they are subdivided through an agricultural subdivision process or

otherwise, unless specifically cleared by the Director of Development Services or Planning Commission with findings of fact.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.02.040: APPROVAL PROCESS

Subdivisions are to be approved utilizing the following process (any alterations in this process shall be approved by the Director of Development Services):

- A. Pre Application: Upon completing a concept plan, applicants may request that the Director and/or the Planning Commission review all applicable codes and identify any preliminary issues which are likely to be of concern in evaluating the subdivision.
- B. Preliminary Plat: Applicants must submit to the Director a completed subdivision application, a preliminary plat, and any other associated materials deemed necessary by this code or by the Director. This information shall be reviewed by the Planning Commission. The Planning Commission shall establish a reasonable deadline for applications to be heard for each meeting. The Planning Commission shall be the land use authority and may approve, approve with conditions, or deny a Preliminary Plat Application.
- C. Final Plat: The Director of Development Services must review the application, proposed plat, and any recommendations by staff. The Director of Development Services may approve, approve with conditions, or deny any final subdivision plat.
- D. Final Plat Recordation: The final step in the review and approval process is the recordation of the final plat of the proposed subdivision in the office of the Cache County Recorder. It shall be the responsibility of the Director to ensure that all stipulations/alterations have been completed and that the plat meets all applicable codes prior to recordation.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.02.050: SUBDIVISION PLAT AMENDMENT

- A. Amending a recorded subdivision plat shall comply with Utah Code 17-27a-608 as amended. The County shall publish notices in compliance with Utah Code 17-27a-207 as amended.
- B. Amending A Legally Recorded Subdivision Plat: Any fee owner, as shown on the last County assessment rolls, of land within a subdivision may, in writing, petition the Land Use Authority to have the plat, any portion of it, or any road or lot contained in it, vacated, altered, or amended.
 1. The Planning Commission shall be the Land Use Authority for a Subdivision Plat Amendment unless the amendment proposes to amend, vacate, or alter a County right-of-way or easement, in which case the Planning Commission shall make a recommendation to the County Council that will serve as the Land Use Authority.

- C. Approved With A Conditional Use Permit: The division of any property previously approved through the conditional use permit process shall be considered, for the purpose of this title and title 17 of this Code, a legally recorded subdivision if a subdivision plat for that division was recorded at the time of approval.
- D. Consideration Of Amendment: The Land Use Authority may consider any proposed vacation, alteration, or amendment of a recorded subdivision plat in compliance with section 17-27a-608 and 609, Utah Code Annotated, 1953, as amended.
- E. Request For Amendment: A request for a subdivision amendment must include the following material:
 - 1. For The Adjustment Of Boundary Lines Between Existing, Legal Lots: A record of survey showing the parcels or lots identifying the existing lot line dividing the parcels and the proposed new lot line(s) after the adjustment including the legal description for each amended lot or parcel.
 - 2. For The Creation Of A New Lot/Parcel: Any division of property that results in the creation of a developable lot must meet the minimum lot and development standards as outlined in each base zone of the Cache County zoning ordinance and within this title.
- F. Amending An Approved Subdivision Plat Prior To Recordation: An approved, unrecorded subdivision plat may have minor modifications made to the final plat so long as the modifications are not substantial, as determined by the Director of Development Services. The final plat must contain all necessary signatures and be recorded in compliance with this title.

(Ord. 2018-09, 8-14-2018, eff. 8-28-2018)

16.02.060: CLUSTER SUBDIVISION OPTION

The cluster subdivision option is provided by Cache County to encourage creativity in subdivision design, to encourage the achievement of the goals and policies of the Cache Countywide Comprehensive Plan, and to allow for the protection of natural features and the provision of features and amenities for the subdivision site and Cache County. Full compliance with all the provisions of this title and all other applicable state and federal requirements is required.

- A. An application for a cluster subdivision shall be submitted to the Director of Development Services and shall be considered concurrently with an application for subdivision approval. All use requirements of the zoning district in which the cluster subdivision is located shall apply; and the application requirements for either a preliminary subdivision plat application, final subdivision plat application, or lot split subdivision application, as applicable, shall apply.
- B. The total number of dwelling units allowed in a cluster subdivision shall be the same as the number allowed by the minimum lot area requirements of the zoning district in which the proposed cluster subdivision is located. Any land(s) used for other uses

shall not be included in the area for determining the total number of allowed dwelling units. The total number of allowed dwelling units must also recognize any sensitive areas overlay requirements that may be applicable to the development site as identified in chapter 17.18 of this code.

- C. The land(s) proposed for a cluster subdivision shall be in a single ownership or the application for a cluster subdivision shall be filed jointly by all owners.
- D. A "cluster" is a designed grouping of residential lots of two (2) or more lots which may be used as a repetitive motif to form a series of clusters. Each cluster grouping shall be separated by either an agricultural area or natural open space to form the larger cluster subdivision.
- E. Total open space areas for a cluster subdivision must be fifty percent (50%) or greater of the total area of the subdivision.
- F. All roads developed within the cluster subdivision shall be designed and constructed in accordance with the county's road standards, and shall also be designed in a manner as to limit the amount of impact on the open space areas of the subdivisions.
- G. All areas to be preserved for farm use and/or open space areas as a result of a cluster subdivision approval shall be preserved. These areas shall only be used, and shall be maintained in accordance with the conditions of the cluster subdivision approval as approved by the Planning Commission. Such area(s) shall be noted on the subdivision plat as an agricultural or open space area with future residential and commercial development prohibited.
- H. The maximum density, or number of lots allowed, is based on the total amount of developable land. "Developable land" is defined as land that is not restricted by hill slopes (grades greater than twenty percent (20%)), wetlands, floodplains, natural water features, or other lands that may be deemed undevelopable in conformance with chapter 17.18 of this code or as determined by the Planning Commission.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.02.070: BOUNDARY LINE ADJUSTMENTS

- A. Within A Legally Recorded Subdivision: An agreement to adjust property lines between adjoining properties within or affecting the boundary of a legally recorded subdivision requires the approval of the land use authority and must be executed upon the approval and completion of a subdivision amendment (see section 16.02.050 of this chapter).
- B. Outside A Legally Recorded Subdivision: In compliance with sections 17-27a-522 and 523, Utah Code Annotated, 1953, as amended, an agreement to adjust property lines between adjoining properties must meet the standards of, and shall be recorded in the office of the Cache County recorder, and is not subject to the review of the Cache County land use authority.
- C. Compliance With Code: All properties amended by a boundary line adjustment are subject to the regulations of this code. Where boundaries, including subdivision

amendments, are adjusted between properties that do not share the same zone, the zoning designation does not adjust with the adjusted property lines. Base and/or overlay zoning districts shall not be amended except through the formal process as identified in this code and by the state.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.02.080: SINGLE LOT SUBDIVISIONS

A division of land resulting in the creation of a single developable lot and a single agricultural remainder parcel. Can only be created on an existing legal lot and is not required to conform with the density standards of title 17, chapter 17.10 of this code. This subdivision process must conform to all other requirements of this title and title 17 of this code.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

CHAPTER 16.03 REQUIREMENTS

16.03.010: APPLICATION

16.03.020: CONCEPT PLAN

16.03.030: PRELIMINARY SUBDIVISION PLAT REQUIREMENTS

16.03.40 : FINAL SUBDIVISION PLAT REQUIREMENTS

16.03.010: APPLICATION

The director of development services shall establish guidelines for all subdivision applications in conformance with this title. The application shall include all of the information required by staff, the planning commission, and the county council to make a decision on the proposed subdivision.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.03.020: Pre Application Meeting

To promote efficiency and an understanding of the subdivision review and approval process of Cache County and to allow applicants to present their initial subdivision proposals to the county, all applicants for subdivision approval may present a concept plan of the proposed subdivision to the Director of Development Services or the Planning Commission. This process is not required, but it is highly recommended.

- A. The conceptual development plan is an informal discussion document designed to allow the identification of policies, procedures, standards and other items that may be considered in the subdivision review and approval processes of Cache County once a subdivision application is received. To achieve these objectives and to promote the identification of all items necessary for consideration, the applicant should provide at a minimum a map, plat, and/or other scale drawing of the area. The following applicable information may also be submitted to provide further information on the nature and

intent of the subdivision:

1. The configuration, size and number of lots in the proposed development;
 2. Potential locations of hazards and sensitive lands as defined by title 17, chapter 17.18, "Sensitive Areas", of this code or other features which may impose peculiar construction requirements;
 3. Potential open space;
 4. The way in which the proposed development will fit into the context of the surrounding area;
 5. The present and planned surrounding roads and utilities;
 6. Access points and limiting of access, if required;
 7. Existing and proposed trail system;
 8. The anticipated time schedule for the development;
 9. Plans and needs for water, sewer, roads, and sanitation disposal;
 10. The development method that will be used, the total acreage involved, the number of allowable lots and the number of planned lots;
 11. Any planned phasing or future development of adjacent land;
 12. Any other information available or pertinent to the proposed subdivision or as required by the director.
- B. A conceptual development plan shall not constitute an application for subdivision approval, as provided by this title, and is in no way binding on the county or the applicant. Any discussion that occurs at the concept plan phase shall not be considered as an indication of subdivision approval or denial, either actual or implied.
- C. The director shall determine if a concept plan has sufficient detail and meets the basic requirements of this title and the zoning ordinance prior to presenting any concept plan to the planning commission.
- D. The County shall provide feedback on the concept plan and shall provide or have available on the county website the following:
1. Copies of applicable land use regulations.
 2. A complete list of standards required for subdivision applications.
 3. Preliminary and final application checklist.
 4. Deadlines and timelines for applications.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.03.030: PRELIMINARY SUBDIVISION PLAT REQUIREMENTS

The following information is required for the subdivision of all lands located within Cache County. The applicant may be required to provide other information as required by the Director of Development Services, Planning Commission, and/or County Council necessary to evaluate the proposed subdivision.

- A. An application for a subdivision, provided by the Director, completed and signed by the owner(s), or authorized agent of the owner(s), of the land parcel(s) proposed to be subdivided.
- B. A preliminary subdivision plat shall be prepared by a licensed land surveyor in pen and the sheets shall be numbered in sequence if more than one sheet is used or required by the Director.
- C. The preliminary subdivision plat shall show the following:
 1. The layout or configuration of the proposed subdivision at a scale of no more than one inch equals one hundred feet (1" = 100'), or as recommended by the Director;
 2. Located at the top and center of the subdivision plat the proposed name of the subdivision and the section, township, range, principal median, and county of its location;
 3. A title block, placed on the lower right hand corner of the plat showing:
 - a. Name and address of owner(s) of record; and
 - b. Name and address of the licensed land surveyor responsible for preparing the preliminary plat; and
 - c. Date of preparation of the preliminary subdivision plat, and any revision dates;
 4. Signature blocks prepared, as required and provided by the county, for the dated signatures of the Planning Commission Chair, Deputy County Surveyor, County Attorney, County Recorder and Bear River Board of Health Director;
 5. North arrow, graphic and written scale, and the basis of bearings used;
 6. Bearings shall be shown to the nearest second; lengths to the nearest hundredth foot; areas to the nearest hundredth acre;
 7. Tabulation of the number of acres in the proposed subdivision, showing the total number of lots, and the areas of each lot;
 8. A vicinity map of the site at a minimum scale of one inch equals two thousand feet (1" = 2,000');
 9. Surveyed boundary of the proposed subdivision; accurate in scale, dimension, and bearing; giving the location of and ties to the nearest two (2) existing government control monuments. This information shall provide data sufficient

to determine readily the location, bearing, and length of all lines and the location of all proposed monuments. The names of all adjoining property owners shall be shown;

10. A legal description of the entire subdivision site boundary;
11. All existing monuments found during the course of the survey (including a physical description such as "brass cap");
12. Identification of known natural features including, but not limited to, wetlands as identified by the U.S. Army Corps of Engineers, areas which would be covered in the event of one hundred (100) year floods, all water bodies, floodways including floodplains identified by FEMA and drainage ways, slopes exceeding twenty percent (20%) and slopes exceeding thirty percent (30%), and any other natural features as required by the Director or Planning Commission, for the entire or a portion of the subdivision site, including a tabulation of the acres in each. Subdivisions impacted by sensitive lands shall submit a Sensitive Area Analysis as required by Cache County Code 17.18
13. Identification of known manmade features including, but not limited to, high voltage power lines, high-pressure gas lines, hard-surfaced roads, road easements, road rights-of-way, bridges, culverts and drainage channels, field drains, existing water and sewer trunk lines, all utility easements, railroads and railroad easements, irrigation ditches, canals and canal easements within and adjacent to the subdivision site as required by the Director or Planning Commission, for the entire or a portion of the subdivision site;
14. The location and dimensions of all existing buildings, existing property lines and fence lines;
15. The location with name and parcel number of all existing platted lots within, or contiguous to the subdivision site;
16. All lots, rights-of-way, and easements existing or created by the subdivision with their boundary, bearings, lengths, widths, name, number, or purpose, shall be given. The addresses of all lots shall be shown. All proposed new roads, whether public or private, shall be numbered, as provided by the Development Services Department, with the coordinates to proposed connections to existing county roads being shown;
17. Shall provide draft Subdivision Improvement Plans, including, but not limited to, the following:
 - a. All existing and proposed roadway locations and dimensions, including the width of the driving surface and the rights-of-way, with cross sections of all proposed roads. All proposed roads shall be designed to comply with the adopted road standards of Cache County;
 - b. Location and size of existing and proposed culinary water and sewer lines and/or, the location of all wells proposed, active and abandoned, and springs used for culinary water and the location of all septic systems and drain fields, as applicable, and the location of fire hydrants, and secondary water facilities if proposed as required by the Director or

Planning Commission for the entire or a portion of the subdivision site shall be shown;

- c. Proposed stormwater drainage system that comply with County design standard and code for both surface and flood water, including any drainage easements and natural drainage ways, indicating how the flow will be altered with the proposed development;
 - d. Layout of proposed power lines, including the source and connection to the existing power supply, together with the location of existing and proposed bridges, culverts, utilities, utility easements, and any common space or open space areas including the location and dimensions of all property proposed to be set aside for public or private reservation, with designation of the purpose of those set aside, and conditions, if any, of the dedication or reservation;
 - e. All other plans required to construct the subdivision.
18. Located on the preliminary plat, or separate map, the identification of the minimum building setback lines for each lot shall be shown;
 19. An indication of the use for all proposed lots including required plat notes identifying agricultural protection areas, and other proposed or required protective and restrictive covenants;
 20. Endorsement on the plat by every person having a security interest in the subdivision property that they are subordinating their liens to all covenants, servitudes, and easements imposed on the property;
 21. All monuments erected, corners, and other points established in the field in their proper places. The material of which the monuments, corners, or other points are made shall be noted. The legend for metal monuments shall indicate the kind of metal, the diameter, and length of the monuments;
 22. A letter or other written form of consent by the owner including a reference to the named subdivision and the dedication of public ways or spaces, as required. This shall be signed, dated, and notarized;
 23. A surveyor's certificate showing the name and registration number of the land surveyor responsible for making the final plat, and certifying to the plat's accuracy. A simple subdivision may not require a full survey, but instead may be completed through a metes and bounds determination. A waiver form shall be approved by the Cache County Recorder, the County Surveyor (or their representative), and the Director;
 24. Any subdivision notes as required by the Director. An approved list of all possible notes and their applicability shall be maintained by staff.
- D. A title report for the property proposed to be subdivided provided by a title company within thirty (30) days of the date of subdivision application.
- E. A development phasing schedule (if applicable) including the sequence for each

phase, approximate size in area of each phase, and proposed phasing of construction of all private and public improvements.

- F. A tax clearance from the Cache County Treasurer indicating that all taxes, interest and penalties owing for the property have been paid.
- G. The names and addresses of all owners of record of real property within three hundred feet (300') of the parcel of land proposed for subdivision, including the names and addresses of the holders of any known valid mineral leases.
- H. Payment of the non-refundable administrative processing fee, and a refundable preliminary plat application fee. See Consolidated Fee Schedule for amount of fee.
- I. No later than 15 business days after the day on which a complete application was submitted, county staff shall complete and provide an initial review report to the applicant and the Planning Commission.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - - 2020; Ord. 2021-22, 12-14-2021, eff. 1-1-2022)

16.03.040: FINAL SUBDIVISION PLAT AND SUBDIVISION IMPROVEMENT PLANS REQUIREMENTS

Following approval or approval with conditions of a Preliminary Plat and the draft Subdivision Improvement Plan, the applicant shall submit a Final Plat and Subdivision Improvement Plans application with the Development Services Office. The final subdivision plat is required for the recordation of a subdivision plat as approved by the Development Services Director. The final plat shall reflect any changes to the proposed plat required by the Planning Commission conditions during the preliminary plat approval and must be reviewed and approved by the Director of Development Services for completeness prior to recordation.

- A. Final Subdivision Plat: A final subdivision plat shall be prepared by a licensed land surveyor, and conforming to current surveying practice and in a form acceptable to the Cache County Recorder for recordation. The final subdivision plat shall contain all of the information required in the preliminary subdivision plat and shall be presented to the Director in the following form: one twenty-four inches by thirty-six inches (24" x 36") in ink on reproducible mylar copy of the final subdivision plat along with one digital copy (type to be specified by the Director) at the same scale and containing the same information. All sheets shall be numbered and referenced to an index map and all required certificates shall appear on a single sheet (along with the index and vicinity maps). All revision dates must be shown as well as the following:
 - 1. Notation of any self-imposed restrictions, or other restrictions, if required by the Planning Commission in accordance with this title or title 17 of this code;
 - 2. Other final subdivision plat notes, as required by Cache County or State Code or as required by the Planning Commission.
- B. Subdivision Improvement Plans: Subdivision Improvement Plans shall be prepared by a licensed engineer and conform to current engineering, public works, and International Fire Code standards and all other applicable County and State Code Requirements

provided in a form acceptable to the Cache County Engineer and Fire District.

1. The Subdivision Improvement Plans shall address conditions within the initial preliminary plat report and any conditions of approval by the Planning Commission.
2. Improvement Plans shall comply with Cache County Requirements for all Subdivisions found in this chapter, in addition to adopted design standards, master plans, Manual of Roadway Design & Construction Standards (Road Manual), stormwater standards as adopted by the County and State, and any other applicable standards adopted by the County.
3. The County Engineer and Fire Marshall shall be the Land Use Authority for Subdivision Improvement Plans.

C. Review of proposed Final Plat and Subdivision Improvement Plans: Cache County Development Services, County Engineer, and Fire District shall review and provide reports to the applicant in compliance with State Code 17-27a-604.2 as amended.

1. The subdivision plat and improvement plans shall be subject to four Review Cycles, as defined in this chapter.
 - a. The County shall have 20 business days to review and provide an indexed report to the applicant with all required changes. This report shall cite and reference adopted code, design standards, and master plans that would require the change.
 - i. The County may require additional information relating to an applicant's plans to ensure compliance with county ordinances and approved standards and specifications for the construction of public improvements; and
 - ii. Modification to plans that do not meet current ordinances, applicable standards, or specifications or do not contain complete information.
 - b. The Review Cycle limitation does not apply to property containing sensitive lands and geological hazard areas.
2. If an applicant makes a material change to a plan set, the County Engineer has the discretion to restart the review process at the first review of the final application, but only with respect to the portion of the plan set that the material change substantially affects.
3. The applicant shall submit revised plans and shall provide a written explanation in response to the county's review comments, identifying and explaining the applicant's revisions and any reasons for declining to make a revision.
 - a. If the applicant does not submit a revised plan within 20 business days after the County requires a modification or correction, the County shall have an additional 20 business days to respond to the plans.

D. If on the fourth and final review, the County fails to respond within 20 business days, the County shall, upon request of the property owner, and within 10 business days after the day on which the request is received:

1. For a dispute arising from the subdivision improvement plans, assemble an appeal panel in accordance with State Code 17-27a-604.2, to review and approve or deny the final revised set of plans. Unless otherwise agreed by the applicant and the

County, the panel shall consist of the following three experts:

- a. one licensed engineer, designated by the County;
 - b. one licensed engineer, designated by the land use applicant; and
 - c. one licensed engineer, agreed upon and designated by the two designated engineers as appointed in this section.
2. The members of the appeal panel assembled by the County may not have an interest in the application that is the subject of the appeal.
 3. The subdivision applicant shall pay 50% of the cost of the panel and the County's published appeal fee.
 4. For a dispute arising from a subdivision ordinance review, the County shall advise the applicant to file an appeal with the Land Use Hearing Officer.
- E. All of the required signature blocks shall be signed prior to the recordation of the final plat.
- F. All other requirements of this title, title 17 of this code, or of the Planning Commission shall be met prior to the recordation of the final plat.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

CHAPTER 16.04 GENERAL REQUIREMENTS FOR ALL SUBDIVISIONS

16.04.010: SUBDIVISION LAYOUT

16.04.020: COMMENCEMENT OF SITE DEVELOPMENT

16.04.030: LOTS

16.04.040: ROADS

16.04.050: PROTECTION STRIPS

16.04.060: UTILITIES AND EASEMENTS

16.04.070: STORM DRAINAGE REQUIREMENTS

16.04.080: SUITABILITY REQUIREMENTS FOR SUBDIVISIONS

16.04.090: REDESIGN

16.04.100: COMPLETION OF DEVELOPMENT IMPROVEMENTS

16.04.110: IMPROVEMENT SURETY

16.04.120 COORDINATION WITH MUNICIPALITIES AND OTHER SERVICE PROVIDERS

16.04.010: SUBDIVISION LAYOUT

- A. The subdivision layout shall conform to the Cache countywide comprehensive plan, this title, and all other requirements of state code and this code.
- B. Where trees, groves, waterways, scenic points, historic spots or other county assets and landmarks, as determined by the land use authority, are located within a proposed subdivision, every practical means shall be provided to preserve these features. Staff may provide recommendations from qualified organizations to aid in the determination of these features.

- C. Whenever a tract to be subdivided adjoins or embraces any part of an existing road as claimed by the county or a proposed road designated within the countywide comprehensive plan, such part of the public way shall be platted and dedicated to the county. (Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.020: COMMENCEMENT OF SITE DEVELOPMENT

The development services department shall have the authority to authorize the initiation of construction activities (altering the terrain or vegetation) on the proposed subdivision site. Any site development shall only commence after receiving all required permits and reviews and meeting the requirements of this title and this code.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.030: LOTS

- A. All subdivisions shall result in the creation of lots which are developable and capable of being built upon with the exception of agricultural remainders. A subdivision shall not create lots which would make improvement impractical due to size, shape, steepness of terrain, location of watercourses, problems of sewerage, or access grades, or other physical conditions.
- B. All lots or parcels created by the subdivision shall have reasonable access as defined within this code.
- C. The minimum area, dimensions, and density of all lots shall conform to the requirements of title 17 of this code for the zoning district in which the subdivision is located.
- D. A lot shall not be divided by an incorporated town or county limit line. No permits shall be issued on any lot/parcel that is divided by a municipal jurisdictional line except for agricultural buildings.
- E. Lot numbers shall begin with the number "1" and shall continue consecutively through the subdivision, with no omissions or duplications; no block designations shall be used.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.040: ROADS

- A. All roads shall be designed and constructed in accordance with the specifications found within title 12 of this code.
- B. Private roads shall be identified on the subdivision plat with the appropriate subdivision notes.
- C. Road patterns in the subdivision shall be in conformity with the most advantageous development of adjoining areas. The following principles shall be observed:

1. Where appropriate to the design and terrain, proposed roads shall be continuous and in alignment with existing planned or platted roads with which they are to connect and based on the grid system common to Cache County. Where dead end roads are proposed, the land use authority may require that a road and/or right of way be extended to the subdivision boundary to provide road connectivity and access alternatives for current, proposed, and future development.
2. Proposed roads shall intersect one another at right angles, or as near to as topography and other limiting factors of good design permit.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.050: PROTECTION STRIPS

Protection strips shall not be permitted under any circumstances, nor shall remnant parcels be permitted which may act as protection strips. A protection strip is any piece of ground created to inhibit access to a road, right of way, and/or easement as determined by the land use authority.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.060: UTILITIES AND EASEMENTS

Utility easements shall be provided within the subdivision as required for public utility purposes. Easements shall be dedicated along all front, rear, and side setbacks as deemed necessary by the Planning Commission and/or utility providers.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02, - -2020)

16.04.070: STORM DRAINAGE REQUIREMENTS

All subdivision applications shall be required to meet all state and county stormwater permitting requirements. (Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.080: SUITABILITY REQUIREMENTS FOR SUBDIVISIONS

The following information is required as part of a subdivision review to establish the availability of basic services required to provide for the public health, safety, and welfare.

A. Water Requirements:

1. Domestic water rights are required for all subdivided lot(s) with the exception of subsection A1a of this section. The land use authority may also require culinary water systems on any subdivision. The required water rights shall be as approved by the State Division of Water Quality and in conformance with Utah Administrative Code R309-510.

- a. Subdivisions may be approved with a single dry lot. Any dry lot approved shall be labeled clearly on the plat as "Dry Lot - Restricted for development until an approved domestic water right is provided." In addition to the plat notation, a certificate shall be recorded on each new dry lot created stating that the lot has been approved, but that domestic water shall be required prior to the issuance of a zoning clearance. The plat notation may be removed by the Director of Development Services upon evidence that an approved water right has been assigned to the lot.
2. If a water source being utilized for a lot is not located within that lot, appropriate easements and rights-of-way shall be provided and recorded with the plat, or at such time that development occurs.
3. The land use authority may require that secondary (irrigation) water rights for a subdivided lot(s) be established as a condition of any subdivision approval. The amount of water required shall be in conformance with Utah Administrative Code R309-510.
4. Any secondary water presented to fulfill the requirements of this title shall indicate the source of the water, proof of water rights, and the equivalent amount of acre feet.

B. Sewage Requirements:

1. Subdivision applications, proposing individual on-site wastewater disposal systems, shall include feasibility reports meeting the requirements of the Bear River Health Department or Utah Department of Environmental Quality, as applicable, for each lot proposed. All Applicants for a subdivision where on site wastewater systems are proposed shall provide a septic tank permit or septic tank feasibility letter from the applicable authority for the entire subdivision and/or each lot proposed. The minimum lot size, as determined in each base zoning district, may be increased as required to ensure that each lot will be able to provide adequate on-site sewer treatment.
2. If a subdivision requires that off-site facilities be provided, appropriate easements and rights-of-way shall be required. Additionally, any engineering, site studies, or other requirements by the health department shall be conditions of approval for the proposed subdivision.
3. Alternative sewage treatment may be required in conformance with section 17.10.050A4b.

C. Fire Control: A review provided by the Cache County Fire District identifying any items related to providing the proposed subdivision with adequate fire protection and suppression services including but not limited to:

1. Ability to meet the requirements of the International Fire Code;
2. Suitable equipment access based on the needs of the proposed use including

but not limited to sufficient roadway improvements (minimum width, structural stability, turn-around capabilities, year round maintenance, and other legal requirements);

3. Access to suitable water supply for fire protection (water tenders, hydrants, storage tanks, or as otherwise required).

D. School Bus Service: A review provided by the Cache County School District, identifying any items related to the provision of school bus services.

E. Roads And Access: A review provided by the Development Services Department that identifies the following:

1. Basic layout of the existing road(s) proposed to service the subdivision.
2. A basic analysis, to the extent possible, outlining if the existing roads meet current standards as outlined within title 12.
3. A review of the existing maintenance efforts, both summer (pavement preservation versus grading) and winter (snow removal services).
4. Additional information that would impact access issues related to the proposed subdivision or the traveling public.

Alternatively, if the proposed subdivision is accessed directly from a state highway, an access permit as required by the state of Utah Department of Transportation shall be provided with the application materials. A UDOT review through the Cache Access Management Program shall be provided prior to the Planning Commission review of the plat.

F. Solid Waste Disposal: If the proposed subdivision is located outside of the boundaries of Service Area #1, a garbage or refuse plan shall be provided for review by the Planning Commission.

G. Other Information And Materials: The Land Use Authority may require, with the reasons for such request being identified as either code requirements or items of concern as specified on the record, the applicant to provide additional information including but not limited to feasibility studies and/or evidence indicating suitability of the area for the proposed subdivision.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02, - -2020)

16.04.090: REDESIGN

The Planning Commission may require that a subdivision be redesigned based on a recommendation from either staff or the Planning Commission. The redesign may be required based on either site constraints that may include, but are not limited to, topography, floodplain or waterways, historic or culturally significant elements, access issues, or other natural features. A redesign of a subdivision may also be required based on land use planning external to the site.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02, - -2020)

16.04.100: COMPLETION OF DEVELOPMENT IMPROVEMENTS

- A. Improvements: The Planning Commission, as part of the Preliminary Plat Application, may require on-site and off-site improvements as outlined within County Code or as otherwise determined necessary by the Land Use Authority based on the record as required to protect the public health, safety, and welfare.
- B. No development shall be recorded until all of the conditions for approval have been met and all required improvements have been completed to the standards and specifications established by the county or other codes, laws, or regulations unless an improvement agreement is in place as defined by section 17.07.040. The following minimum requirements also apply:
 - 1. Construction within the subdivision shall conform to all federal and state regulations.
 - 2. Subdivision Improvement Plans and construction within the subdivision shall conform to the Cache County Ordinance and Manual of Roadway Design and Construction Standards.
- C. Permits must be obtained for construction of the infrastructure facilities within the subdivision.
- D. Issuance Of Permits: No permits for structures shall be issued within a development that has not completed all improvements and/or conditions. However, the Director of Development Services may, upon review of health, safety, and/or access concerns, issue permits for non-combustible construction only.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02, - -2020)

16.04.110: IMPROVEMENT SURETY

A subdivider shall guarantee improvements in accordance with the following:

- A. Completion of improvements before recordation. If an applicant desires to construct improvements as shown on approved subdivision improvement plans prior to recordation:
 - 1. Recordation of the plat shall not occur until the improvements required in connection with the subdivision have been completed and accepted.
 - 2. An applicant shall provide improvement surety of conditionally accepted improvements in a form acceptable to the County as shown in this Title in the following amount:
 - a. Ten percent of the total cost of all the required improvements shall be retained by the County during the 12-month (24-month if applicable) warranty period.
- B. Recordation before completion of improvements. An applicant who desires to record

any subdivision plat prior to the completion of subdivision improvements shall provide a financial guarantee for the completion of the improvements.

C. Authorization To Accept Surety: The Public Works is authorized to accept improvement surety to the completion of improvements and/or conditions imposed by ordinance or by a land use authority.

D. Acceptable Types Of Surety: The following types of improvement surety reflecting one hundred ten percent (110%) of the average of the bid estimates may be accepted:

1. Irrevocable letter of credit issued by a federally insured financial institution.
2. Performance bond issued by a financial institution, insurance company, or surety company with an A.M. Best rating of not less than A-:IX.

E. Estimating The Cost Of Improvements:

1. The developer shall present the county with a firm construction bid for the improvements and/or conditions to be addressed. The bid must be valid for a reasonable period of time from the date of the bid.
2. The bid shall be reviewed by the director or the director's designee prior to acceptance.
3. Upon the director's approval of the bid amount, the developer may provide improvement surety of not less than one hundred ten percent (110%) of the bid amount.
4. If the director does not accept the bid, the developer shall obtain an additional firm bid for the work to be secured with prices valid for at least six (6) months. The county shall accept the average of the two (2) submitted bids as the base amount for improvement security.

F. Completion Of Improvements: As applicable, improvements as identified in the Subdivision Improvement Plans must be completed three (3) months prior to the expiration of the improvement surety or said surety shall be required to be extended.

G. Inspection: Upon completion of improvements, the county will inspect said facilities to ensure conformance with all requirements and accept the facilities based on said conformance. Upon acceptance of the improvements, the county shall retain ten percent (10%) of the bond amount for a period of not less than one year and no longer than allowed by state code.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.120: COORDINATION WITH MUNICIPALITIES AND OTHER SERVICE PROVIDERS

A. Cache County fully supports access management along all state roads and shall work with all applicants of subdivisions through the Cache access management policy to work with the Utah department of transportation to coordinate access, capaCounty,

and safety issues.

- B. Cache County will work fully with applicants of subdivisions and adjacent/nearby municipalities to ensure that the information is available to applicants and the municipalities in terms of service provision, development, and annexation in conformance with this title, the land use ordinance, and state code section 10.2, part 4, annexation.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

3. Amendment to Title 17.02 Administration

CHAPTER 17.02 ADMINISTRATION

17.02.010: PURPOSE

17.02.020: RULES OF PROCEDURE

17.02.030: ESTABLISHING LAND USE AUTHORITY DUTIES, AUTHORITIES, AND POWERS

17.02.040: REQUEST A VARIANCE

17.02.050: EFFECTIVE PERIOD OF LAND USE AUTHORITY APPROVAL

17.02.060: APPEAL A LAND USE AUTHORITY DECISION

17.02.070 NOTICE FOR PUBLIC MEETINGS

17.02.010: PURPOSE

A. The purpose of this chapter is to:

1. Establish the Land Use Authority for Cache County land use ordinance decisions; and
2. Establish the Appeal Authority for Cache County land use ordinance variance and appeal decisions; and
3. Provide direction for the process of land use review and appeal.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

17.02.020: RULES OF PROCEDURE

The Development Services Department shall adopt rules of procedure establishing the application and decision making process for required permits and approvals. These policies and procedures, including preparation of applications, must reflect the requirements of this

code. Permitting fees must be approved by resolution by the County Council. The collected fees must be used to defray the costs of administering land use requests or appeals.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; amd. Ord. 2020-02, - -2020; Ord. 2023-13, 5-9-2023)

17.02.30 0: ESTABLISHING LAND USE AUTHORITY DUTIES, AUTHORITIES, AND POWERS

A. Director:

1. The Cache County Director of Development Services is established and functions as specified in chapter 2.40 of this code and in this chapter;
2. The Director must be appointed by the Cache County Executive, with the advice and consent of the County Council;
3. The Director has the duties, authority, and powers as set forth in this chapter.
4. The Director must:
 - a. Adopt procedures for land use application processes;
 - b. Administer and enforce the Land Use Ordinance, the Cache County Subdivision Ordinance, and any associated policies or procedures;
 - c. Determine the mapped location of a base or overlay zoning district boundary in instances where the location may be unclear. The Director must consider the following criteria in reaching a decision:
 - (1) The policies and development standards that apply to the base or overlay zoning district; and
 - (2) Where a base or overlay zoning district map boundary is shown following a road, right-of-way line, interstate highway, public utility right-of-way, railroad line, a stream or watercourse, or a line located midway between the main track of a railroad, the base or overlay zoning district map boundary is deemed to be changed automatically whenever such centerline is changed by natural or artificial means; and
 - d. Interpret the use related definitions in the applicable base or overlay zoning district as contained in chapter 17.09 Schedule of Zoning Uses, of this title; and
5. Designee: The Director may assign a designee to act as the land use authority in the place of the Director. Any designee must be identified in writing by the Director prior to any land use decision by the designee.

B. Planning Commission:

1. The Cache County Planning Commission is established as required by Utah Code Annotated section 17-27a-301, and has the duties, authority, and powers as found in Utah Code Annotated section 17-27a-302, as amended, and in this chapter; and
2. The Executive must appoint a Planning Commission with the advice and majority consent of the Council; and
3. The Planning Commission must be composed of seven (7) members. All members serve a term of three (3) years; and
4. The Executive, with the advice and consent of the Council, may remove a member of the Planning Commission with or without cause; and
5. No fewer than five (5) members of the Planning Commission shall either maintain a permanent residency or own real property in an unincorporated area of the County. The Executive shall, when nominating any person to the Planning Commission, verify whether or not that person meets these requirements and shall inform the Council when presenting the name.
6. The Planning Commission must adopt bylaws and rules of procedure establishing membership, the duties of officers and their selection, and for other purposes considered necessary for the functioning of the Planning Commission. These bylaws and rules of procedure must be approved by the Council; and
7. The Planning Commission must provide land use review to the Council in the following:
 - a. Preparing and recommending a General Plan and amendments to the General Plan; and
 - b. Recommending land use ordinances and maps, and amendments to land use ordinances and maps; and
 - c. On other items as the Council directs.

C. Land Use Hearing Officer:

1. Procedures: The land use hearing officer may administer oaths and compel the attendance of witnesses.
 - a. All hearings before the land use hearing officer shall comply with the requirements of Chapter 4, Title 52, Utah Code, Open and Public Meetings.
 - b. The land use hearing officer shall:
 - (1) Keep minutes of his or her proceedings; and
 - (2) Keep records of his or her examinations and other official actions.
 - c. The land use hearing officer shall file his or her records in the office

of the development services division. All such records are public records.

- d. Decisions of the land use hearing officer become effective at the meeting in which the decision is made, unless a different time is designated at the time the decision is made.

2. Qualifications:

- a. The land use hearing officer shall be appointed by the County Executive with the advice and consent of the County Council. The Executive shall appoint more than one hearing officer, but only one hearing officer shall consider and decide upon any matter properly presented for hearing officer review.
- b. A hearing officer may serve a maximum of two (2) consecutive full terms of five (5) years each. The hearing officer shall either be law trained or have significant experience with land use laws and the requirements and operations of administrative hearing processes.

3. Conflict Of Interest And Removal:

- a. The hearing officer shall not participate in any appeal in which the hearing officer has a conflict of interest.
- b. The hearing officer may be removed by the Executive with advice and consent of the Council for violation of this title or any policies and procedures adopted by the Development Services director following receipt by the Executive of a written complaint filed against the hearing officer.

4. Powers And Duties:

- a. The land use hearing officer shall:
 - (1) Act as the appeal authority for administrative decisions by the Development Services Director and decisions by the planning commission; and
 - (2) Hear and decide variances from the terms of the zoning ordinance; and
 - (3) Hear and decide applications for the expansion or modification of nonconforming uses.

D. County Council:

- 1. The Cache County Council is established as found in Utah Code Annotated section 17- 52a-504 as amended, and in title 2, chapter 2.12 of this Code, and

has the land use duties, authority, and powers as represented in title 2, chapter 2.12 of this Code, Utah Code Annotated section 17-53 part 2 as amended, and this chapter.

E. Authority For Land Use Actions:

1. The Land Use Authority is responsible for the land use actions as noted in the table below:

TABLE 17.02.030

AUTHORITY FOR LAND USE ACTIONS

Land Use Authority	Land Use Action
Director	Zoning clearance
	Floodplain permit
	Final Subdivision Plat
	Variance for maximum structure height or minimum setback distances
County Engineer and Fire Marshall	Subdivision Improvement Plans
Planning Commission	Preliminary Subdivision Plat
	Subdivision amendment
	Conditional use permit
Land Use Hearing Officer	Variance (except as listed under Director)
	Appeal
Council	Ordinance or ordinance amendment
	Rezone
	Modifications of County rights-of-way and easements
	General Plan or General Plan amendment
	Annexation/disconnection

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; amd. Ord. 2020-02, - -2020; Ord. 2023-13, 5-9-2023)

HISTORY

Amended by Ord. 2 023-24 on 8/10/2023

17.02.040: REQUEST A VARIANCE

- A. Any person or entity desiring a waiver or modification of the requirements of the land use ordinance as applied to a parcel of property that they own, lease, or in which they hold some other beneficial interest must be filed with the Cache County Development Services Department for a variance from the terms of this title. The designated Appeal Authority may grant a variance if the requirements of Utah Code Annotated section 17-27a-702 as amended have been met; and
- B. A request for a variance must:
 - 1. Be filed with the Development Services Department; and
 - 2. When a request for a variance is filed, notice is given as required by this chapter. The Appeal Authority hears that issue at the next regularly scheduled meeting, unless such time is extended for good cause or stipulation of the parties; and
- C. The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

17.02.050: EFFECTIVE PERIOD OF LAND USE AUTHORITY APPROVAL

- A. Administrative land use decisions of approval are effective for a period of one year from the date of Land Use Authority approval; and
- B. The Director must issue a notice of expiration to the agent of a project no less than ninety (90) calendar days prior to the end of the effective period of approval; and
- C. All final documents required to record a permit or subdivision must be submitted to the Development Services Office no less than four (4) weeks before the approval deadline; and
- D. Any approval that has lapsed beyond its effective period is void and any new application must conform to the ordinance currently in effect; and
- E. No refunds are issued for void applications or permits; and
- F. At the discretion of the Land Use Authority, the effective period of approval may be extended for up to six (6) months beyond the one year period of the original approval. Within that extension no development or active use of the site is allowed until the permit or subdivision plat has been recorded and all conditions have been met.
 - 1. To request an extension an applicant must submit an application to the Development Services Office a minimum of six (6) weeks prior to the expiration of the original one year period of approval.

2. Extension requests must be reviewed by the Land Use Authority. The Land Use Authority may approve an extension request only if:
 - a. The reason for the extension is not economic.
 - b. The applicant has shown a clear pattern of working to record the plat or permit throughout the entirety of the approval period.
3. The applicant bears the burden of proving that the conditions justifying an extension have been met.

G. Where an appeal of an approval has been made, the effective period for the approval does not begin until a final decision has been issued by the Appeal Authority or Judge of the First District Court.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; amd. Ord. 2023-13, 5-9-2023)

17.02.060: APPEAL A LAND USE AUTHORITY DECISION

A. The Appeal Authority for Land Use Authority actions is assigned as noted in the table below:

TABLE 17.02.060 APPEAL A LAND USE AUTHORITY DECISION

Acting Authority	Appeal Authority
Director	Land Use Hearing Officer
Planning Commission	Land Use Hearing Officer
Land Use Hearing Officer	First District Court
Council	First District Court

- a. Appeals for Subdivision Improvement Plans and Final Subdivision Plats shall be reviewed by an appeal panel as detailed in Cache County Code 16.03.40 as amended.

B. Land use decisions may be appealed:

1. By a person with standing that is adversely affected as a result of a Land Use Authority's decision by alleging that any order, requirement, decision, or determination of the Land Use Authority is arbitrary, capricious or illegal; and
2. Only if it is the final decision issued by the proper Land Use Authority. The appeal of decisions made by supporting staff must be reviewed by the Land Use Authority that issued the final decision; and
3. If commenced within ten (10) business days of the adverse order, requirement, decision, or determination by filing a written notice of appeal with the Cache County Development Services Department. The notice of appeal must identify

the decision being appealed and parties making the appeal; and

- a. The appellant has the burden of showing the evidence and proving that the decision of the Land Use Authority is arbitrary, capricious (unsupported by the evidence or facts of record), or illegal; and
- C. When a notice of appeal is filed, notice must be given as required by this chapter. The Appeal Authority then hears that issue at the next regularly scheduled meeting for a hearing, unless such time is extended for good cause or stipulation of the parties; and
- D. The Appeal Authority may require written briefs or memorandum of the parties as the Appeal Authority deems necessary. At the hearing, the appellant must appear in person or by agent; and
- E. Using substantial evidence as the standard of review, the Appeal Authority determines the correctness of a decision of the Land Use Authority in its interpretation and application of a land use or subdivision ordinance. Only those decisions in which a Land Use Authority has applied a land use ordinance to a particular application, person, or parcel may be appealed; and
- F. The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended; and
- G. Any person adversely affected by a final decision of the Appeal Authority may petition the First District Court for review of the decision as permitted by law. Such a petition is barred unless filed within thirty (30) days after the Appeal Authority's decision is final in compliance with Utah Code Annotated section 17-27a-801(2) as amended; and
 1. The Appeal Authority may order its decision stayed pending District Court review if the Appeal Authority finds it to be in the best interest of the County. (Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

17.02.070: NOTICE FOR PUBLIC MEETINGS

- A. Notice for public meetings and public hearings must comply with the Open and Public Meetings Act, Utah Code Annotated chapter 52-4 and Utah Code Annotated section 17-27a-2 as amended. At the discretion of the Land Use Authority additional notice requirements may be applied; and
- B. Notice of the time, place, and subject matter of a meeting must be given to the person making a request, the Land Use Authority or official, other affected parties as directed by law, and all adjoining property owners within a three hundred foot (300') radius of the boundary of the subject property.
(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

4. Amends and Supersedes

This ordinance amends and supersedes applicable portions of Chapter 7 of Title 17 of the Cache County Code, and supersedes all other prior ordinances, resolutions, policies, and actions of the County Legislative Body of Cache County to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

5. Effect

The ordinance amendments will take effect no sooner than 15 days from the date of approval. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk and a short summary of the ordinance shall be published in a newspaper of general circulation within the County as required by law.

Approved and Adopted this _____ day of _____, 2023.

	In Favor	Against	Abstained	Absent
Beus				
Erickson				
Goodlander				
Gunnell				
Hurd				
Tidwell				
Ward				
Total				

Cache County Council:

Attest:

David Erickson, Chair
Cache County Council

David Benson
Cache County Clerk

Publication Date: _____, 2023

Action of the County Executive

Regarding Ordinance 2023-37

_____ Approve

_____ Disapprove (A Statement of Objection is attached)

David Zook, Executive
Cache County

Date

APPENDIX 1
Redline Version

TITLE	16	SUBDIVISION	REGULATIONS
CHAPTER	16.01	GENERAL PROVISIONS AND ADMINISTRATION	
CHAPTER	16.02	TYPE AND PROCESS	
CHAPTER	16.03	REQUIREMENTS	
CHAPTER	16.04	GENERAL REQUIREMENTS FOR ALL SUBDIVISIONS	

CHAPTER 16.01 GENERAL PROVISIONS AND ADMINISTRATION

- 16.01.010: TITLE
- 16.01.020: PURPOSE AND AUTHORITY
- 16.01.030: DEFINITIONS AND APPLICABILITY
- 16.01.040: JURISDICTION AND PENALTY
- 16.01.050: SEVERABILITY (EFFECT)
- 16.01.060: GENERAL RESPONSIBILITIES
- 16.01.070: SITE PREPARATION WORK PROHIBITED
- 16.01.80 : INCOMPLETE APPLICATION

16.01.010: TITLE

This title shall be known as the *CACHE COUNTY SUBDIVISION ORDINANCE*, hereinafter, "this title".

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.020: PURPOSE AND AUTHORITY

The Cache County council adopts this title pursuant to the county land use development and management act, title 17, chapter 27a, Utah Code Annotated, 1953, for the purposes set forth therein. The maps and appendices to this title are a part hereof. The intent of this title is to provide a means of ensuring predictability and consistency in the use of land and individual properties and to implement the goals and policies of the Cache countywide comprehensive plan.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.030: DEFINITIONS AND APPLICABILITY

For the purposes of this title, all terms shall have the same definitions as provided by section 17-27a-103, Utah Code Annotated, 1953, as amended or as in sections 17.07.030 and 17.07.040 of this code.

"Review cycle" means the occurrence of:

- (i) the applicant's submittal of a complete subdivision land use application;
- (ii) the County's review of that subdivision land use application;
- (iii) the County's response to that subdivision land use application, in accordance with this title;
and
- (iv) the applicant's reply to the County's response that addresses each of the municipality's

required modifications or requests for additional information.

(v) the subdivision applications shall be limited to four review cycles.

"Subdivision improvement plans" means the civil engineering plans associated with required infrastructure and County controlled utilities required for a subdivision.

"Subdivision ordinance review" means review by a county to verify that a subdivision land use application meets the criteria of the county's subdivision ordinances.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.040: JURISDICTION AND PENALTY

This title shall govern and apply to the subdivision, platting and recording of all lands lying within the unincorporated area of Cache County, Utah.

- A. No person shall subdivide any land, nor shall any building permit, other required development approval, or any other license or permit be issued for any lot or parcel of land which is located wholly, or in part, within the unincorporated area of Cache County, except in compliance with this title, the Cache County zoning ordinance, and all applicable state and federal laws.
- B. Any plat of a subdivision, or any survey description, filed or recorded without the approvals required by this title is deemed to be void, for the purposes of development or the issuance of a building permit, as required by section 17-27a-611 et seq., Utah Code Annotated, 1953, as amended. Any owner or agent of the owner of any land located in a "subdivision", as defined herein, who transfers or sells any land located within the subdivision before the subdivision has been approved and recorded, in the office of the Cache County recorder, consistent with the requirements of this title, and applicable state and federal requirements is guilty of a violation of this title, and section 17-27a-611 et seq., Utah Code Annotated, 1953, as amended, for each lot or parcel transferred or sold.
- C. The description by metes and bounds in the instrument of transfer or other documents used in the process of selling or transferring lots, plots, parcels, sites, units, or other division of land for the purpose, whether immediate or future, for offer, sale, lease, or development either on the installment plan or upon any and all other plans, terms, and conditions does not exempt the transaction from the requirements of this title and such action from the penalties or remedies provided by this title, the Cache County zoning ordinance, or the laws of the state of Utah.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.50 0: SEVERABILITY (EFFECT)

If any section, provision, sentence, or clause of this title is declared unconstitutional by a court of competent jurisdiction, such determination shall not impair the validity of the remainder of this title which shall remain in full force and effect.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.060: GENERAL RESPONSIBILITIES

- A. The developer shall prepare a plat consistent with the standards contained herein and shall pay for the design and inspection of the public improvements required. The county shall process said plats in accordance with the regulations set forth herein.

- B. The Development Services Department shall review the plats for design; for conformity to the Cache Countywide Comprehensive Plan and to the Cache County Zoning Ordinance; for the environmental quality of the subdivision design; and shall process the subdivision plats and reports as provided for in this title.
- C. Proposed subdivisions shall be referred by the Development Services Department to such county departments and special districts, governmental boards, bureaus, utility companies, and other agencies which will provide public and private facilities and services to the subdivision for their information and comment. The Cache County Development Services Office is responsible for coordinating the comments received from all public and private entities and shall decide which agencies to refer the proposed subdivisions to.
- D. The County ~~Public Works Surveyors Office and County Road~~ Department shall make comments as to engineering requirements for street widths, grades, alignments and flood control, whether the proposed public improvements are consistent with this title and other applicable ordinances and for the inspection and approval of all construction of public improvements. Street layout and overall circulation shall be coordinated with the Development Services Department.
- E. The Development Services Department shall approve the form of the final plat, that the developer dedicating land for use of the public is the owner of record, and that the land is free and clear of unacceptable encumbrances according to the title report.
- F. The Planning Commission has final jurisdiction in the approval of preliminary subdivision plats. The County Council has the final jurisdiction for the establishment of requirements for and design standards of public improvements; and the acceptance of lands and public improvements that may be proposed for dedication. (Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.01.070: SITE PREPARATION WORK PROHIBITED

No excavation, grading or regrading, or removal of vegetation for a proposed subdivision shall take place and no building permits shall be issued until a proposed subdivision has received approval from the Planning Commission and the subdivision has been recorded in the office of the Cache County Recorder, as required herein.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - - 2020)

16.01.080: INCOMPLETE APPLICATION

The lack of any information required by this title, or improper information supplied by the applicant shall be cause for the director of development services to find a subdivision application incomplete. The director shall allow sixty (60) days from the date of notification of an incomplete application for the applicant to provide the required information and provide a complete application to the director. If the application remains incomplete after sixty (60) days from the date of notification of an incomplete application, the director shall return the entire incomplete application to the applicant accompanied by application fees paid less any administrative expenses incurred by the development services department to process the application.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

CHAPTER 16.02 TYPE AND PROCESS

16.02.010: STANDARDS AND LOT SIZE

16.02.020: NATURAL BARRIER

16.02.030: AGRICULTURAL SUBDIVISION

16.02.040: APPROVAL PROCESS

16.02.050: SUBDIVISION PLAT AMENDMENT

[16.02.060: CLUSTER SUBDIVISION OPTION](#)

[16.02.070: BOUNDARY LINE ADJUSTMENTS](#)

[16.02.80 : SINGLE LOT SUBDIVISIONS](#)

16.02.010: STANDARDS AND LOT SIZE

All subdivisions must meet the minimum lot and development standards as outlined in each base zone of the Cache County zoning ordinance and within this title.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.02.020: NATURAL BARRIER

- A. Applicants may utilize natural or manmade obstructions as boundary lines for subdivisions in conformance with this title and the Zoning Ordinance.
- B. An application may be made for any lot that is clearly separated by a natural or manmade barrier within the Agricultural Zone.
 1. Natural barrier determinations of this type will require that the lot is of sufficient size to allow for access, sewer/septic and water, and that further variances will not be required for development of the lot.
 2. Natural barrier determinations that do not meet the minimum density requirements for the zone within which the parcel is located may apply to the Board of Adjustments for a variance to the density requirement.
 - a. The Board of Adjustments shall consider any such request in compliance with state and county code requirements.
 3. The Planning Commission is the land use authority for natural barrier determinations. In the event that the Planning Commission or applicant requires further review of a proposed natural barrier, the County Council shall be the land use authority. Any appeal of the Planning Commission's decision must be reviewed by the **Land Use Hearing Officer-Board of Adjustments**.
 4. Parcels created through the natural barrier process are allowed further subdivision in accordance with the standards of the Cache County ordinance currently in effect.
- C. Each parcel created by a natural barrier determination may be allowed to be further divided in compliance with this title and title 17 of this code.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.02.030: AGRICULTURAL SUBDIVISION

Agricultural parcels may be subdivided without requiring a plat or specific approvals from the director, planning commission, or county council in conformance with state code 17-27a-605 with the following conditions:

- A. The lot qualifies as land in agricultural use under state code 59-2-5 of the farmland assessment act.
- B. The lot meets the minimum size requirements of applicable land use ordinances.
- C. The lot is not used and will not be used for any nonagricultural purpose.
- D. Lots having been subdivided by this process may obtain clearance for the construction of

agricultural buildings, but shall not be permitted to construct residential or commercial structures. In the event that an agriculturally subdivided lot requests nonagricultural development, the lot will require a legal subdivision from the most recent legal parcel size and configuration, as defined by this title, prior to the issuance of any permits.

- E. Any requirements, conditions, stipulations, or restrictions on the use or development of a parent parcel shall apply to all lots that have been or are subdivided from a parent parcel, whether they are subdivided through an agricultural subdivision process or otherwise, unless specifically cleared by the Director of Development Services or Planning Commission with findings of fact.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.02.040: APPROVAL PROCESS

Subdivisions are to be approved utilizing the following process (any alterations in this process shall be approved by the Director of Development Services):

- A. **Pre Application**~~Concept Plan~~: Upon completing a concept plan, applicants may request that the Director and/or the Planning Commission review all applicable codes and identify any preliminary issues which are likely to be of concern in evaluating the subdivision.
- B. **Preliminary Plat**: Applicants must submit to the Director a completed subdivision application, a preliminary plat, and any other associated materials deemed necessary by this code or by the Director. This information shall be reviewed by the Planning Commission. **The Planning Commission shall establish a reasonable deadline for applications to be heard for each meeting. The Planning Commission shall be the land use authority and may approve, approve with conditions, or deny a Preliminary Plat Application.**
- C. **Final Plat**: ~~The Director of Development Services~~**Planning Commission** must review the application, proposed plat, and any recommendations by staff. ~~The Director of Development Services~~ **Planning Commission** may approve, approve with ~~conditions~~**stipulations or alterations**, or deny any **final** subdivision plat.
- D. **Final Plat Recordation**: The final step in the review and approval process is the recordation of the final plat of the proposed subdivision in the office of the Cache County Recorder. It shall be the responsibility of the Director to ensure that all stipulations/alterations have been completed and that the plat meets all applicable codes prior to recordation.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.02.050: SUBDIVISION PLAT AMENDMENT

- A. **Amending a recorded subdivision plat shall comply with Utah Code 17-27a-608 as amended. The County shall publish notices in compliance with Utah Code 17-27a-207 as amended.**
- B. **Amending A Legally Recorded Subdivision Plat**: Any fee owner, as shown on the last County assessment rolls, of land within a subdivision may, in writing, petition the Land Use Authority to have the plat, any portion of it, or any road or lot contained in it, vacated, altered, or amended.
 - 1. **The Planning Commission shall be the Land Use Authority for a Subdivision Plat Amendment unless the amendment proposes to amend, vacate, or alter a County right-of-way or easement, in which case the Planning Commission shall make a recommendation to the County Council that will serve as the Land Use Authority.**
- C. **Approved With A Conditional Use Permit**: The division of any property previously approved through the conditional use permit process shall be considered, for the purpose of this title and title 17 of this Code, a legally recorded subdivision if a subdivision plat for that division was

recorded at the time of approval.

- D. Consideration Of Amendment: The Land Use Authority may consider any proposed vacation, alteration, or amendment of a recorded subdivision plat in compliance with section 17-27a-608 and 609, Utah Code Annotated, 1953, as amended.
- E. Request For Amendment: A request for a subdivision amendment must include the following material:
 - 1. For The Adjustment Of Boundary Lines Between Existing, Legal Lots: A record of survey showing the parcels or lots identifying the existing lot line dividing the parcels and the proposed new lot line(s) after the adjustment including the legal description for each amended lot or parcel.
 - 2. For The Creation Of A New Lot/Parcel: Any division of property that results in the creation of a developable lot must meet the minimum lot and development standards as outlined in each base zone of the Cache County zoning ordinance and within this title.
- F. Amending An Approved Subdivision Plat Prior To Recordation: An approved, unrecorded subdivision plat may have minor modifications made to the final plat so long as the modifications are not substantial, as determined by the Director of Development Services. The final plat must contain all necessary signatures and be recorded in compliance with this title.

(Ord. 2018-09, 8-14-2018, eff. 8-28-2018)

16.02.060: CLUSTER SUBDIVISION OPTION

The cluster subdivision option is provided by Cache County to encourage creativity in subdivision design, to encourage the achievement of the goals and policies of the Cache Countywide Comprehensive Plan, and to allow for the protection of natural features and the provision of features and amenities for the subdivision site and Cache County. Full compliance with all the provisions of this title and all other applicable state and federal requirements is required.

- A. An application for a cluster subdivision shall be submitted to the Director of Development Services and shall be considered concurrently with an application for subdivision approval. All use requirements of the zoning district in which the cluster subdivision is located shall apply; and the application requirements for either a preliminary subdivision plat application, final subdivision plat application, or lot split subdivision application, as applicable, shall apply.
- B. The total number of dwelling units allowed in a cluster subdivision shall be the same as the number allowed by the minimum lot area requirements of the zoning district in which the proposed cluster subdivision is located. Any land(s) used for other uses shall not be included in the area for determining the total number of allowed dwelling units. The total number of allowed dwelling units must also recognize any sensitive areas overlay requirements that may be applicable to the development site as identified in chapter 17.18 of this code.
- C. The land(s) proposed for a cluster subdivision shall be in a single ownership or the application for a cluster subdivision shall be filed jointly by all owners.
- D. A "cluster" is a designed grouping of residential lots of two (2) or more lots which may be used as a repetitive motif to form a series of clusters. Each cluster grouping shall be separated by either an agricultural area or natural open space to form the larger cluster subdivision.
- E. Total open space areas for a cluster subdivision must be fifty percent (50%) or greater of the total area of the subdivision.
- F. All roads developed within the cluster subdivision shall be designed and constructed in accordance with the county's road standards, and shall also be designed in a manner as to limit

the amount of impact on the open space areas of the subdivisions.

- G. All areas to be preserved for farm use and/or open space areas as a result of a cluster subdivision approval shall be preserved. These areas shall only be used, and shall be maintained in accordance with the conditions of the cluster subdivision approval as approved by the Planning Commission. Such area(s) shall be noted on the subdivision plat as an agricultural or open space area with future residential and commercial development prohibited.
- H. The maximum density, or number of lots allowed, is based on the total amount of developable land. "Developable land" is defined as land that is not restricted by hill slopes (grades greater than twenty percent (20%)), wetlands, floodplains, natural water features, or other lands that may be deemed undevelopable in conformance with chapter 17.18 of this code or as determined by the Planning Commission.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.02.070: BOUNDARY LINE ADJUSTMENTS

- A. Within A Legally Recorded Subdivision: An agreement to adjust property lines between adjoining properties within or affecting the boundary of a legally recorded subdivision requires the approval of the land use authority and must be executed upon the approval and completion of a subdivision amendment (see section 16.02.050 of this chapter).
- B. Outside A Legally Recorded Subdivision: In compliance with sections 17-27a-522 and 523, Utah Code Annotated, 1953, as amended, an agreement to adjust property lines between adjoining properties must meet the standards of, and shall be recorded in the office of the Cache County recorder, and is not subject to the review of the Cache County land use authority.
- C. Compliance With Code: All properties amended by a boundary line adjustment are subject to the regulations of this code. Where boundaries, including subdivision amendments, are adjusted between properties that do not share the same zone, the zoning designation does not adjust with the adjusted property lines. Base and/or overlay zoning districts shall not be amended except through the formal process as identified in this code and by the state.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.02.080: SINGLE LOT SUBDIVISIONS

A division of land resulting in the creation of a single developable lot and a single agricultural remainder parcel. Can only be created on an existing legal lot and is not required to conform with the density standards of title 17, chapter 17.10 of this code. This subdivision process must conform to all other requirements of this title and title 17 of this code.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

CHAPTER 16.03 REQUIREMENTS

16.03.010: APPLICATION

16.03.020: CONCEPT PLAN

16.03.030: PRELIMINARY SUBDIVISION PLAT REQUIREMENTS

16.03.40 : FINAL SUBDIVISION PLAT REQUIREMENTS

16.03.010: APPLICATION

The director of development services shall establish guidelines for all subdivision applications in conformance with this title. The application shall include all of the information required by staff, the planning commission, and the county council to make a decision on the proposed subdivision.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.03.020: Pre Application Meeting CONCEPT PLAN

To promote efficiency and an understanding of the subdivision review and approval process of Cache County and to allow applicants to present their initial subdivision proposals to the county, all applicants for subdivision approval may present a concept plan of the proposed subdivision to the **Director of Development Services or the Planning Commission**. This process is not required, but it is highly recommended.

- A. The conceptual development plan is an informal discussion document designed to allow the identification of policies, procedures, standards and other items that may be considered in the subdivision review and approval processes of Cache County once a subdivision application is received. To achieve these objectives and to promote the identification of all items necessary for consideration, the applicant should provide at a minimum a map, plat, and/or other scale drawing of the area. The following applicable information may also be submitted to provide further information on the nature and intent of the subdivision:
1. The configuration, size and number of lots in the proposed development;
 2. Potential locations of hazards and sensitive lands as defined by title 17, chapter 17.18, "Sensitive Areas", of this code or other features which may impose peculiar construction requirements;
 3. Potential open space;
 4. The way in which the proposed development will fit into the context of the surrounding area;
 5. The present and planned surrounding roads and utilities;
 6. Access points and limiting of access, if required;
 7. Existing and proposed trail system;
 8. The anticipated time schedule for the development;
 9. Plans and needs for water, sewer, roads, and sanitation disposal;
 10. The development method that will be used, the total acreage involved, the number of allowable lots and the number of planned lots;
 11. Any planned phasing or future development of adjacent land;
 12. Any other information available or pertinent to the proposed subdivision or as required by the director.
- B. A conceptual development plan shall not constitute an application for subdivision approval, as provided by this title, and is in no way binding on the county or the applicant. Any discussion that occurs at the concept plan phase shall not be considered as an indication of subdivision approval or denial, either actual or implied.
- C. The director shall determine if a concept plan has sufficient detail and meets the basic requirements of this title and the zoning ordinance prior to presenting any concept plan to the planning commission.
- D. **The County shall provide feedback on the concept plan and shall provide or have available on the county website the following:**
1. **Copies of applicable land use regulations.**

2. A complete list of standards required for subdivision applications.
3. Preliminary and final application checklist.
4. Deadlines and timelines for applications.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.03.030: PRELIMINARY SUBDIVISION PLAT REQUIREMENTS

The following information is required for the subdivision of all lands located within Cache County. The applicant may be required to provide other information as required by the Director of Development Services, Planning Commission, and/or County Council necessary to evaluate the proposed subdivision.

- A. An application for a subdivision, provided by the Director, completed and signed by the owner(s), or authorized agent of the owner(s), of the land parcel(s) proposed to be subdivided.
- B. A preliminary subdivision plat shall be prepared by a licensed land surveyor in pen and the sheets shall be numbered in sequence if more than one sheet is used or required by the Director.
- C. The preliminary subdivision plat shall show the following:
 1. The layout or configuration of the proposed subdivision at a scale of no more than one inch equals one hundred feet (1" = 100'), or as recommended by the Director;
 2. Located at the top and center of the subdivision plat the proposed name of the subdivision and the section, township, range, principal median, and county of its location;
 3. A title block, placed on the lower right hand corner of the plat showing:
 - a. Name and address of owner(s) of record; and
 - b. Name and address of the licensed land surveyor responsible for preparing the preliminary plat; and
 - c. Date of preparation of the preliminary subdivision plat, and any revision dates;
 4. Signature blocks prepared, as required and provided by the county, for the dated signatures of the Planning Commission Chair, Deputy County Surveyor, County Attorney, County Recorder and Bear River Board of Health Director;
 5. North arrow, graphic and written scale, and the basis of bearings used;
 6. Bearings shall be shown to the nearest second; lengths to the nearest hundredth foot; areas to the nearest hundredth acre;
 7. Tabulation of the number of acres in the proposed subdivision, showing the total number of lots, and the areas of each lot;
 8. A vicinity map of the site at a minimum scale of one inch equals two thousand feet (1" = 2,000');
 9. Surveyed boundary of the proposed subdivision; accurate in scale, dimension, and bearing; giving the location of and ties to the nearest two (2) existing government control monuments. This information shall provide data sufficient to determine readily the location, bearing, and length of all lines and the location of all proposed monuments. The names of all adjoining property owners shall be shown;
 10. A legal description of the entire subdivision site boundary;

11. All existing monuments found during the course of the survey (including a physical description such as "brass cap");
12. Identification of known natural features including, but not limited to, wetlands as identified by the U.S. Army Corps of Engineers, areas which would be covered in the event of one hundred (100) year floods, all water bodies, floodways **including floodplains identified by FEMA** and drainage ways, slopes exceeding twenty percent (20%) and slopes exceeding thirty percent (30%), and any other natural features as required by the Director **or, Planning Commission, ~~or County Council~~** for the entire or a portion of the subdivision site, including a tabulation of the acres in each.; **Subdivision impacted by sensitive lands shall submit a Sensitive Area Analysis as required by Cache County Code 17.18**
13. Identification of known manmade features including, but not limited to, high voltage power lines, high pressure gas lines, hard surfaced roads, road easements, road rights-of-way, bridges, culverts and drainage channels, field drains, existing water and sewer trunk lines, all utility easements, railroads and railroad easements, irrigation ditches, canals and canal easements within and adjacent to the subdivision site as required by the Director **or, Planning Commission, ~~or County Council~~** for the entire or a portion of the subdivision site;
14. The location and dimensions of all existing buildings, existing property lines and fence lines;
15. The location with name and parcel number of all existing platted lots within, or contiguous to the subdivision site;
16. All lots, rights-of-way, and easements **existing or** created by the subdivision with their boundary, bearings, lengths, widths, name, number, or purpose, shall be given. The addresses of all lots shall be shown. All proposed new roads, whether public or private, shall be numbered, as provided by the Development Services Department, with the coordinates to proposed connections to existing county roads being shown;
17. **Shall provide draft Subdivision Improvement Plans, including, but not limited to, the following:**
 - a. All existing and proposed roadway locations and dimensions, including the width of the driving surface and the rights-of-way, with cross sections of all proposed roads. All proposed roads shall be designed to comply with the adopted road standards of Cache County;
18. **¶**
 - ~~b.~~ Location and size of existing and proposed culinary water and sewer lines and/or, the location of all wells proposed, active and abandoned, and springs used for culinary water and the location of all septic systems and drain fields, as applicable, and the location of fire hydrants, and secondary water facilities if proposed as required by the Director **or, Planning Commission, ~~or County Council~~** for the entire or a portion of the subdivision site shall be shown;
 - c. **¶**
 - ~~d.~~ Proposed storm water drainage system **that comply with County design standard and code** for both surface and flood water, including any drainage easements and natural drainage ways, indicating how the flow will be altered with the proposed development;
 - e. **¶**
 - ~~f.~~ Layout of proposed power lines, including the source and connection to the existing power supply, together with the location of existing and proposed bridges, culverts, utilities, utility easements, and any common space or open space areas including the location and dimensions of all property proposed to be set aside for public or

private reservation, with designation of the purpose of those set aside, and conditions, if any, of the dedication or reservation;

g. All other plans required to construct the subdivision.

19. Located on the preliminary plat, or separate map, the identification of the minimum building setback lines for each lot shall be shown;
20. An indication of the use for all proposed lots including required plat notes identifying agricultural protection areas, and other proposed or required protective and restrictive covenants;
21. Endorsement on the plat by every person having a security interest in the subdivision property that they are subordinating their liens to all covenants, servitudes, and easements imposed on the property;
22. All monuments erected, corners, and other points established in the field in their proper places. The material of which the monuments, corners, or other points are made shall be noted. The legend for metal monuments shall indicate the kind of metal, the diameter, and length of the monuments;
23. A letter or other written form of consent by the owner including a reference to the named subdivision and the dedication of public ways or spaces, as required. This shall be signed, dated, and notarized;
24. A surveyor's certificate showing the name and registration number of the land surveyor responsible for making the final plat, and certifying to the plat's accuracy. A simple subdivision may not require a full survey, but instead may be completed through a metes and bounds determination. A waiver form shall be approved by the Cache County Recorder, the County Surveyor (or their representative), and the Director;
25. Any subdivision notes as required by the Director. An approved list of all possible notes and their applicability shall be maintained by staff.

- D. A title report for the property proposed to be subdivided provided by a title company within thirty (30) days of the date of subdivision application.
- E. A development phasing schedule (if applicable) including the sequence for each phase, approximate size in area of each phase, and proposed phasing of construction of all private and public improvements.
- F. A tax clearance from the Cache County Treasurer indicating that all taxes, interest and penalties owing for the property have been paid.
- G. The names and addresses of all owners of record of real property within three hundred feet (300') of the parcel of land proposed for subdivision, including the names and addresses of the holders of any known valid mineral leases.
- H. Payment of the non-refundable administrative processing fee, and a refundable preliminary plat application fee. See Consolidated Fee Schedule for amount of fee.
- I. No later than 15 business days after the day on which a complete application was submitted, county staff shall complete and provide an initial review report to the applicant and the Planning Commission. ~~no later than 15 business days after the day on which the application was submitted.~~ ¶

J.—

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - - 2020; Ord. 2021-22, 12-14-2021, eff. 1-1-2022)

16.03.040: FINAL SUBDIVISION PLAT AND SUBDIVISION IMPROVEMENT PLANS REQUIREMENTS

Following approval or approval with conditions of a Preliminary Plat and the draft Subdivision Improvement Plan, the applicant shall submit a Final Plat and Subdivision Improvement Plans application with the Development Services Office. The final subdivision plat is required for the recordation of a subdivision plat as approved by the Development Services Director ~~Planning Commission~~. The final plat shall reflect any changes to the proposed plat required by the Planning Commission conditions during the preliminary plat approval, and must be reviewed and approved by the Director of Development Services for completeness prior to recordation.

- A. **Final Subdivision Plat:** A final subdivision plat shall be prepared by a licensed land surveyor, and conforming to current surveying practice and in a form acceptable to the Cache County Recorder for recordation. The final subdivision plat shall contain all of the information required in the preliminary subdivision plat and shall be presented to the Director in the following form: one twenty four inches by thirty six inches (24" x 36") in ink on reproducible mylar copy of the final subdivision plat along with one digital copy (type to be specified by the Director) at the same scale and containing the same information. All sheets shall be numbered and referenced to an index map and all required certificates shall appear on a single sheet (along with the index and vicinity maps). All revision dates must be shown as well as the following:
1. Notation of any self-imposed restrictions, or other restrictions, if required by the Planning Commission in accordance with this title or title 17 of this code;
 2. Other final subdivision plat notes, as required by Cache County or State Code or as required by the Planning Commission. ~~the Planning Commission or County Council.~~
 - ~~3.~~
- B. **Subdivision Improvement Plans:** Subdivision Improvement Plans shall be prepared by a licensed engineer and conform to current engineering, public works, and International Fire Code standards and all other applicable County and State Code Requirements provided in a form acceptable to the Cache County Engineer and Fire District.
1. The Subdivision Improvement Plans shall address conditions within the initial preliminary plat report and any conditions of approval by the Planning Commission.
 2. Improvement Plans shall comply with Cache County Requirements for all Subdivisions found in this chapter, in addition to adopted design standards, master plans, Manual of Roadway Design & Construction Standards (Road Manual), stormwater standards as adopted by the County and State, and any other applicable standards adopted by the County.
 3. The County Engineer and Fire Marshall shall be the Land Use Authority for Subdivision Improvement Plans.
- C. **Review of proposed Final Plat and Subdivision Improvement Plans:** Cache County Development Services, County Engineer, and Fire District shall review and provide reports to the applicant in compliance with State Code 17-27a-604.2 as amended.
1. The subdivision plat and improvement plans shall be subject to four Review Cycles, as defined in this chapter.
 - a. The County shall have 20 business days to review and provide an indexed report to the applicant with all required changes. This report shall cite and reference adopted code, design standards, and master plans that would require the change.
 - i. The County may require additional information relating to an applicant's plans to ensure compliance with county ordinances and approved standards and specification for construction of public improvements; and
 - ii. Modification to plans that do not meet current ordinances, applicable standards, or specification or do not contain complete information.

- b. The Review Cycle limitation does not apply to property containing sensitive lands and geological hazard areas.
 2. If an applicant makes a material change to a plan set, the County Engineer has the discretion to restart the review process at the first review of the final application, but only with respect to the portion of the plan set that the material change substantially affects.
 3. The applicant shall submit revised plans and shall provide a written explanation in response to the county's review comments, identifying and explaining the applicant's revisions and any reasons for declining to make a revision.
 - a. If the an applicant does not submit a revised plan within 20 business days after the County requires a modification or correction, the County shall have an additional 20 business days to respond to the plans.
 - D. If on the the fourth and final review review, the County fails to respond within 20 business days, the County shall, upon request of the property owner, and within 10 business days after the day on which the request is received:
 1. For a dispute arising from the subdivision improvement plans, assemble an appeal panel in accordance with State Code 17-27a-604.2, to review and approve or deny the final revised set of plans. Unless otherwise agreed by the applicant and the County, the panel shall consist of the following three experts:
 - a. one licensed engineer, designated by the County;
 - b. one licensed engineer, designated by the land use applicant; and
 - c. one licensed engineer, agreed upon and designated by the two designated engineers as appointed in this section.
 2. The members of the appeal panel assembled by the County may not have an interest in the application that is the subject of the appeal.
 3. The subdivision applicant shall pay 50% of the cost of the panel and the County's published appeal fee.
 4. For a dispute arising from a subdivision ordinance review, the County shall advise the applicant to file an appeal with the Land Use Hearing Officer.
 - E. All of the required signature blocks shall be signed prior to the recordation of the final plat.
 - F. All other requirements of this title, title 17 of this code, or of the Planning Commission shall be met prior to the recordation of the final plat.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

CHAPTER 16.04 GENERAL REQUIREMENTS FOR ALL SUBDIVISIONS

16.04.010: SUBDIVISION LAYOUT

16.04.020: COMMENCEMENT OF SITE DEVELOPMENT

16.04.030: LOTS

16.04.040: ROADS

16.04.050: PROTECTION STRIPS

16.04.060: UTILITIES AND EASEMENTS

16.04.070: STORM DRAINAGE REQUIREMENTS

16.04.080: SUITABILITY REQUIREMENTS FOR SUBDIVISIONS

16.04.090: REDESIGN

16.04.100: COMPLETION OF DEVELOPMENT IMPROVEMENTS

16.04.110: IMPROVEMENT SURETY

16.04.120 : COORDINATION WITH MUNICIPALITIES AND OTHER SERVICE PROVIDERS

16.04.010: SUBDIVISION LAYOUT

- A. The subdivision layout shall conform to the Cache countywide comprehensive plan, this title, and all other requirements of state code and this code.
- B. Where trees, groves, waterways, scenic points, historic spots or other county assets and landmarks, as determined by the land use authority, are located within a proposed subdivision, every practical means shall be provided to preserve these features. Staff may provide recommendations from qualified organizations to aid in the determination of these features.
- C. Whenever a tract to be subdivided adjoins or embraces any part of an existing road as claimed by the county or a proposed road designated within the countywide comprehensive plan, such part of the public way shall be platted and dedicated to the county. (Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.020: COMMENCEMENT OF SITE DEVELOPMENT

The development services department shall have the authority to authorize the initiation of construction activities (altering the terrain or vegetation) on the proposed subdivision site. Any site development shall only commence after receiving all required permits and reviews and meeting the requirements of this title and this code.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.030: LOTS

- A. All subdivisions shall result in the creation of lots which are developable and capable of being built upon with the exception of agricultural remainders. A subdivision shall not create lots which would make improvement impractical due to size, shape, steepness of terrain, location of watercourses, problems of sewerage, or access grades, or other physical conditions.
- B. All lots or parcels created by the subdivision shall have reasonable access as defined within this code.
- C. The minimum area, dimensions, and density of all lots shall conform to the requirements of title 17 of this code for the zoning district in which the subdivision is located.
- D. A lot shall not be divided by an incorporated town or county limit line. No permits shall be issued on any lot/parcel that is divided by a municipal jurisdictional line except for agricultural buildings.
- E. Lot numbers shall begin with the number "1" and shall continue consecutively through the subdivision, with no omissions or duplications; no block designations shall be used.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.040: ROADS

- A. All roads shall be designed and constructed in accordance with the specifications found within title 12 of this code.
- B. Private roads shall be identified on the subdivision plat with the appropriate subdivision notes.
- C. Road patterns in the subdivision shall be in conformity with the most advantageous development of adjoining areas. The following principles shall be observed:
 - 1. Where appropriate to the design and terrain, proposed roads shall be continuous and in alignment with existing planned or platted roads with which they are to connect and based on the grid system common to Cache County. Where dead end roads are

proposed, the land use authority may require that a road and/or right of way be extended to the subdivision boundary to provide road connectivity and access alternatives for current, proposed, and future development.

2. Proposed roads shall intersect one another at right angles, or as near to as topography and other limiting factors of good design permit.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.050: PROTECTION STRIPS

Protection strips shall not be permitted under any circumstances, nor shall remnant parcels be permitted which may act as protection strips. A protection strip is any piece of ground created to inhibit access to a road, right of way, and/or easement as determined by the land use authority.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.060: UTILITIES AND EASEMENTS

Utility easements shall be provided within the subdivision as required for public utility purposes. Easements shall be dedicated along all front, rear, and side setbacks as deemed necessary by the Planning Commission and/or utility providers.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02, - -2020)

16.04.070: STORM DRAINAGE REQUIREMENTS

All subdivision ~~applications~~ ~~plats~~ shall be required to meet all state and county stormwater permitting requirements. (Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.080: SUITABILITY REQUIREMENTS FOR SUBDIVISIONS

The following information is required as part of a subdivision review to establish the availability of basic services required to provide for the public health, safety, and welfare.

A. Water Requirements:

1. Domestic water rights are required for all subdivided lot(s) with the exception of subsection A1a of this section. The land use authority may also require culinary water systems on any subdivision. The required water rights shall be as approved by the State Division of Water Quality and in conformance with Utah Administrative Code R309-510.
 - a. Subdivisions may be approved with a single dry lot. Any dry lot approved shall be labeled clearly on the plat as "Dry Lot - Restricted for development until an approved domestic water right is provided." In addition to the plat notation, a certificate shall be recorded on each new dry lot created stating that the lot has been approved, but that domestic water shall be required prior to the issuance of a zoning clearance. The plat notation may be removed by the Director of Development Services upon evidence that an approved water right has been assigned to the lot.
2. If a water source being utilized for a lot is not located within that lot, appropriate easements and rights-of-way shall be provided and recorded with the plat, or at such time that development occurs.

3. The land use authority may require that secondary (irrigation) water rights for a subdivided lot(s) be established as a condition of any subdivision approval. The amount of water required shall be in conformance with Utah Administrative Code R309-510.
4. Any secondary water presented to fulfill the requirements of this title shall indicate the source of the water, proof of water rights, and the equivalent amount of acre feet.

B. Sewage Requirements:

1. Subdivision applications, proposing individual on-site wastewater disposal systems, shall include feasibility reports meeting the requirements of the Bear River Health Department or Utah Department of Environmental Quality, as applicable, for each lot proposed. All Applicants for a subdivision where on site wastewater systems are proposed shall provide a septic tank permit or septic tank feasibility letter from the applicable authority for the entire subdivision and/or each lot proposed. The minimum lot size, as determined in each base zoning district, may be increased as required to ensure that each lot will be able to provide adequate on-site sewer treatment.
2. If a subdivision requires that off-site facilities be provided, appropriate easements and rights-of-way shall be required. Additionally, any engineering, site studies, or other requirements by the health department shall be conditions of approval for the proposed subdivision.
3. Alternative sewage treatment may be required in conformance with section 17.10.050A4b.

C. Fire Control: A review provided by the Cache County Fire District identifying any items related to providing the proposed subdivision with adequate fire protection and suppression services including but not limited to:

1. Ability to meet the requirements of the International Fire Code;
2. Suitable equipment access based on the needs of the proposed use including but not limited to sufficient roadway improvements (minimum width, structural stability, turn-around capabilities, year round maintenance, and other legal requirements);
3. Access to suitable water supply for fire protection (water tenders, hydrants, storage tanks, or as otherwise required).

D. School Bus Service: A review provided by the Cache County School District, identifying any items related to the provision of school bus services.

E. Roads And Access: A review provided by the Development Services Department that identifies the following:

1. Basic layout of the existing road(s) proposed to service the subdivision.
2. A basic analysis, to the extent possible, outlining if the existing roads meet current standards as outlined within title 12.
3. A review of the existing maintenance efforts, both summer (pavement preservation versus grading) and winter (snow removal services).
4. Additional information that would impact access issues related to the proposed subdivision or the traveling public.

Alternatively, if the proposed subdivision is accessed directly from a state highway, an access permit as required by the state of Utah Department of Transportation shall be provided with the application materials. A UDOT review through the Cache Access Management Program shall be provided prior to Planning Commission review of the plat.

- F. Solid Waste Disposal: If the proposed subdivision is located outside of the boundaries of Service Area #1, a garbage or refuse plan shall be provided for review by the Planning Commission.
- G. Other Information And Materials: The Land Use Authority may require, with the reasons for such request being identified as either code requirements or items of concern as specified on the record, the applicant to provide additional information including but not limited to feasibility studies and/or evidence indicating suitability of the area for the proposed subdivision.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02, - -2020)

16.04.090: REDESIGN

The Planning Commission may require that a subdivision be redesigned based on a recommendation from either staff or the Planning Commission. The redesign may be required based on either site constraints that may include, but are not limited to, topography, floodplain or waterways, historic or culturally significant elements, access issues, or other natural features. A redesign of a subdivision may also be required based on land use planning external to the site.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02, - -2020)

16.04.100: COMPLETION OF DEVELOPMENT IMPROVEMENTS

- A. Improvements: The Planning Commission, **as part of the Preliminary Plat Application**, may require on-site and off-site improvements as outlined within County Code or as otherwise determined necessary by the Land Use Authority based on the record as required to protect the public health, safety, and welfare.
- B. No development shall be recorded until all of the conditions for approval have been met and all required improvements have been completed to the standards and specifications established by the county or other codes, laws, or regulations unless an improvement agreement is in place as defined by section 17.07.040. The following minimum requirements also apply:
 - 1. Construction within the subdivision shall conform to all federal and state regulations.
 - 2. **Subdivision Improvement Plans**~~Construction drawings~~ and construction within the subdivision shall conform to the Cache County Ordinance and Manual of Roadway Design and Construction Standards.
- C. Permits must be obtained for construction of the infrastructure facilities within the subdivision.
- D. Issuance Of Permits: No permits for structures shall be issued within a development that has not completed all improvements and/or conditions. However, the Director of Development Services may, upon review of health, safety, and/or access concerns, issue permits for non-combustible construction only.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02, - -2020)

16.04.110: IMPROVEMENT SURETY

A subdivider shall guarantee improvements in accordance with the following:

- A. **Completion of improvements before recordation. If an applicant desires to construct improvements as shown on approved subdivision improvement plans prior to recordation:**
 - 1. **Recordation of the plat shall not occur until the improvements required in connection with the subdivision have been completed and accepted.**
 - 2. **An applicant shall provide improvement surety of conditionally accepted improvements in a form acceptable to the County as shown in this Title in the**

following amount:

- a. Ten percent of the total cost of all the required improvements shall be retained by the County during the 12-month (24-month if applicable) warranty period.

B. Recordation before completion of improvements. An applicant who desires to record any subdivision plat prior to the completion of subdivision improvements shall provide a financial guarantee for the completion of the improvements.

~~When in the judgment of the Public Works Director or Director of Development Services, it is not feasible to complete improvements and/or conditions imposed by ordinance or the land use authority prior to the issuance of a permit or recordation of a plat, an improvement security shall may be accepted as part of an improvement agreement pursuant to this section to guarantee completion of the improvements and/or conditions.~~

C. Authorization To Accept Surety: The ~~Public Works~~director is authorized to accept improvement surety ~~and to enter into improvement agreements~~ to the completion of improvements and/or conditions imposed by ordinance or by a land use authority.

D. Acceptable Types Of Surety: The following types of improvement surety reflecting one hundred ten percent (110%) of the average of the bid estimates may be accepted:

1. Irrevocable letter of credit issued by a federally insured financial institution.
2. Performance bond issued by a financial institution, insurance company, or surety company with an A.M. Best rating of not less than A-:IX.

E. Estimating The Cost Of Improvements:

1. The developer shall present the county with a firm construction bid for the improvements and/or conditions to be addressed. The bid must be valid for a reasonable period of time from the date of the bid.
2. The bid shall be reviewed by the director or the director's designee prior to acceptance.
3. Upon the director's approval of the bid amount, the developer may provide improvement surety of not less than one hundred ten percent (110%) of the bid amount.
4. If the director does not accept the bid, the developer shall obtain an additional firm bid for the work to be secured with prices valid for at least six (6) months. The county shall accept the average of the two (2) submitted bids as the base amount for improvement security.

F. Completion Of Improvements: As applicable, improvements as identified in the ~~Subdivision Improvement Plans~~improvement agreement must be completed three (3) months prior to the expiration of the improvement surety or said surety shall be required to be extended.

G. Inspection: Upon completion of improvements, the county will inspect said facilities to ensure conformance with all requirements and accept the facilities based on said conformance. Upon acceptance of the improvements, the county shall retain ten percent (10%) of the bond amount for a period of not less than one year and no longer than allowed by state code.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.120: COORDINATION WITH MUNICIPALITIES AND OTHER SERVICE PROVIDERS

- A. Cache County fully supports access management along all state roads and shall work with all applicants of subdivisions through the Cache access management policy to work with the Utah department of transportation to coordinate access, ~~capa~~County~~city~~, and safety issues.
- B. Cache County will work fully with applicants of subdivisions and adjacent/nearby municipalities to ensure that the information is available to applicants and the municipalities in terms of service provision, development, and annexation in conformance with this title, the land use ordinance, and state code section 10.2, part 4, annexation.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

CHAPTER 17.02 ADMINISTRATION

17.02.010: PURPOSE

17.02.020: RULES OF PROCEDURE

17.02.030: ESTABLISHING LAND USE AUTHORITY DUTIES, AUTHORITIES, AND POWERS

17.02.040: REQUEST A VARIANCE

17.02.050: EFFECTIVE PERIOD OF LAND USE AUTHORITY APPROVAL

17.02.060: APPEAL A LAND USE AUTHORITY DECISION

17.02.70 : NOTICE FOR PUBLIC MEETINGS

17.02.010: PURPOSE

A. The purpose of this chapter is to:

1. Establish the Land Use Authority for Cache County land use ordinance decisions; and
2. Establish the Appeal Authority for Cache County land use ordinance variance and appeal decisions; and
3. Provide direction for the process of land use review and appeal.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

17.02.020: RULES OF PROCEDURE

The Development Services Department shall adopt rules of procedure establishing the application and decision making process for required permits and approvals. These policies and procedures, including preparation of applications, must reflect the requirements of this code. Permitting fees must be approved by resolution by the County Council. The collected fees must be used to defray the costs of administering land use requests or appeals.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; amd. Ord. 2020-02, - -2020; Ord. 2023-13, 5-9-2023)

17.02.30 0: ESTABLISHING LAND USE AUTHORITY DUTIES, AUTHORITIES, AND POWERS

A. Director:

1. The Cache County Director of Development Services is established and functions as specified in chapter 2.40 of this code and in this chapter;
2. The Director must be appointed by the Cache County Executive, with the advice and consent of the County Council;
3. The Director has the duties, authority, and powers as set forth in this chapter.
4. The Director must:
 - a. Adopt procedures for land use application processes;
 - b. Administer and enforce the Land Use Ordinance, the Cache County Subdivision

Ordinance, and any associated policies or procedures;

- c. Determine the mapped location of a base or overlay zoning district boundary in instances where the location may be unclear. The Director must consider the following criteria in reaching a decision:

- (1) The policies and development standards that apply to the base or overlay zoning district; and
 - (2) Where a base or overlay zoning district map boundary is shown following a road, right-of-way line, interstate highway, public utility right-of-way, railroad line, a stream or watercourse, or a line located midway between the main track of a railroad, the base or overlay zoning district map boundary is deemed to be changed automatically whenever such centerline is changed by natural or artificial means; and
- d. Interpret the use related definitions in the applicable base or overlay zoning district as contained in chapter 17.09 Schedule of Zoning Uses, of this title; and
5. Designee: The Director may assign a designee to act as the land use authority in the place of the Director. Any designee must be identified in writing by the Director prior to any land use decision by the designee.

B. Planning Commission:

1. The Cache County Planning Commission is established as required by Utah Code Annotated section 17-27a-301, and has the duties, authority, and powers as found in Utah Code Annotated section 17-27a-302, as amended, and in this chapter; and
2. The Executive must appoint a Planning Commission with the advice and majority consent of the Council; and
3. The Planning Commission must be composed of seven (7) members. All members serve a term of three (3) years; and
4. The Executive, with the advice and consent of the Council, may remove a member of the Planning Commission with or without cause; and
5. No fewer than five (5) members of the Planning Commission shall either maintain a permanent residency or own real property in an unincorporated area of the County. The Executive shall, when nominating any person to the Planning Commission, verify whether or not that person meets these requirements and shall inform the Council when presenting the name.
6. The Planning Commission must adopt bylaws and rules of procedure establishing membership, the duties of officers and their selection, and for other purposes considered necessary for the functioning of the Planning Commission. These bylaws and rules of procedure must be approved by the Council; and
7. The Planning Commission must provide land use review to the Council in the following:
 - a. Preparing and recommending a General Plan and amendments to the General Plan; and
 - b. Recommending land use ordinances and maps, and amendments to land use ordinances and maps; and
 - c. On other items as the Council directs.

C. Land Use Hearing Officer:

1. Procedures:

- a. The land use hearing officer may administer oaths and compel the attendance of witnesses.
- b. All hearings before the land use hearing officer shall comply with the requirements of Chapter 4, Title 52, Utah Code, Open and Public Meetings.
- c. The land use hearing officer shall:
 - (1) Keep minutes of his or her proceedings; and
 - (2) Keep records of his or her examinations and other official actions.
- d. The land use hearing officer shall file his or her records in the office of the development services division. All such records are public records.
- e. Decisions of the land use hearing officer become effective at the meeting in which the decision is made, unless a different time is designated at the time the decision is made.

2. Qualifications:

- a. The land use hearing officer shall be appointed by the County Executive with the advice and consent of the County Council. The Executive shall appoint more than one hearing officer, but only one hearing officer shall consider and decide upon any matter properly presented for hearing officer review.
- b. A hearing officer may serve a maximum of two (2) consecutive full terms of five (5) years each. The hearing officer shall either be law trained or have significant experience with land use laws and the requirements and operations of administrative hearing processes.

3. Conflict Of Interest And Removal:

- a. The hearing officer shall not participate in any appeal in which the hearing officer has a conflict of interest.
- b. The hearing officer may be removed by the Executive with advice and consent of the Council for violation of this title or any policies and procedures adopted by the Development Services director following receipt by the Executive of a written complaint filed against the hearing officer.

4. Powers And Duties:

- a. The land use hearing officer shall:
 - (1) Act as the appeal authority for administrative decisions by the Development Services Director and decisions by the planning commission; and
 - (2) Hear and decide variances from the terms of the zoning ordinance; and
 - (3) Hear and decide applications for the expansion or modification of nonconforming uses.

D. County Council:

1. The Cache County Council is established as found in Utah Code Annotated section 17-52a-504 as amended, and in title 2, chapter 2.12 of this Code, and has the land use

duties, authority, and powers as represented in title 2, chapter 2.12 of this Code, Utah Code Annotated section 17-53 part 2 as amended, and this chapter.

E. Authority For Land Use Actions:

1. The Land Use Authority is responsible for the land use actions as noted in the table below:

TABLE 17.02.030

AUTHORITY FOR LAND USE ACTIONS

Land Use Authority	Land Use Action
Director	Zoning clearance
	Floodplain permit
	Final Subdivision Plat
	Variance for maximum structure height or minimum setback distances
County Engineer and Fire Marshall	Subdivision Improvement Plans
Planning Commission	Preliminary Subdivision Plat
	Subdivision amendment
	Conditional use permit
Land Use Hearing Officer	Variance (except as listed under Director)
	Appeal
Council	Ordinance or ordinance amendment
	Rezone
	Modifications of County rights-of-way and easements
	General Plan or General Plan amendment
	Annexation/disconnection

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; amd. Ord. 2020-02, - -2020; Ord. 2023-13, 5-9-2023)

HISTORY

Amended by Ord. [2 023-24](#) on 8/10/2023

17.02.040: REQUEST A VARIANCE

- A. Any person or entity desiring a waiver or modification of the requirements of the land use ordinance as applied to a parcel of property that they own, lease, or in which they hold some other beneficial interest must be filed with the Cache County Development Services Department for a variance from the terms of this title. The designated Appeal Authority may grant a variance if the requirements of Utah Code Annotated section 17-27a-702 as amended have been met;

and

B. A request for a variance must:

1. Be filed with Development Services Department; and
2. When a request for a variance is filed, notice is given as required by this chapter. The Appeal Authority hears that issue at the next regularly scheduled meeting, unless such time is extended for good cause or stipulation of the parties; and

C. The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

17.02.050: EFFECTIVE PERIOD OF LAND USE AUTHORITY APPROVAL

- A. Administrative land use decisions of approval are effective for a period of one year from the date of Land Use Authority approval; and
- B. The Director must issue a notice of expiration to the agent of a project no less than ninety (90) calendar days prior to the end of the effective period of approval; and
- C. All final documents required to record a permit or subdivision must be submitted to the Development Services Office no less than four (4) weeks before the approval deadline; and
- D. Any approval that has lapsed beyond its effective period is void and any new application must conform to the ordinance currently in effect; and
- E. No refunds are issued for void applications or permits; and
- F. At the discretion of the Land Use Authority, the effective period of approval may be extended for up to six (6) months beyond the one year period of the original approval. Within that extension no development or active use of the site is allowed until the permit or subdivision plat has been recorded and all conditions have been met.
 1. To request an extension an applicant must submit an application to the Development Services Office a minimum of six (6) weeks prior to the expiration of the original one year period of approval.
 2. Extension requests must be reviewed by the Land Use Authority. The Land Use Authority may approve an extension request only if:
 - a. The reason for the extension is not economic.
 - b. The applicant has shown a clear pattern of working to record the plat or permit throughout the entirety of the approval period.
 3. The applicant bears the burden of proving that the conditions justifying an extension have been met.
- G. Where an appeal of an approval has been made, the effective period for the approval does not begin until a final decision has been issued by the Appeal Authority or Judge of the First District Court.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; amd. Ord. 2023-13, 5-9-2023)

17.02.060: APPEAL A LAND USE AUTHORITY DECISION

A. The Appeal Authority for Land Use Authority actions is assigned as noted in the table below:

TABLE 17.02.060 APPEAL A LAND USE AUTHORITY DECISION

Acting Authority	Appeal Authority
Director	Land Use Hearing Officer
Planning Commission	Land Use Hearing Officer
Land Use Hearing Officer	First District Court
Council	First District Court

a. Appeals for Subdivision Improvement Plans and Final Subdivision Plats shall be reviewed by an appeal panel as detailed in Cache County Code 16.03.40 as amended.

B. Land use decisions may be appealed:

1. By a person with standing that is adversely affected as a result of a Land Use Authority's decision by alleging that any order, requirement, decision, or determination of the Land Use Authority is arbitrary, capricious or illegal; and
2. Only if it is the final decision issued by the proper Land Use Authority. The appeal of decisions made by supporting staff must be reviewed by the Land Use Authority that issued the final decision; and
3. If commenced within ten (10) business days of the adverse order, requirement, decision, or determination by filing a written notice of appeal with the Cache County Development Services Department. The notice of appeal must identify the decision being appealed and parties making the appeal; and
 - a. The appellant has the burden of showing the evidence and proving that the decision of the Land Use Authority is arbitrary, capricious (unsupported by the evidence or facts of record), or illegal; and

C. When a notice of appeal is filed, notice must be given as required by this chapter. The Appeal Authority then hears that issue at the next regularly scheduled meeting for a hearing, unless such time is extended for good cause or stipulation of the parties; and

D. The Appeal Authority may require written briefs or memorandum of the parties as the Appeal Authority deems necessary. At the hearing, the appellant must appear in person or by agent; and

E. Using substantial evidence as the standard of review, the Appeal Authority determines the correctness of a decision of the Land Use Authority in its interpretation and application of a land use or subdivision ordinance. Only those decisions in which a Land Use Authority has applied a land use ordinance to a particular application, person, or parcel may be appealed; and

F. The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended; and

G. Any person adversely affected by a final decision of the Appeal Authority may petition the First District Court for review of the decision as permitted by law. Such a petition is barred unless filed within thirty (30) days after the Appeal Authority's decision is final in compliance with Utah Code Annotated section 17-27a-801(2) as amended; and

1. The Appeal Authority may order its decision stayed pending District Court review if the Appeal Authority finds it to be in the best interest of the County.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

17.02.070: NOTICE FOR PUBLIC MEETINGS

- A. Notice for public meetings and public hearings must comply with the Open and Public Meetings Act, Utah Code Annotated chapter 52-4 and Utah Code Annotated section 17-27a-2 as amended. At the discretion of the Land Use Authority additional notice requirements may be applied; and
- B. Notice of the time, place, and subject matter of a meeting must be given to the person making a request, the Land Use Authority or official, other affected parties as directed by law, and all adjoining property owners within a three hundred foot (300') radius of the boundary of the subject property.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)



CACHE COUNTY ORDINANCE No. 2023-39

AN ORDINANCE MAKING A COST OF LIVING ADJUSTMENT OT THE SALARIES OF THE CACHE COUNTY ELECTED OFFICERS AND MEMBERS OF THE CACHE COUNTY COUNCIL

- A) WHEREAS, the Cache County Council, upon lawful notice and in accordance with Utah Code section 17-16-14, held on November 28, 2022, a public hearing on proposed salary increases for Cache County officers and members of the Cache County Council; and
- B) WHEREAS, the Organic Act for the Government of Cache County, Utah, as approved on November 6, 1984 and most recently amended on August 22, 2023, authorizes the modification of salaries for all elected county officers by ordinance;

NOW, THEREFORE, the Cache County Council ordains as follows:

SECTION 1: Section 2.28 of the Cache County Code is amended to read in full as follows, with a redline copy attached as Exhibit 1:

2.28.010: County Council

The salaries earned for members of the Cache County Council, which shall be effective as of January 1, 2024, shall be as follows:

Council member	\$25,440.00
Council Chair	\$31,800.00

2.28.030: County Officers

A. The annual salaries for County officers, which shall be effective as of January 1, 2024, shall be as follows:

County Executive/Surveyor	\$138,042.53
County Assessor	\$123,027.84



County Attorney	\$167,676.10
County Clerk/Auditor	\$112,157.54
County Recorder	\$106,513.04
County Sheriff	\$130,104.40
County Treasurer	\$106,535.30

B. The County Council, consistent with subsection 2.12.120C of this title, may adjust the foregoing County officer salaries from full time salaries to part time salaries, or from part time salaries to full time salaries as the Council in its discretion may deem appropriate. This includes adjustments to existing salaries made at any time during the current or subsequent pay periods within the current term of office, consistent with subsection 2.12.120C2 of this title; and it applies to adjustments to future salaries for pay periods during a term of office after the current term of office, consistent with subsection 2.12.120C3 of this title.

C. A County officer will be paid a part time salary if the County Council finds that the County officer, in fact, works less than thirty (30) hours per week, in which case the part time salary will be an hourly wage based upon the prorated amount of the full time salary and the County officer may not receive other compensatory benefits unless approved by the County Council.

D. Per Utah State Code 17-16-14 as amended, County officers shall not receive any type of additional compensation from the County, including but not limited to incentive pay, bonuses, special project pay, longevity pay, or special assignment pay, beyond the salary set forth in this chapter, other than as set forth by ordinance approved by the County Council.

SECTION 2: Repealer

The salary provision of all prior ordinances or resolutions, or any parts thereof, in conflict with the above Cache County Code amendments are hereby repealed and superseded to the extent of such conflict. Otherwise such resolutions and ordinances remain in full force and effect.

SECTION 3: Effective Date

This ordinance takes effect 15 days following its approval by the County Council.

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY,
 UTAH THIS ___ DAY OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				



David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David Erickson, Chair

By: _____
David Benson, County Clerk / Auditor

ACTION OF THE COUNTY EXECUTIVE:

Approve: _____

Disapprove: _____ (Statement of Objection Attached)

By: _____
David Zook, County Executive



EXHIBIT 1

2.28.010: County Council

The salaries earned for members of the Cache County Council, which shall be effective as of January 1, ~~2023~~ 2024, shall be as follows:

Council member	\$24,000.00 <u>\$25,440.00</u>
Council Chair	\$30,000.00 <u>\$31,800.00</u>

2.28.030: County Officers

A. The annual salaries for County officers, which shall be effective as of ~~July 3, 2022~~ January 1, 2024, shall be as follows:

County Executive/Surveyor	\$130,225.00 <u>\$138,042.53</u>
County Assessor	\$116,075.00 <u>\$123,027.84</u>
County Attorney	\$158,185.00 <u>\$167,676.10</u>
County Clerk/Auditor	\$105,806.00 <u>\$112,157.54</u>
County Recorder	\$100,483.00 <u>\$106,513.04</u>
County Sheriff	\$122,732.00 <u>\$130,104.40</u>
County Treasurer	\$100,505.00 <u>\$106,535.30</u>

B. The County Council, consistent with subsection 2.12.120C of this title, may adjust the foregoing County officer salaries from full time salaries to part time salaries, or from part time salaries to full time salaries as the Council in its discretion may deem appropriate. This includes adjustments to existing salaries made at any time during the current or subsequent pay periods within the current term of office, consistent with subsection 2.12.120C2 of this title; and it applies to adjustments to future salaries for pay periods during a term of office after the current term of office, consistent with subsection 2.12.120C3 of this title.

C. A County officer will be paid a part time salary if the County Council finds that the County officer, in fact, works less than thirty (30) hours per week, in which case the part time salary will be an hourly wage based upon the prorated amount of the full time salary and the County officer may not receive other compensatory benefits unless approved by the County Council.



D. Per Utah State Code 17-16-14 as amended, County officers shall not receive any type of additional compensation from the County, including but not limited to incentive pay, bonuses, special project pay, longevity pay, or special assignment pay, beyond the salary set forth in this chapter, other than as set forth by ordinance approved by the County Council.



CACHE COUNTY ORDINANCE No. 2023-40

AN ORDINANCE ENTERING INTO A FRANCHISE AGREEMENT WITH ALL WEST/UTAH INC. TO INSTALL, OPERATE, AND MAINTAIN A COMMUNICATIONS SYSTEM WITH THE COUNTY’S PUBLIC RIGHT OF WAYS

AGREEMENT dated this 28th day of November, 2023, by and between Cache County, a political subdivision of the State of Utah (“County”) and All West/Utah, Inc., a for-profit Utah corporation (“Franchisee”).

A) WHEREAS, Franchisee has requested that County grant it the right to install, operate, and maintain a communications system within County’s public ways; and

B) WHEREAS, County finds it desirable for the welfare of County residents that such a non-exclusive franchise be granted to Franchisee; and

C) WHEREAS, the County Council is authorized, pursuant to Utah Code Section 17-50-306, to grant franchises along and over public roads and highways and other public properties; and

D) WHEREAS, County is willing to grant the rights requested subject to the terms and conditions set forth in this Agreement;

NOW, THEREFORE, THE PARTIES MUTALLY AGREE AS FOLLOWS:

Section 1. Definitions. The following terms, phrases, words, and abbreviations shall have the meanings ascribed to them below. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number.

A. “Affiliate” means any entity which owns or controls, is owned or controlled by, or is under common ownership with, Franchisee.

B. “County” means Cache County, Utah.

C. “Communications Service” means any communications services, communications capacity, or dark fiber, provided by Franchisee using its Communications System or Communication Facilities, either directly or as a carrier for its subsidiaries, affiliates, or any other person engaged in Communications Service, including but not limited to, the transmission of voice, data, or other electronic information, facsimile reproduction, burglar alarm monitoring, meter reading, and home shopping, or other subsequently developed technology that carries an electronic signal over fiber optic cable, copper cable, or wireless antennas. Communications Service also includes wireless and non-



switched, dedicated, and private line, high capacity fiber optic transmission services to firms, businesses, or institutions within County.

D. “Communications System” or “Communication Facilities” means Franchisee’s fiber optic and/or copper cable and/or wireless system constructed and operated within County’s public ways, and includes all cables, wires, fibers, antennas, conduits, ducts, pedestals, and any associated converter, equipment, enclosures, or other facilities within County’s public ways designed and constructed for the purpose of providing Communications Service.

E. “FCC” means the Federal Communications Commission or any successor governmental entity.

F. “Franchise” means the authorization granted by County through this Agreement that authorizes construction, operation and maintenance of Franchisee’s Communications System and associated Communications Facilities for the purpose of offering Communications Service.

G. “Franchisee” means All West/Utah, Inc., a for-profit Utah corporation, and includes its lawful successors, transferees, assignees or affiliates.

H. “Person” means an individual, partnership, association, joint stock company, trust, corporation, or governmental entity.

I. “Public Way” means the surface of, and any space above or below, any public street, highway, freeway, bridge, path, alley, court, boulevard, sidewalk, parkway, lane, drive, circle, or any other public right of way including, but not limited to, public utility easements, utility strips, or rights of way dedicated for compatible uses and any temporary or permanent fixtures or improvements located thereon, now or hereafter held by County in the Service Area, which shall entitle County and Franchisee the use thereof for the purpose of installing, operating, repairing, and maintaining the Communications System. Public way also means any easement now or hereafter held by County within the Service Area for the purpose of public travel, or for utility or public service use, or dedicated for compatible uses, and includes other easements or rights of way which, within their proper use and meaning, entitle County and Franchisee the use thereof for the purposes of installing or transmitting Communications Service over wires, cables, conductors, amplifiers, appliances, attachments, and other property as may be ordinarily and necessarily pertinent to the Communications System.

J. “Service Area” means the unincorporated areas of Cache County.

Section 2. Authority Granted. County hereby grants to Franchisee, subject to the terms and conditions contained in this Agreement, the right, privilege and authority to utilize County’s public ways for construction and operation of its Communications System and to acquire, construct, operate, maintain, replace, use, install, remove, repair, reconstruct, inspect, sell, lease, transfer, or to otherwise utilize in any lawful manner, all necessary



equipment and facilities thereto for its Communications System, and to provide Communications Service.

Section 3. Construction Permits Required.

A. Prior to site specific location and installation of any portion of its Communications System within a public way, Franchisee shall apply for and obtain a construction permit pursuant to County ordinances then existing.

B. Unless otherwise provided in said permit, Franchisee shall give County at least 48 hours' notice of Franchisee's intent to commence work in the public ways. Franchisee shall file plans or maps with County showing the proposed location of its Communication Facilities and pay all duly established permit and inspection fees associated with the processing of the permit. No work shall commence within any public way without said permit except as otherwise provided in this Agreement.

Section 4. Grant Limited to Occupation. Nothing contained herein shall be construed to grant or convey any right, title, or interest in County's public ways to Franchisee, nor shall anything contained herein constitute a warranty of title.

Section 5. Term of Franchise. This Franchise is granted for 30 years, after which additional terms may be agreed upon by the parties.

Section 6. Non-Exclusive Grant. This Franchise is non-exclusive. It does not prohibit County from entering into other similar agreements or granting other franchises in, under, on, across, over, through, along or below County public ways. However, County shall not permit any such future franchisee to physically interfere with Franchisee's then existing Communication Facilities. This Franchise does not prohibit County from using any of its public ways or affect County's jurisdiction over its public ways or any part of them, and County shall retain the power to make all necessary changes, relocations, repairs, maintenance, establishment, improvement, dedication or vacation of the same as County may deem fit, including the dedication, establishment, maintenance, and improvement of new public ways.

Section 7. Maps and Records. After construction is complete, Franchisee shall, at no cost, provide County with accurate copies of as-built plans and maps in a form prescribed by County.

Section 8. Work in Public Ways.

A. During periods of relocation, construction, or maintenance, surface impediments, if any, shall be placed and used in such places and positions within public ways and other public properties so as to interfere as little as possible with the free passage of traffic and the free use of adjoining properties. Franchisee shall, at all times, post and maintain proper barricades and comply with all applicable safety regulations.



B. Franchisee shall cooperate with County and all other persons with authority from County to occupy and use County's public ways in coordinating construction activities and joint trenching projects. By June 1 of each calendar year, or such other date as County and Franchisee may agree upon from year to year, Franchisee shall provide County with a schedule of its proposed construction activities in, around, or that may affect County's public ways. Franchisee shall also meet with County and other grantees, franchisees, permittees, and other users of County's public ways as determined by County to schedule and coordinate construction activities.

C. If either County or Franchisee shall, at any time after the installation of Communication Facilities, plan to make excavations in the Service Area and as described in this section, the party planning such excavation shall afford the other party, upon receipt of written request to do so, an opportunity to share such excavation provided that: (1) such joint use shall not unreasonably delay the work of the party causing the excavation to be made or unreasonably increase its costs; (2) such joint use shall be arranged and accomplished on terms and conditions satisfactory to both parties; and (3) either party may deny such request for safety reasons or if their intended uses are incompatible.

Section 9. Restoration after Construction. Franchisee shall, after the installation, construction, relocation, maintenance, removal or repair of its Communication Facilities within the public ways, restore the affected public ways and any property disturbed by the work to at least the same condition the public ways or property was in immediately prior to any such installation, construction, relocation, maintenance or repair, reasonable wear and tear excepted. Franchisee shall promptly complete all restoration work and promptly repair any damage caused by such work at its sole cost and expense according to the time and terms specified in the construction permit.

Section 10. Emergency Work Permit Waiver. In the event of an emergency in which any of Franchisee's Communication Facilities located in, above, or under any public way break or are damaged, or if Franchisee's construction area is otherwise in such a condition as to immediately endanger the property, life, health, or safety of any individual, Franchisee shall immediately take proper emergency measures to repair its Communication Facilities, to cure or remedy the dangerous conditions for the protection of property, life, health, or safety of individuals without first applying for and obtaining a permit. Franchisee shall notify County immediately upon learning of the emergency and shall apply for all required permits not later than the second succeeding day during which County is open for business.

Section 11. Relocation.

A. During the period of this Agreement, if County shall lawfully elect to alter or change any public way requiring the relocation of Communication Facilities, then Franchisee, upon reasonable notice by County, shall remove, relay and relocate the same at its own expense. Alternatively, Franchisee may, in its sole discretion, abandon its



Communication Facilities in place. If public funds are available for such relocation, Franchisee shall not be required to pay the costs of such relocation.

B. If, for aesthetic purposes, County requests relocation of Communication Facilities that were originally approved by County through the permitting process, County shall pay all costs associated with relocation. Franchisee may require advance payment for costs and expenses.

C. Franchisee shall, upon the request of any person holding a building moving permit issued by County, temporarily raise or lower its Communication Facilities to permit the moving of the building, provided: (a) the expense of such temporary removal shall be paid by the person(s) requesting the same; (b) Franchisee shall have the authority to require payment in advance; and (c) Franchisee must be given not less than five business days' advance notice.

Section 12. Trimming. Franchisee shall have the authority to trim trees upon and overhanging all streets, alleys, public utility easements, sidewalks and public places to prevent the branches of such trees from coming into contact with Communication Facilities. Except when an emergency dictates such work, Franchisee shall provide notice to County and to any property owner before commencing such work.

Section 13. Dangerous Conditions. Whenever construction, installation or excavation of Communication Facilities has caused or contributed to a condition that appears to substantially impair the lateral support of any adjoining public way, street, public place, utility, or property, County may require Franchisee to take action to protect the public way, street, public place, utility, or property. Such action may include compliance within a prescribed time. If Franchisee fails or refuses to promptly take the action(s) required by County or fails to fully comply with such requirements, or if emergency conditions exist which require immediate action, County may enter upon the property and take such actions as are necessary to protect the public way, street, public place, utility, or property or take actions regarded as necessary safety precautions, and Franchisee shall be liable to County for the reasonable costs thereof.

Section 14. Non-Liability of County for Acts of Franchisee. County shall not at any time become liable or responsible to any person for any damage or injury, including loss of life, by reason of Franchisee's activities under this Agreement, and Franchisee hereby indemnifies County and holds it harmless against all such liabilities, loss, cost, damage, and expense.

Section 15. Insurance. Franchisee shall procure and maintain insurance against claims for injuries to persons or damages to property which may arise from, or in connection with, the exercise of the rights, privileges, and authority granted hereunder to Franchisee, its agents, representatives, or employees. Franchisee shall provide to County for its inspection an insurance certificate naming County as an additional insured as its respective interests may appear prior to the commencement of any work or installation of any Communication Facilities. Such insurance certificate shall evidence: (a)



comprehensive general liability insurance with limits inclusive of umbrella or excess liability coverage of not less than \$2,000,000 for bodily injury or death to each person; (b) comprehensive general liability insurance with limits inclusive of umbrella or excess liability coverage of not less than \$3,000,000 for property damages resulting for each incident; (c) automobile liability insurance for owned, non-owned, and hired vehicles with a limit inclusive of umbrella or excess liability coverage of not less than \$300,000 for each person and \$500,000 for each incident; and workers' compensation coverage with limits prescribed by statute.

The insurance policies required by this section shall be maintained by Franchisee throughout the term of this Agreement and during such other periods as Franchisee is operating without a franchise or is engaged in the removal of its Communications System. Payment of deductibles and self-insured retentions shall be the sole responsibility of Franchisee. The insurance certificate required by this section shall contain a clause stating that the coverage shall apply separately to each insured against whom a claim is made or against whom a suit is brought. Franchisee's insurance shall be primary insurance with respect to County. Any insurance maintained by County, its officers, officials, employees, consultants, agents, and volunteers shall be in addition to Franchisee's insurance and shall not contribute with it.

Section 16. Abandonment and Removal of Communication Facilities. Upon the expiration or termination of this Agreement, Franchisee shall remove all its Communication Facilities from County's public ways within 90 days. In the alternative and upon such terms as County deems appropriate, Franchisee may abandon its Communication Facilities in place.

Section 17. Franchise Fees. No later than March 31 of each year during this Agreement, Franchisee shall pay to County 3.5% of Franchisee's gross receipts from telecommunications services from the Service Area for the preceding calendar year, less any business license fee or business license tax enacted by County. All payments shall be made to:

CACHE COUNTY FINANCE DIVISION
179 N MAIN ST ROOM 202
LOGAN UT 84321

Section 18. Modification. This Agreement may only be modified by written agreement signed by both parties.

Section 19. Forfeiture and Revocation of Franchise.

A. This franchise may be terminated by County for Franchisee's failure to comply with this Agreement or applicable laws.

B. If County has reason to believe that Franchisee is in violation of this Agreement or applicable laws:



- (1) County shall deliver to Franchisee written notice of violation detailing the violation, the steps required to cure the violation, and the time within which the violation must be cured.
- (2) Within 30 days, Franchisee shall deliver a written response to County demonstrating that no violation occurred or that the violation has been corrected, or deliver a proposal to correct the violation problem within a period of time agreeable to County. Franchisee may later request an extension of the time to cure a violation if construction is suspended or delayed by County, or where unusual weather, natural consequences, extraordinary acts of third parties, or other circumstances which are reasonably beyond the control of Franchisee delay progress, provided that Franchisee has not, through its own actions or inactions, contributed to the delay.
- (3) If Franchisee's response is not satisfactory to County, County may declare Franchisee to be in default via written notice to Franchisee.
- (4) Within ten business days after such notice, Franchisee may deliver to County a request for a hearing before the County Manager. If no such request is received, County may declare the franchise terminated for cause.
- (5) If Franchisee files a timely written request for hearing, the hearing shall be held within 30 days. The hearing shall be open to the public. Franchisee and other interested parties may offer written and/or oral evidence explaining or mitigating the alleged violation. Within ten days after the conclusion of the hearing, the County Manager shall, on the basis of the record, make a determination as to whether there is cause for termination and whether the franchise will be terminated. The County Manager may, in his/her sole discretion, grant additional time to cure the violation. If the violation has not been cured prior to the expiration of any such additional time, or if the County Manager does not grant additional time, the County Manager shall declare, in writing, that the franchise is terminated and the effective date of termination.
- (6) Within 30 days of the County Manager's written determination, Franchisee may seek judicial review. Termination shall be stayed pending final resolution of such judicial review.

Section 20. County Ordinances and Regulations. Nothing in this Agreement restricts County's authority to adopt and enforce ordinances regulating the performance of this Agreement. County shall continue to have the authority to control the locations, elevation, manner or construction and maintenance of Communications Facilities, and Franchisee shall promptly comply with all such regulations unless compliance would cause Franchisee to violate other legal requirements.

Section 21. Survival. The provisions, conditions and requirements of this Agreement are in addition to all other legal obligations and liabilities. The following Sections survive the expiration or termination of this Agreement, and any renewals or extensions,



and remain effective until such time as Franchisee removes its Communication Facilities from the public ways, transfers ownership of its Communication Facilities to a third party, or abandons its Communications Facilities as provided in this Agreement: Work in Public Ways, Restoration after Construction, Dangerous Conditions, Non-Liability of County for Acts of Franchisee, Insurance, and Abandonment and Removal of Communication Facilities.

Section 22. Severability. If any provision of this Agreement is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other provision.

Section 23. Assignments and Subleases. This Agreement is binding upon Franchisee’s heirs, successors, executors, administrators, legal representatives, sublessees, and assigns. This Agreement may not be assigned or transferred without County’s prior written consent, except that it may be assigned in whole or in part to a parent, subsidiary, or affiliated corporation or as part of any corporate financing, reorganization, or refinancing.

Franchisee may, without County’s consent: (1) lease its Communication Facilities or any portion thereof to another; (2) grant an indefeasible right of user interest in its Communication Facilities or any portion thereof to another; or (3) offer to provide capacity or band width in its Communication Facilities to another, provided that Franchisee at all times retains exclusive control over such Communication Facilities and remains responsible for locating, servicing, repairing, relocating, or removing its Communication Facilities pursuant to this Agreement.

Section 24. Notice. Any notice or information required to be given to the parties under this Agreement shall be sent via email, or via U.S. mail, or via overnight delivery, to the following addresses unless otherwise specified:

All West/Utah, Inc.
50 West 100 North
Kamas, UT 84036

Notice shall be deemed given upon transmittal of email, or three days after deposit in the U.S. mail in the case of first-class mail, or the next business day in the case of overnight delivery.

Section 25. Entire Agreement. This Agreement constitutes the entire understanding and agreement between the parties as to the subject matter herein and no other agreements or understandings, written or otherwise, shall be binding upon the parties.



Section 26. Costs of Default. If any legal action, other than the judicial review of a termination determination, is instituted in connection with any controversy arising under this Agreement, the prevailing party shall be entitled to recover its costs and expenses including reasonable attorneys' fees.

Section 27. Governing Law/Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Utah. Venue and jurisdiction over any dispute related to this franchise shall be in the First District Court for Cache County, or with respect to any federal question, in the United States District Court for the District of Utah in Cache County.

Section 28. Force Majeure. Neither party to this Agreement shall be held responsible for delay or default caused by fire, riot, acts of God, war or pandemic beyond that party's reasonable control.

Section 29. Anti-Boycott Certification. Franchisee is not currently engaged in a boycott of the State of Israel and will not engage in a boycott of the State of Israel for the duration of this Agreement. Franchisee is not currently engaged in a boycott action targeting a company that: (a) engages in the exploration, production, utilization, transportation, sale, or manufacture of fossil fuel-based energy, timber, mining, or agriculture; (b) engages in, facilitates, or supports the manufacture, distribution, sale, or use of firearms; (c) does not meet or commit to meet environmental standards, including standards for eliminating, reducing, offsetting, or disclosing greenhouse gas-emissions, beyond applicable state and federal law requirements; or (d) does not facilitate or commit to facilitate access to abortion or sex characteristic surgical procedures. Franchisee shall notify County in writing if Franchisee begins to engage in such a boycott and acknowledges that such notice may be grounds for termination of this Agreement.

[signatures on following page]



PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY,
UTAH THIS ___ DAY OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				
David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David Erickson, Chair

By: _____
David Benson, County Clerk / Auditor

ACTION OF THE COUNTY EXECUTIVE:

_____ Approve

_____ Disapprove (written statement of objection attached)

By: _____
David Zook, County Executive



**CACHE COUNTY
RESOLUTION NO. 2023 – 24**

**A RESOLUTION AUTHORIZING END OF YEAR BONUSES FOR CACHE COUNTY
EMPLOYEES**

- A. WHEREAS, Utah Code Ann. § 17-53-2, gives the Cache County Council the authority to “pass all ordinances and rules and make all regulations, not repugnant to law;” and
- B. WHEREAS, the 2023 Annual Budget for Cache County included funding for End of Year Bonuses for all Cache County employees; and
- C. WHEREAS, section 2.60.050 of Cache County Code requires that any additional compensation, beyond the employee’s base salary or wage, be approved by the County Council; and
- D. WHEREAS, the County Council is grateful for the hard work and dedication of all Cache County employees and wishes all County employees and their families a wonderful holiday season and happy New Year;

Now, therefore, the Cache County Council hereby ordains, as follows:

Pursuant to the 2023 Budget of Cache County, all non-elected County Employees are hereby approved for a one time End of Year Bonus for the year 2023. The gross amounts of these bonuses shall be as follows:

For non-elected, full-time employees: \$379.00

For non-elected, part-time employees: \$189.50

Pursuant section 2.28.030(D) of County Code and Utah State Code 17-16-14, no County Elected Official may receive additional compensation beyond what is set out in County Code 2.28.030(A) without approval of the County Council by ordinance.

RESOLVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS ____ DAY OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				
David Erickson				



Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David L. Erickson, Chair

By: _____
David Benson, County Clerk / Auditor



**CACHE COUNTY
ORDINANCE NO. 2023 - 42**

**AN ORDINANCE AMENDING SECTIONS 3.12.010 AND 3.08.020 OF THE CACHE
COUNTY CODE REGARDING PUBLIC IMPROVEMENTS**

- (A) WHEREAS, public improvement projects are meant for the construction, reconstruction, and major renovations of County real property and structures that have significant cost to the County and building improvements are not meant for the same purpose;
- (B) WHEREAS, the definition of public improvement project is defined too broadly to include County building improvements that are not meant to be public improvements;
- (C) WHEREAS, a bid limit will help distinguish between building improvements and larger public improvements;
- (D) WHEREAS, the County desires to define building improvements differently than public improvements;
- (E) WHEREAS, the County also desires to simplify the process for building improvements because they are not nearly as costly as public improvements that require a more rigorous bid process;
- (F) WHEREAS, the State of Utah uses a bid limit to differentiate between building improvement projects that need an extensive bid process compared to those that do not for building projects;
- (G) WHEREAS; the County Council may pass all ordinances and rules and make all regulations, not repugnant to law, necessary for carrying into effect or discharging its powers and duties pursuant to Utah Code § 17-53-223(1);

NOW, THEREFORE, the County Legislative Body of Cache County ordains as follows:

SECTION 1

3.12.010: DEFINITIONS

BID LIMIT AMOUNT: Means:

- A. for the year 2023, \$65,000.00; and
- B. for each year after 2023, the bid limit amount is calculated by multiplying the amount of the previous year by 3%.



**CACHE COUNTY
ORDINANCE NO. 2023 - 42**

PUBLIC IMPROVEMENT PROJECT: Means a project for the construction, reconstruction, or major renovations on real property or to structures owned by the County where the estimated cost exceeds the bid limit amount. This does not include standard maintenance activities that are completed by county crews.

SECTION 2

3.08.020: PURCHASE POLICY

- A. As a general policy, and to the degree reasonable, the County shall endeavor to make all purchases locally; provided, that the items or services purchased are available in the required quantity, quality, and within a reasonable time.
- B. Bids for public improvement projects, as defined under Chapter 3.12 of this Code, shall be made in accordance with state law and the provisions of Chapter 3.12.
- C. Purchases shall not be split within the course of a budget year to avoid complying with the provisions of this chapter.

SECTION 3

This ordinance takes effect fifteen (15) days following its passage and approval by the County Council.

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH
THIS ___ DAY OF _____ 2023.

	In Favor	Against	Abstained	Absent
David Erickson				
Sandi Goodlander				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				
Total				



**CACHE COUNTY
ORDINANCE NO. 2023 - 42**

CACHE COUNTY:

ATTEST:

By: _____
David L. Erickson, Chair

By: _____
David Benson, County Clerk / Auditor

ACTION OF THE COUNTY EXECUTIVE:

___ Approved
___ Disapproved (written statement of objection attached)

By: _____
David Zook, County Executive

_____ Date

[Remainder of Page is Blank]



**CACHE COUNTY
ORDINANCE NO. 2023 - 42**

EXHIBIT 1

The redline version of Cache County Code, Chapter 3.12, below, shows the proposed changes to that chapter:

3.12.010: DEFINITIONS

BID LIMIT AMOUNT: Means:

- A. for the year 2023, \$65,000.00; and
- B. for each year after 2023, the bid limit amount is calculated by multiplying the amount of the previous year by 3%.

PUBLIC IMPROVEMENT PROJECT: ~~Means and includes the construction or reconstruction of buildings, bridges, roads and other structures or improvements owned, operated, planned or constructed by the county or any other public entity.~~ Means a project for the construction, reconstruction, or major renovations on real property or to structures owned by the County where the estimated cost exceeds the bid limit amount. This does not include standard maintenance activities that are completed by county crews.

~~**PUBLIC IMPROVEMENT PROJECT:** The planning, construction, repair and maintenance of any public improvement.~~

The redline version of Cache County Code, Chapter 3.08, below, shows the proposed changes to that chapter:

3.08.020: PURCHASE POLICY

- A. As a general policy, and to the degree reasonable, the County shall endeavor to make all purchases locally; provided, that the items or services purchased are available in the required quantity, quality, and within a reasonable time.
- B. Bids for public improvements ~~s~~ projects, as defined under Chapter 3.12 of this Code, and ~~construction projects~~ shall be made in accordance with state law and the provisions of Chapter 3.12 ~~of this title.~~
- C. Purchases shall not be split within the course of a budget year to avoid complying with the provisions of this chapter.

CACHE COUNTY COUNCIL

DAVID L. ERICKSON, CHAIR
BARBARA Y. TIDWELL, VICE CHAIR
KATHRYN A BEUS
SANDI GOODLANDER
NOLAN P. GUNNELL
MARK R. HURD
KARL B. WARD



199 NORTH MAIN STREET
LOGAN, UT 84321

435-755-1840
www.cachecounty.org

**NOTICE OF THE ANNUAL CACHE COUNTY COUNCIL
MEETING AND COUNTY OFFICES HOLIDAY SCHEDULE**

PUBLIC NOTICE is hereby given that the 2024 meeting schedule of the Cache County Council is as follows:

JANUARY	9	and	23	JULY	9	and	23
FEBRUARY	13	and	27	AUGUST	13	and	27
MARCH	12	and	26	SEPTEMBER	10	and	24
APRIL	9	and	23	OCTOBER	8	and	22
MAY	14	and	28	NOVEMBER	12	and	26
JUNE	11	and	25	DECEMBER	3	and	10

Regular meetings of the Council will be held in the Cache County Historic Courthouse, 199 North Main, Logan, Utah 84321 beginning at 5:00 p.m. unless notice is given otherwise. Special and emergency meetings may be called as necessary pursuant to Utah State law.

The following legal holidays will be observed in 2024 by Cache County Government. County offices, except emergency services, shall be closed on these days:

JANUARY	1	Monday	New Year's Day
JANUARY	15	Monday	Martin Luther King Jr. Day
FEBRUARY	19	Monday	Presidents' Day
MAY	27	Monday	Memorial Day
JUNE	19	Wednesday	Juneteenth
JULY	4	Thursday	Independence Day
JULY	24	Wednesday	Pioneer Day
SEPTEMBER	2	Monday	Labor Day
OCTOBER	14	Monday	Columbus Day
NOVEMBER	11	Monday	Veterans Day
NOVEMBER	28	Thursday	Thanksgiving Day
NOVEMBER	29	Friday	Personal Preference Day
DECEMBER	24	Tuesday	Christmas Eve
DECEMBER	25	Wednesday	Christmas Day

And all days which may be set apart by the President of the United States or the Governor of the State of Utah by proclamation shall also be observed as legal holidays.

Witness my hand this 28th day of November, 2023.

Attest:

David Benson
Cache County Clerk / Auditor

David L. Erickson, Chair
Cache County Council

Cache County Criminal Justice Coordinating Council

Strategic Plan

Overview

The Cache County Criminal Justice Coordinating Council (Cache CJCC) is made up entirely of individuals who work in criminal justice in Cache County, though the jurisdictions of some individuals extend beyond Cache County:

David Erickson
Cache County Council*

Sandi Goodlander
Cache County Council

Chad Jensen
Cache County Sheriff

Jeff Simmons
Logan City Chief of Police

Dane Murray
Cache County Attorney

Shannon Demler
Public Defender

Angela Fonnesbeck
1st District Court Judge

Lee Edwards
Logan City Justice Court Judge

Kirk Lambert
Cache County AP&P Representative

Trevor Cook
Bear River Mental Health

Terryl Warner
Cache County Victim Services

Jordan Mathis
Bear River Health Department

Jared Bohman
Bear River Health Department

*Chairperson

Mission Statement

The mission of the Cache County Criminal Justice Coordinating Council, as laid out in Utah Code 17-55-201, is to develop and implement a strategic plan for Cache County's criminal justice system that includes 1) mapping of all systems, resources, assets, and services within the

county's criminal justice system; 2) a plan for data sharing across the county's criminal justice system; 3) recidivism reduction objectives; and 4) community reintegration goals.

Strategic Plan

Recidivism in Cache County

Recidivism is defined by the United States Department of Justice as the commission of criminal acts that result in re-arrest, reconviction, or return to prison with or without a new sentence during a three-year period following a person's release (from prison).

The Cache County CJCC does not believe this definition and the statistics tracked by the State of Utah accurately reflect true recidivism, as they do not include the recommitment of crimes when a prison sentence is not imposed. Sentences that do not result in a prison sentence is the end result of the vast majority of crimes committed within Cache County.

The Cache County CJCC believes that it is important to define recidivism in Cache County as the commission of criminal act that result in re-arrest resulting in, reconviction or change of plea, or return to prison with or without a new sentence during a three-year period following a person's conviction of a crime, whether or not they were committed to prison. This definition excludes traffic infractions and County and City ordinance violations. Under this definition, we will be able to determine the effectiveness of the criminal justice system in rehabilitating those who violate the law in our community.

Cache County does not have an accurate or consistent mechanism for collecting recidivism data under this definition. As part of the Cache County CJCC's Strategic Plan, it has been determined that we will work towards the following:

- Determining a method for sharing of data between law enforcement and prosecution agencies and the court system to identify when those in our community recidivate under the Cache County CJCC's definition of recidivism;
- Developing a plan for the analysis of collected recidivism data to provide the CJCC a better understanding of the characteristics and circumstances of those who are recidivating in our community; and
- Implementing a plan to address the risk factors for recidivism as identified by the compiled and analyzed data.

Expand County Probation

The Sheriff's Office Probation will continue to work with the courts and attorneys on any issues related to probation. We will work with UAC and CCJJ on possible opioid funding for additional agents to supervise recovery court defendants. The Cache County Sheriff's Office (CCSO) is currently working with legislators on a bill to receive funding from the state to supervise felony probation cases.

The CCSO is currently working with CCJJ, state office of the courts, both county attorney and defense attorneys associations on a statewide plan to reorganize the recovery court protocols and create consistencies in the court system. This reorganization may allow more offenders into the recovery court program.

We will continue to work with our local partners on data sharing ideas. The CCSO has been on the statewide data sharing committee for the past five years and will continue to work with the state partners and bring statewide programs to Cache County.

Cache Valley Unified Support Team

The Cache Valley Unified Support Program is a multidisciplinary group of professionals who live and work in Cache County. It collaborates to identify the best resources and offers valuable, client-directed care. It serves Cache County community members struggling with mental health and/or substance use that could benefit from individualized assistance navigating community services and resources.

Objectives for success for the Cache Valley Unified Support Team include:

1. Number of referrals
 - a. Success is physical contact; failure is no contact after three attempts.
2. ROI's
 - a. Success is a signed ROI with physical contact. Failure is no contact after three attempts.
3. Utah State University Student of Concern Referral
 - a. Success is the completion of the Student of Concern form.
4. In-Person Contact
 - a. Success is a scheduled appointment with the caseworker to facilitate setting up appointments.
5. Community Partnership
 - a. Success is the number of incidents where community entities coordinate case management because of this group's partnership.
6. Data Points
 - a. Law Enforcement Referrals
 - b. Hospital Referrals
 - c. Community (all other) Referrals
 - d. Age
 - e. Gender

Cache/Box Elder/Rich County Receiving Center

Bear River Mental Health Services, Inc. (BRMH) was awarded 3 Million dollars in initial funds with ongoing funding allocated by the State. BRMH will run the Receiving Center with Bear River Health Department, partnering for substance abuse issues that arise. BRMH is in the initial phase of acquiring property, architecture, and zoning approval by Logan City.

A receiving center is a 24/7 community crisis center staffed by therapists, nursing staff, and peer counselors to provide treatment for individuals in mental health or substance use crisis. Individuals are assessed, stabilized, and observed for up to 23 hours. Most individuals are stabilized within these 23 hours and are then linked with a treatment program upon discharge. If an individual needs more than 23 hours to stabilize, there are stabilization beds available for them to continue to receive treatment. Caseworkers track all clients for four months and work to engage them in treatment and remove any barriers that prevent them from treatment.

An individual may walk in, be brought by friends or family, or be dropped off by law enforcement. Receiving centers are non-refusal and will take in anyone for triage and assessment, no matter their crisis. If an individual is suffering from a physical injury or is at risk for a medical injury (such as an overdose), receiving center staff will coordinate with local emergency rooms to stabilize the patient's health and will provide them with behavioral health treatment afterward.

A receiving center functions as a pre-booking jail diversion where individuals can access treatment in lieu of being cited or sent to jail at the discretion of law enforcement.

Community Resources Map

See Exhibit A

This strategic plan was voted on and approved by the Cache County CJCC on November 8, 2023.

Motion to approve the Strategic Plan for 2023 made by J. Mathis, seconded by D. Murray. The vote in favor of the motion was unanimous by all members present.



David Erickson, Cache County CJCC Chair

11/8/2023

Date

EXHIBIT A

CACHE COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

COMMUNITY RESOURCES FOR DEFENDANTS IN THE JUSTICE SYSTEM

